



TRANSFER/PROMOTIONAL OPPORTUNITY

MANAGEMENT CIVIL ENGINEER-SENIOR
(DPW – Infrastructure Services – Environmental Engineering)

CURRENT SALARY RANGE (012): \$2,721.82 to \$3,810.54 biweekly (\$70,767 to \$99,074 annually)

BASIC FUNCTION OF POSITION: Manage a staff of eleven civil engineers and all activities associated with planning, designing, funding, and bidding of the capital sewer program.

ESSENTIAL FUNCTIONS:

- Coordinate the preparation of sewer construction plans, specifications, and system plans for the installation of new sewers or the replacement of existing sanitary, storm and combined sewers.
- Prepare and administer the Capital Improvement Program including sewer program preparation, funding and cash flow.
- Coordinate the preparation of any special engineering studies, investigations and reports relating to sewerage system planning, design and construction, including the investigation of backwater and surface drainage complaints.
- Supervise the review of plats, certified surveys, proposed developments and building permit applications to determine their compatibility with and/or impact upon the city sewer system.
- Coordinate the review of plans and specifications prepared by the Milwaukee Metropolitan Sewerage District in connection with its Capital Program and preparing responses to the MMSD and/or its consultants.
- Represent the City Engineer at meetings with City officials, department heads, municipal, county, state and federal representatives, developers and property owners.
- Performs other duties as assigned.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.

REQUIREMENTS:

1. Bachelor's Degree in Civil Engineering from a program accredited by the Accreditation Board for Engineering and Technology (ABET).
2. Registration as a Professional Engineer in Wisconsin at time of appointment and throughout employment.
3. Current status as a regularly appointed City of Milwaukee employee with at least one year of experience as a Civil Engineer III or higher.
4. Six years of professional municipal engineering experience including at least two years of experience in the design or construction of sewers and sewer structures. NOTE: Equivalent combinations of education and experience may be considered (e.g., a related Master's Degree may be substituted for one year of the required experience).
5. Valid driver's license at time of appointment and throughout employment.

KNOWLEDGE AND SKILL REQUIRED: Excellent written and oral communication skills. Strong leadership and management skills including initiative, ability to plan and prioritize, and the ability to maintain a positive work environment where all resources are used efficiently and effectively. Knowledge of job-related City Ordinances and State Statutes. Knowledge of CADD and Microsoft Office is desirable.

THE SELECTION PROCESS will be job related and will consist of one or more of the following: an evaluation of related training, experience and accomplishments, written tests, interview, or other assessment methods. The Department of Employee Relations and DPW reserve the right to call only the most qualified candidates to an oral interview. Information from the selection process will be used to make a hiring decision. The selected candidate will be transferred and/or promoted to the position.

THE EVALUATION for this position will be done as soon as possible after **April 21, 2006**. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met.

Management Civil Engineer, DPW-Infrastructure, Environ. Eng. (page 2)

TO GET THE COMBINED APPLICATION/TRAINING AND EXPERIENCE FORM: Visit the DER web site www.milwaukee.gov/der or City of Milwaukee Department of Employee Relations, Room 706 City Hall, 200 E. Wells St., Milwaukee WI 53202-3554 or call 286-3751.

SUBMIT COMPLETED FORM to: Mr. Martin Aquino, DPW – Infrastructure Services Division – Environmental Engineering, Room 820, Frank P. Zeidler Municipal Building by April 21, 2006. Receipt of applications may be discontinued any time after that date.

The City of Milwaukee is an Equal Opportunity Employer and values and encourages diversity.

#06-040TR – TK (SM)

3/28/06

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