



TRANSFER/PROMOTIONAL OPPORTUNITY Asphalt Repair Crew Leader

DPW – Infrastructure Services – Street & Bridge Section

PURPOSE: The Asphalt Repair Crew Leader will act as a leader of the street maintenance repair crews consisting of up to six crewmembers. These crews are responsible for asphalt pavement repairs.

ESSENTIAL FUNCTIONS:

- ◇ Lead crews responsible for performing asphalt pavement repairs.
- ◇ Operate equipment utilized to perform asphalt pavement repairs.
- ◇ Operate the one-person pothole-patching vehicle.
- ◇ Drive city vehicles to and from worksites.
- ◇ Perform other job-related duties as assigned.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.

MINIMUM REQUIREMENTS:

1. A minimum of 1,040 hours of experience as a *Street Repair Crew Leader* with the City of Milwaukee performing duties related to this position. Street Repair Crew Leaders with less than 1,040 may take the exam but will not be considered for hire until they have attained the required 1,040 hours of experience. 1,800 hours of experience as a regularly appointed *Asphalt Worker* performing duties related to this position may be substituted for the Street Repair Crew Leader experience.
2. Valid Commercial Driver's License (CDL) at time of appointment.
3. Current status and at least 3 months of experience as a regularly appointed City of Milwaukee employee preceding the date of this examination.

Note: Persons on reinstatement lists who have previously served as City of Milwaukee employees for a period of 3 months or more, and otherwise qualify under the above requirements, will be allowed to participate in the examination.

DESIRABLE QUALIFICATIONS:

- ◇ Graduation from High School or GED equivalency.

KNOWLEDGE, SKILLS, & ABILITIES REQUIRED:

- ◇ Knowledge of bituminous materials.
- ◇ Knowledge of asphalt pavement repair methods and respective specifications.
- ◇ Ability to perform asphalt pavement repair tasks such as raking, luting, shoveling, and rolling asphalt.
- ◇ Ability to train crewmembers to perform the duties associated with asphalt repair.
- ◇ Oral and written communication skills.
- ◇ Ability to understand and follow written and oral instructions.
- ◇ Ability to work under adverse conditions including inclement weather.
- ◇ Ability to act as a leader of asphalt repair crews.
- ◇ Ability to recommend disciplinary procedures.
- ◇ Knowledge of safety precautions to take when operating equipment used in asphalt pavement repair.
- ◇ Ability to communicate tactfully with the public.
- ◇ Ability to move or transfer objects weighing up to 50 lbs.
- ◇ Ability to work with tools weighing up to 100 lbs.

THE CURRENT SALARY RANGE (252) is: \$1,431 - \$1,598 biweekly with excellent benefits.

THE SELECTION PROCESS will be job related and will consist of one or more of the following: an evaluation of training, experience and accomplishments, written tests, interview, or other assessment methods. The Department of Employee Relations and the hiring department reserve the right to call only the most qualified candidates to the selection process. Information from the selection process will be used to make hiring decisions. The selected candidate will be transferred or promoted to the position.

APPLICATION PROCEDURE: You may get applications and further information in person or by mail from the City of Milwaukee, Department of Employee Relations, Room 706, City Hall, 200 East Wells Street, Milwaukee, WI 53202-3554, by visiting our website at www.milwaukee.gov/der, or by calling 286-3751.

All applications should be returned to Jeff Delleman, DPW, Infrastructure, Streets/Bridges, 841 N. Broadway, Rm. 710 by November 4, 2005.

04-083—JRS (SM)

10/10/2005

The City of Milwaukee is an equal opportunity employer and values and encourages diversity.