FIRE EQUIPMENT MECHANIC

List Type	Transfer/Promotional
Requesting Department	FIRE - SUPPORT SERVICES BUREAU
Open Date	12/22/2016 3:15:00 PM
Filing Deadline	1/19/2017 11:59:00 PM
HR Analyst	Marti Cargile

INTRODUCTION

>>> *THIS POSITION IS OPEN TO CURRENT CITY OF MILWAUKEE EMPLOYEES ONLY* <<<

PURPOSE

Under the direction of the Fire Equipment Repairs Supervisor, the Fire Equipment Mechanic has responsibility for servicing, rebuilding, repairing, overhauling, adjusting, and testing Milwaukee Fire Department vehicles, fire apparatus, equipment, and tools.

ESSENTIAL FUNCTIONS

- Maintains all departmental vehicles, apparatus, equipment, and tools. Mounts, services, and repairs component parts of fire apparatus. Installs necessary equipment on fire apparatus for the most efficient and available use, consistent with security.
- Recharges oxygen and compressed air cylinders (in the absence of the Compressed Air Technician), carbon dioxide, and stored pressure dry chemical portable fire extinguishers.
- Responds to fires as ordered, and checks on the efficiency and working condition of emergency vehicles. Makes necessary adjustments on the scene of alarms to increase efficiency and to avoid damage to apparatus.
- Maintains required documentation and performs inventory duties as necessary.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

CONDITIONS OF EMPLOYMENT

- Eight hour watch duty is occasionally required for weekdays, in addition to the normal work day, which results in working sixteen hours that day. Eight hour watch duty may also be required on Saturdays or Sundays. When watch duty occurs, an adjustment is made in the regular weekly work schedule.
- Must provide one's own basic hand tools.
- Position entails performing very heavy work; must have the ability to lift and move objects weighing up to 50 lbs. alone and up to 100 lbs. with assistance or by wheeled conveyance.

Must be physically able to drive department vehicles as well as able to walk, stand, and climb ladders; kneel and crouch; and make repetitive motions.

- Must be able to withstand noise and variable environmental conditions, both indoors and out, and in all types of weather. The use of a respirator is required to reduce exposure to airborne contaminants.

MINIMUM REQUIREMENTS

1. Regular status as a City of Milwaukee employee, having successfully completed a probationary for a civil service position.
2. Four years of service in a recognized automotive repair establishment as an automotive repair person or mechanic, **OR** completion of an apprenticeship course in auto mechanics. Equivalent combinations of training and experience may be considered.
3. Valid State of Wisconsin driver's license at time of appointment and throughout employment. Must have a good driving record.

IMPORTANT NOTE: *If applicable, college transcripts are required and must be received by the application period closing date. Transcripts should be attached to your online application. Applications without transcripts attached will be considered incomplete and will be rejected. Student/unofficial copies are acceptable; however, your transcript must be legible and include your college/university name, your name, the degree completed (if applicable), and the date completed.*

DESIRABLE QUALIFICATIONS

- National Institute for Automotive Service Excellence (ASE) certifications in the following categories: A4, A5, A6, A7, T2, and T4. *NOTE: Attaining full pay is contingent upon earning these certifications.*

KNOWLEDGES, SKILLS, ABILITIES & OTHER CHARACTERISTICS

- Knowledge of the methods and tools used in the repair and maintenance of automotive equipment.
- Highly skilled in the troubleshooting, maintenance, and repair of automotive equipment.
- Knowledge of safe work procedures and occupational hazards unique to repair shops; ability to perform work in a safe manner.
- Ability to read and understand work-related documents such as manuals and procedures.
- Knowledge of mathematics; ability to accurately calculate ratios and percentages and make measurements.
- Ability to work well in a team environment.
- Ability to plan and prioritize work in order to meet deadlines.
- Ability to use City resources responsibly.

CURRENT SALARY

THE CURRENT STARTING SALARY (PAY RANGE 7HN) for City of Milwaukee residents is $41,774 annually, and the non-resident starting salary is $40,749.

SELECTION PROCESS

THE SELECTION PROCESS will be job related and will consist of one or more of the following: an evaluation of related education, experience and accomplishments, written tests, interview, or other assessment methods. The Department of Employee Relations and the Milwaukee Fire Department reserve the right to call only the most qualified candidates to oral or performance tests or personal interviews. Information from the selection process will be used to make a hiring decision. Selected candidates will be transferred and/or promoted to the position.

INITIAL FILING DATE - The selection process will be held as soon as practical after **January 19, 2017**. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met. The applicant is responsible for attending all phases of the selection process at the time and place designated by the Department of Employee Relations and/or the hiring authority.

NOTE: Transfer/Promotional Opportunities and Promotional Examinations are not open to Milwaukee Public Schools employees or to the public. Only current City of Milwaukee employees and civilian personnel in MFD and MPD hired through a City Service Commission process who have successfully passed a probationary period for a Civil Service position will be considered. Individuals with exempt, provisional, temporary, or emergency appointments are not eligible for transfer.