

PUBLIC HEALTH NURSE 1

Recruitment #2107-2219-003

List Type	Original-Continuing
Requesting Department	HEALTH DEPARTMENT
Open Date	7/23/2021 08:00:00 AM
Filing Deadline	Continuous
HR Analyst	Nola Nelson

[Go Back Apply](#)

INTRODUCTION

Located on the western shore of Lake Michigan, Milwaukee is an urban hub bursting with energy. Milwaukee provides a casual sophistication – big city appeal without the big-city hassles. We are accessible and affordable, and our residents are welcoming. Milwaukee has evolved through the years, bringing together its unsurpassed old world charm with a breathtaking Art Museum, top-flight arts and cultural attractions, professional sports, lakefront festivals, recreational opportunities and great restaurants.

The City of Milwaukee is proud to employ a diverse workforce that is committed to providing exemplary service to the City's residents. If you have a passion for being a part of an inclusive team of public servants, please consider the following opportunity.

PURPOSE

Public Health Nurses at the City of Milwaukee Health Department (MHD) engage in a variety of population-based and individual nursing activities in homes, schools, clinics and community settings designed to assure that health care is accessible and available to residents. Nursing assignments may be in one of the following programs: Empowering Families of Milwaukee (EFM), Parents Nurturing and Caring for their Children (PNCC), Communicable Disease, Tuberculosis Prevention and Care, Home Environmental Health, Milwaukee Breast and Cervical Cancer Awareness and Sexual and Reproductive Health.



ESSENTIAL FUNCTIONS

HOME VISITING PROGRAMS

Empowering Families of Milwaukee (EFM)

- Conduct in-person, virtual and telephonic home visits and work intensively with at-risk population including pregnant women, or newly delivered mothers and their infants, and family support systems in order to improve maternal/child health and to provide health related education including: breastfeeding support, prenatal and postpartum support, and early childhood health, development, and well-being.

- Provide evidence-based parenting curriculum and health education via the Parents as Teachers model. Program offers up to three years of services for eligible families.
- Work in a dyad model with Public Health Social Workers to address the compounding nature of the social determinants of health; overall goals are to curtail child maltreatment and decrease infant and maternal mortality.
- Administer immunizations during scheduled clinics throughout the City at MHD health center locations.

Parents Nurturing and Caring for their Children (PNCC)

- Conduct in-person, virtual and telephonic home visits and work intensively with at-risk pregnant women in order to improve maternal/child health and to provide health related education including that related to breastfeeding support, prenatal support, birth planning and referral services.
- Provide short term home visitation services to improve birth outcomes, curtail child maltreatment and decrease infant and maternal mortality.
- Provide backup support to the Newborn Hearing and/or Congenital Disorder Screening to infants in Southeastern Wisconsin.
- Administer immunizations during scheduled clinics throughout the City at MHD health center locations.

Home Environmental Health - Childhood Lead Poisoning Prevention Program

- Provide family-centered case management to assess early childhood developmental, nutritional and medical needs of children testing positive for lead poisoning.
- Provide education on lead hazards and strategies to reduce exposure.
- Conduct in-person, virtual and telephonic home visits to engage families to develop and implement care plans.
- Work collaboratively with Lead Risk Assessors to assure lead safe housing.
- Work with community organizations in lead poisoning prevention education.
- Administer immunizations during scheduled clinics throughout the City at MHD health center locations.

CLINIC BASED PROGRAMS

Communicable Disease Program

- Perform communicable disease control activities such as detection, intervention, surveillance, education and referral in order to prevent the further spread of infection of reportable communicable diseases (e.g. enteric illnesses, vaccine preventable diseases, water or vector borne infections, and new emerging infections).
- Work collaboratively with MHD programs to investigate reportable communicable disease outbreak.
- Administer immunizations during scheduled clinics throughout the City at MHD health center locations.

Tuberculosis Prevention and Care Clinic

- Perform TB screening and assessment, and provide treatment to patients using established medical protocols and in consultation with the medical consultant.
- Conduct and evaluate TB case investigations.

Milwaukee Breast and Cervical Cancer Awareness Program

- Provide breast and cervical cancer screening to eligible women, coordinate diagnostic services, and enroll women diagnosed with breast or cervical cancer into Medicaid to pay for treatment.
- Provide services that support cardiovascular risk reduction to clients who are enrolled in Wisconsin Well Women Program. This program also covers some treatment services for women with abnormal test results for high blood pressure, high blood sugar and high cholesterol.
- Administer immunizations during scheduled clinics throughout the City at MHD health center locations.

Sexual and Reproductive Health Program

- Perform STI and HIV screening, assessment, counseling; treat clients seeking services using established medical protocols.
- Participate in the prevention of STI, HIV and other communicable disease through one on one counseling, group education and community outreach.

- Collaborate with local, State and Federal partners to perform epidemiological investigation and follow up of suspected or confirmed STI and HIV cases.

We welcome qualified individuals with disabilities who are interested in employment and will make reasonable accommodations during the hiring process in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

CONDITIONS OF EMPLOYMENT

- Work standard hours are 8:00 a.m.-4:45 p.m. Monday through Friday; however, on rotating Mondays and Thursdays, the schedule is 10:45 a.m.-7:30 p.m. Occasional weekend and evening hours may be required.
- Must wear industry related personal protective equipment (PPE) such as gloves, facemask or face shield.
- Must pass a TB skin test annually.
- May travel outside the City of Milwaukee, occasionally overnight, in order to attend training and conferences.
- May be required to carry a mobile device during business hours.
- Must be able to lift and move up to 25 lbs.
- While performing the duties of this job, employees may be exposed to infectious agents or toxins.
- The Public Health Nurse is considered essential staff during the current public health emergency.

MINIMUM REQUIREMENTS

1. Bachelor of Science Degree in Nursing (BSN) from an accredited nursing program. (Note: Students in their final year in school may participate in the selection process but may not be hired until the degree has been completed.)
2. Current permit or license to practice professional nursing in Wisconsin OR eligibility to receive such permit or license. License must be obtained by the time of appointment and maintained throughout employment.
3. Valid driver's license and possession of a properly insured vehicle for use on the job is required at time of appointment and throughout employment. Mileage reimbursement is provided.

IMPORTANT NOTE: College transcripts are required and must be received by the application period closing date. Transcripts should be attached to your online application. Applications without transcripts attached will be considered incomplete and will be rejected. Your transcript must be legible and include the following information: the university or college name, your name, the degree completed (if applicable) and the date the degree was completed.

DESIRABLE QUALIFICATIONS

- Ability to provide interpretation for clients who speak Spanish, Hmong or another language.

KNOWLEDGE, SKILLS, ABILITIES & OTHER CHARACTERISTICS

Technical

- Knowledge of Nursing practice and patient health assessment related to community and public health care.
- Knowledge of the information and techniques needed to diagnose and treat injuries and diseases.
- Knowledge of and ability to work with computer applications, including database, spreadsheet, word processing, and presentation software, as well as case management information systems.
- Knowledge of mathematics in order to accurately calculate dosages and take various measurements.

Communication and Interpersonal

- Ability to work cooperatively, effectively, and fairly with coworkers and citizens whose background may differ from one's own.
- Ability to build and maintain good working relationships with a multi-cultural and multi-disciplinary staff, the public, various City of Milwaukee officials, and other agencies.
- Effective interpersonal skills and the ability to provide services in a culturally sensitive manner.

- Ability to work under pressure and handle multiple and changing priorities.
- Ability to read and interpret documents such as safety rules and technical materials.
- Ability to speak effectively to individuals and to groups and teach and train others.
- Written communication skills in order to accurately document patient information such as case notes, treatment and care plans, and produce written reports and job related correspondence.

Judgement and Responsibility

- Listening and problem solving skills to gather information and make informed decisions.
- Analytical and reasoning skills.
- Ability to work under pressure and handle multiple and changing priorities.
- Excellent planning, organizational, and time-management skills.
- Skill in making effective decisions.
- Ability to maintain confidentiality of health related and sensitive information.
- Ability to perform work duties with professionalism, honesty, and integrity.
- Highly, motivated, self-directed and well organized.
- Ability to exercise independent judgment.

CURRENT SALARY

The current salary range (2DN) is **\$53,044-\$59,498** annually, and the resident incentive salary range for City of Milwaukee residents is **\$54,635-\$61,283** annually. *Appointment above the minimum is possible based upon level of experience and other qualifications and is subject to approval.*

BENEFITS

The City of Milwaukee provides a comprehensive benefit program which includes:

- Defined Benefit Pension Plan
- 457 Deferred Compensation Plan
- Health and Dental Insurance
- Comprehensive Wellness Program
- Onsite Clinic Services
- Onsite Employee Assistance Program
- Alternative Work Schedules
- Long Term Disability Insurance
- Group Life Insurance
- Tuition Benefits
- Paid Vacation
- 11 Paid Holidays
- Paid Sick Leave and other paid leaves
- Flexible Spending Arrangement
- Commuter Value Pass

For full details of the benefits offered by the City of Milwaukee, please visit:

<https://city.milwaukee.gov/ImageLibrary/Groups/derAuthors/Benefits-/2020/2021COMOEACTIVEGuide10.6.20FINAL.pdf>.

SELECTION PROCESS

The selection process will be job related and will consist of one or more of the following: education and experience evaluation; written, oral or performance tests; or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to the oral examination. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

This is a continuous recruitment. Applications will be accepted and interviews held as often as required during 2021/22 to meet the needs of the City. Qualified applicants will be notified of the time and location of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee. The names of successful candidates will be placed on the eligible list in a rank determined by the final score without reference to the date of the examination. The names of candidates who pass all phases of the selection process may remain on an eligible list resulting from a continuous examination for up to six months.

ADDITIONAL INFORMATION

- Applications and further information may be accessed by visiting www.jobapscloud.com/MIL
- If you would like assistance completing an application, please contact the Department of Employee Relations at (414) 286-3751 or staffinginfo@milwaukee.gov.
- The Department of Employee Relations is located in City Hall, 200 E Wells St, Room 706, Milwaukee, WI 53202.

CONCLUSION

EEO = 206

The City of Milwaukee values and encourages diversity and is an equal opportunity employer.