



City of Milwaukee
Commercial Green Infrastructure Grant Program
2020 Proposal Form

PURPOSE The City of Milwaukee Environmental Collaboration Office (ECO) is partnering with the Milwaukee Metropolitan Sewerage District (MMSD) to help commercial property owners manage stormwater with green infrastructure and transform their property with vibrant greenspace.

SUBMIT Completed applications may be submitted to the City of Milwaukee Environmental Collaboration Office electronically to GreenLots@Milwaukee.gov or mailed to:

Environmental Collaboration Office
200 E. Well St., Room 603
Milwaukee, WI 53203

QUESTIONS? Questions about green infrastructure design, sizing, and implementation, can be directed to Freshcoast Guardian Resource Center:

247 Freshwater Way, Suite 440
Milwaukee, WI 53204
(414) 225-2222

APPLICANT INFORMATION

Full Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Email: _____
Phone: _____ Ext.: _____

PROPERTY OWNER INFORMATION *(if not applicant)*

Full Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Email: _____
Phone: _____ Ext.: _____

ELIGIBILITY

- All local, non-residential, private property owners are welcome to apply for funding, including 501(c)3 nonprofit organizations, universities and other educational institutions, daycares, funeral homes, and property owned by religious groups.
- Proposed project sites must be...
 - Located within the City of Milwaukee
 - On a non-residential property



- Outside of the Central Business District (CBD).
- Eligible green infrastructure work should be separated by a minimum of ten feet laterally from known underground sanitary sewer infrastructure and other underground utilities, unless space constraints prove to be impractical.
- Green infrastructure not eligible for reimbursement:
 - Illicit connection detection and removal programs
 - Construction site erosion and sediment control efforts (unless related to constructing post construction green infrastructure practice)
 - Work required under court order
 - Work to correct illegal circumstances**
 - Investigation or inspection work not related to green infrastructure
 - Maintenance of existing green infrastructure
 - BMP Land Acquisition
 - Stormwater/Development code revisions
 - Stormwater ponds

** Funding may be used on voluntary redevelopment projects that use green infrastructure to comply with recent updates to Chapter 120 Zoning Code related to landscaping and screening requirements (CCFN #181520).

PROJECT INFORMATION

Property Address: _____

City: Milwaukee State: Wisconsin Zip: _____

Business(es) on Property: _____

Total Property Area: _____ Project Area: _____

Green Infrastructure Drainage Area: _____

Please check the green infrastructure strategies included in your project design:

- | | |
|---|---|
| <input type="checkbox"/> Rain gardens | <input type="checkbox"/> Pavement removal |
| <input type="checkbox"/> Bioswales | <input type="checkbox"/> Porous pavement |
| <input type="checkbox"/> Native landscaping | <input type="checkbox"/> Green roof |

Using MMSD's easy-to-use, online Green Infrastructure Sizing Tool, please calculate your projects anticipated stormwater capture: freshcoastguardians.com/resources/sizing-your-project. Eligible projects must exceed 32,000 gallons of estimated stormwater capture.

Anticipated Stormwater Capture (gallons): _____

Please direct all questions regarding the Green Infrastructure Sizing Tool to the Freshcoast Guardian Resource Center:

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 Milwaukee, WI 53204
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Is this project being completed in conjunction with any other development or redevelopment projects on your commercial property?

Please submit the following with your application:

- Color photographs of existing property conditions
- Site plan for proposed green infrastructure
- W9 Tax Form (irs.gov/pub/irs-pdf/fw9.pdf)
- Output of Green Infrastructure Sizing Tool: printout of Green Infrastructure Strategy with Cross Section page

The Review Committee may prioritize projects that meet the following criteria:

- Projects that divert stormwater from public right-of-way to safely manage on private property or manage large amounts of stormwater from surrounding impervious areas.
- Projects located in highly visible or heavily trafficked areas of Milwaukee, such as an established commercial corridor.
- Small or local businesses that do not represent national franchises or retail chain stores.
- Project sites identified as higher priority by the City of Milwaukee Green Infrastructure Plan.

TIME LINE (*approximate*)

Please complete the following table with your anticipated completion date of each of the listed tasks.
 *Please note: construction must be completed within 2 years of receiving project approval from the grant committee. Failure to comply may result in the reduction or retraction of the grant award.

	Anticipated Date
Permits are acquired from the City of Milwaukee Permit and Development Center.	
Construction bid is made.	
Pavement removal begins (if applicable).	
Construction of green infrastructure begins.	
Project is completed and necessary reports are submitted to MMSD.	



Reimbursement is contingent on the successful completion of a proposed project and the signing of a 10-year conservation easement with MMSD, which requires on-going maintenance of the green infrastructure. Checking the boxes below indicates a commitment to proper maintenance techniques.

- Replace dead and diseased plants.
- Remove litter and plant debris.
- Water/fertilize plants if necessary.
- Inspect for visible damage or obstruction.
- Remove unwanted vegetation.

BUDGET

Please complete the following table outlining your total project budget and the portion of necessary funds requested from the City of Milwaukee.

The City of Milwaukee Commercial Green Infrastructure grant program can fund up to 50% of total project costs, not exceeding \$25,000. Total project costs must exceed \$25,000.

*Please note funds used for the following purposes cannot exceed 20% of total amount requested from the City of Milwaukee.

- i. Inspection of Green Infrastructure at any stage of planning or implementation.
- ii. Green Infrastructure information and educational efforts.
- iii. Staff and consultant time to prepare green infrastructure reports and application.

	Total Project Costs	Funds Requested from City
Design and engineering		
Pavement removal		
Top soil and/or soil amendments.		
Green infrastructure		
Trees, shrubs, native landscaping, etc.		
Other:		
Other:		
Other:		
TOTAL		

Commercial Green Infrastructure grants may be paired with other governmental grant programs, including but not limited to [MMSD's Green Infrastructure Partnership Program](#) or [the City of Milwaukee Parking Lot Beautification Program](#). Please list all leveraged funding sources here (excluding in-kind contributions):

PROGRAM TERMS

- A Funding Agreement must be made with the project sponsor (applicant) detailing the scope, including but not limited to the work to be done and the timeline for the work to be completed. The project sponsor shall commence work upon execution of a completed funding agreement. The City of Milwaukee shall provide notice to proceed.
- The project sponsor must communicate any requested reallocations or deviations from the funding agreement in a timely manner. The City will then provide approval or disapproval of the change in writing.
- Upon completion of the project, the project sponsor must notify the City and MMSD with the following information:
 - Rainwater capture capacity (maximum per storm) and other information regarding runoff rate reduction or pollutant capture.
 - An identification of green infrastructure property boundaries on the property where the project is located
 - Lessons learned
 - An operations and maintenance plan, including how to fund for 10 years
 - An outreach and education strategy with completed and planned activities
 - An itemization of all construction costs, with supporting documentation
 - Photos showing the project during construction and upon project completion
 - A W-9 Tax Identification Number form
 - A list of all permits collected during the construction process
 - The bid tab from construction
 - Executed construction contracts
 - A Small, Women, and Minority Business Enterprise Report
 - An Economic Impact Report, showing the total number of people and the estimated number of hours worked on design and construction of the project by the project sponsor, contractors, consultants, and volunteers.
- Grant money will be provided following demonstrated completion of an accepted project and a signed ten-year conservation easement on the property, as drafted by MMSD. Funding will not normally be advanced to a project sponsor for any project. Where special circumstances create a demonstrated hardship, MMSD may advance funds to a project sponsor.
- A City of Milwaukee representative may schedule a site visit to verify that qualified products, systems, or equipment were installed.
- The City of Milwaukee reserves the right to photograph or otherwise publicize the completed green infrastructure project for printed publications, online materials, social media, and educational initiatives.
- The property owner must be current in the payment of all obligations secured by the subject property, including property taxes, assessments, and tax liens, and have had no delinquencies with the past (3) years (or since taking title to the subject property if has been less than (3) years). The City may view public records, including the real property records, to verify compliance with this requirement. The City reserves the right to make allowances for certain property tax payment delays that do not reflect financial distress.
- There must be no notices of default or foreclosure, whether in effect or released, due to non-payment of property taxes or loan payments filed against the subject property with the last five (5) years (or since ownership if less than (5) years). Exceptions may be granted on a case-by-case basis.

- The property owner must have no involuntary liens, defaults, or judgements applicable to the subject property. The City may review public records, including the real property records and court documents, to verify compliance with this requirement. A property owner with an involuntary lien, default, or judgement may be eligible for a Commercial Green Infrastructure Grant if they can demonstrate an acceptable reason for the lien, default, or judgement and a path for resolution along with supporting documentation.
- The City of Milwaukee:
 - Does not endorse any particular installation contractor, engineering firm, manufacturer, product, or system design by this grant program.
 - Makes no representation or warranty and assumes no liability with respect to the quality, safety, performance, or other aspect of any design, consulting, product, system, or equipment installed or received and expressly disclaims any such representations, warranties, and liability, including, but not limited to, any implied warranties of merchantability or fitness for a particular purpose. Please contact your Participating Contractor for detailed manufacturer equipment warranties.
 - Is not responsible for the proper disposal and/or recycling of any waste generated as a result of this project.
 - Is not liable for any damages, including any incidental or consequential damages, arising out of the operation or malfunction of the products, equipment, or appliances, or the installation thereof.
- Signatory(ies) and applicant(s) shall indemnify the Commercial Green Infrastructure Grant program, the City of Milwaukee, their respective affiliates, subsidiaries, parent companies, officers, directors, agents, and employees against all losses, damages, expenses, fees, costs, and liability arising from any design, consulting, product, system, equipment, or appliance.

SIGNATURE

By checking the box below, you are certifying the property’s eligibility to receive a City of Milwaukee Commercial Green Infrastructure Grant and have read and understand the terms of the program.

I have read and understand the terms of the program.

To the best of my knowledge, the information provided above is true and complete. I hereby certify that I am authorized to submit this application and affix my signature below. I understand that submission of this application form does not guarantee approval.

Signature: _____ Date: _____

