



TRANSFER/PROMOTIONAL OPPORTUNITY

HEAVY EQUIPMENT LUBRICATOR

Department of Public Works – Fleet Services – Repairs

ESSENTIAL FUNCTIONS:

70% Lubrication of heavy equipment. Apply various types of grease to fittings and other components, change engine and transmission oil and filters, change fuel and fuel/water filters, change coolant filters, change power steering filters, service air dryer assembly, check and fill all fluids, inspect and adjust brakes, and inspect steering and suspension components.

25% Additional duties. Make minor repairs, replacements and adjustments on vehicles and other equipment as directed; assist the vehicle service technician on maintenance and repair work; check, fill and test batteries, tires, cooling systems and other equipment; clean and wash equipment; sweep and clean the garage.

5% Perform other duties as assigned.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.

REQUIREMENTS:

1. Current status and at least three months experience as a regularly appointed City of Milwaukee employee.
2. Experience in maintenance and minor repair in the automotive or heavy equipment repair field.
3. Valid WI Commercial Drivers License (CDL), Class B, with air brakes, within 6 months of appointment and throughout employment.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

- Ability to use handtools and mechanical tools associated with automotive and heavy equipment repair.
- Ability to read service, repair and parts manuals.
- Knowledge of and ability to perform maintenance and minor repair of automobiles or heavy equipment.
- Ability to perform the essential physical activities and physical requirements of the position, including exerting up to 50 pounds of force occasionally and the ability to withstand outside environmental conditions.
- Basic knowledge of computers and software.

THE CURRENT SALARY RANGE 238 is: \$1,371 to \$1,514 bi-weekly.

THE SELECTION PROCESS will be job related and will consist of one of the following: an evaluation of related training and experience, written tests, interview, performance tests, or other assessment methods. The Department of Employee Relations and the hiring department reserve the right to call only the most qualified candidates to oral, performance tests or personal interviews. Information from the selection process will be used to make a hiring decision. Selected candidates will be transferred and/or promoted to the position.

*Complete the required application and return it to the attention of **James Strehlow, Fleet Repair Supervisor III, DPW Fleet Repairs, 2142 W. Canal Street, Milwaukee, WI 53233** by **September 29, 2008**. Receipt of applications may be discontinued anytime after this date.*