

FLEET SERVICE WELDER

Recruitment #2101-0802DC-001

List Type	Original
Requesting Department	DPW-OPS-FLEET SERVICES
Open Date	2/23/2021 1:50:00 PM
Filing Deadline	3/16/2021 11:59:00 PM
HR Analyst	Nola Nelson

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INTRODUCTION

Located on the western shore of Lake Michigan, Milwaukee is an urban hub bursting with energy. Milwaukee provides a casual sophistication – big city appeal without the big city hassles. We are accessible and affordable, and our residents are welcoming. Milwaukee has evolved through the years, bringing together its unsurpassed old world charm with a breathtaking Art Museum, top-flight arts and cultural attractions, professional sports, lakefront festivals, recreational opportunities, and great restaurants.

The City of Milwaukee is proud to employ a diverse workforce that is committed to providing exemplary service to the City's residents. If you have a passion for being a part of an inclusive team of public servants, please consider the following opportunity.



PURPOSE

The Fleet Service Welder performs all types of welding, brazing, soldering and cutting to all types of metal to effect repairs to automotive and heavy equipment components, frames, drawbars, chains and miscellaneous towed and hand operated maintenance equipment.

ESSENTIAL FUNCTIONS

Automotive and Equipment Welding

- Weld, cut, heat, form, and bend metals using various welding equipment, tools and torches.
- Weld in flat, vertical, or overhead positions.
- Bend, form and cut metal on shear, slip roller, metal brake, band saw, and hydraulic ironworker.
- Repair truck bodies, floors, tailgates and metal accessory parts, weldments and structures; repair snow plows and plow mountings on trucks.
- Operate gas and electric welding equipment and power woodworking equipment.
- Use drill presses, grinders and metal cutting saws.
- Fabricate plow parts, metal tool or storage boxes, brackets, and related items.
- Repair tool heaters and tar kettles; install wood planking on trailers.
- Fabricate special tools and tool boxes, brackets and attachments for new equipment set-up and special equipment modifications.
- Make repairs to equipment in the field.
- Recognize and use the most economical and efficient methods in making repairs or fabricating components, consistent with the demands of the fleet service.

Shop Maintenance and Repair

- Perform minor repairs to building, grounds, and equipment.
- Maintain shop equipment and tools.
- Maintain and submit forms, reports, and records.
- Order stock materials, and maintain electronic inventory.
- Safely drive and operate departmental vehicles and equipment in order to navigate in and out of shop space and to commute to field locations to conduct repairs.

Technical Development and Safety

- Participate in technical development activities to keep current with industry relevant practices and standards in welding and fabricating.
- Adhere to all federal, state, departmental, and welding industry safety laws, rules, practices, and procedures.

We welcome qualified individuals with disabilities who are interested in employment and will make reasonable accommodations during the hiring process in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

CONDITIONS OF EMPLOYMENT

The Fleet Service Welder must be willing and able to do the following:

- Subject to mandatory call-in for emergency duty during non-standard business hours.
- Perform work in the shop and outdoors in variable weather and environmental conditions.
- Perform work requiring physical exertion and agility, including walking distances; climbing stairs and ladders; bending and crawling; reaching, pushing, and pulling; and doing repetitive movements.
- Maintain awareness of surroundings, with visual acuity at the machine operator level and hearing sensitivity to be able to receive oral communication and make fine discriminations in sound (no less than a 40 dB loss).
- Perform medium physical labor (exerting up to 50 lbs. of force occasionally, moving equipment up to 50 lbs. unassisted, and transferring objects weighing 10-20 lbs. frequently).
- Conduct heavier lifting with assistance of shoplifts, yard cranes and forklifts.
- Adhere to departmental standards for work clothing, wearing a respirator, and use of Personal Protective Equipment (PPE) (i.e., welding helmet, hand-held shield, or goggles; respirator; fire-resistant clothing; ear muffs or ear plugs; boots; and gloves).
- Maintain keen awareness to avoid hazards such as moving mechanical parts, electrical current, scaffolding, fumes, oil, and dust.
- Provide basic hand tools needed to perform essential tasks at time of appointment and throughout employment.

Note: This position is subject to U.S. Department of Transportation Regulations on Drug and Alcohol Testing, including the required release of drug and alcohol tests conducted by previous employers within two years preceding appointment, and random drug and alcohol testing throughout employment with the City of Milwaukee.

MINIMUM REQUIREMENTS

1. Three (3) years of experience performing fabrication and/or welding repairs on heavy vehicles and equipment or as a structural ironworker; ~~OR~~ Associate's Degree in Welding Technology from an accredited college or technical school and one (1) year of experience performing fabrication and/or welding repairs on heavy vehicles and equipment. *Equivalent combinations of education and experience may also be considered.*
2. Valid driver's license at time of appointment and throughout employment.
3. Class-B Commercial Driver's License (CDL) including air-brake endorsement within six months of appointment and throughout employment.

IMPORTANT NOTE: To receive credit for college or technical school coursework, transcripts are required and must be received by the application period closing date. Transcripts should be attached to your online application. Applications without transcripts attached will be considered incomplete and will be rejected. Your transcript must be legible (readable) and include the following information: the school name, your name, the degree completed (if applicable) and the date the degree was completed.

DESIRABLE QUALIFICATIONS

- Federal or State issued structural welding certificate or other recognized certifications or qualifications.
- Skilled in the use of a Plasma Cutter.

KNOWLEDGE, SKILLS, ABILITIES & OTHER CHARACTERISTICS

Technical

- Knowledge of the procedures, processes, methods, materials, tools, and equipment used in welding, fabrication, brazing, and soldering.
- Knowledge of safe repair shop work procedures and the ability to use tools and equipment safely.
- Knowledge of automotive design and functionality to accurately diagnose the problem, determine the best course of action and complete the appropriate repair.
- Ability to safely drive and operate departmental vehicles and equipment in order to navigate in and out of shop space and to commute to field locations to conduct repairs.
- Operational knowledge of tools such as grinders, drill presses, brakes, shears, and rollers.
- Skill in performing Tungsten Inert Gas (TIG), Metal Inert Gas (MIG), and stick welding with aluminum and steel.
- Skilled in the use of Arc, Air Arc, gas and wire feed equipment in order to perform structural welding repairs on heavy vehicles.
- Ability to perform open set-up welding, brazing and soldering.
- Ability to cut various metals and fabricate parts using heat, hand tools (manual and powered), and shop machinery.
- Ability to weld joints in flat, vertical and overhead positions.
- Ability to read and understand work-related documents such as manuals, policies, procedures, drawings, and blueprints.
- Ability to understand and follow oral and written instructions.
- Knowledge of mathematics, including decimals, fractions, geometry, and measurement.
- Ability to accurately size, cut, and fit metal.

- Ability to conceptualize and fabricate products.
- Analytical and problem-solving skills to diagnose problem and make repairs.
- Ability to learn and use job-related computer programs.

Time Management and Judgement

- Ability to accomplish work within deadlines.
- Ability to maintain accurate work records.
- Ability to work well independently.
- Honesty and ability to safeguard all departmental property.

Interpersonal

- Ability to interact effectively with departmental personnel.
- Ability to work cooperatively in a team-oriented, collaborative environment with people whose backgrounds may differ from one's own.

CURRENT SALARY

The current salary range (PG 7ON) is **\$51,137-\$66,702** annually, and the resident incentive salary range for City of Milwaukee residents is **\$52,671-\$68,703** annually. *Appointment above the minimum is possible based upon level of experience and other qualifications and is subject to approval.*

BENEFITS

The City of Milwaukee provides a comprehensive benefit program which includes:

- Defined Benefit Pension Plan
- 457 Deferred Compensation Plan
- Health and Dental Insurance
- Comprehensive Wellness Program
- Onsite Clinic Services
- Onsite Employee Assistance Program
- Alternative Work Schedules
- Long Term Disability Insurance
- Group Life Insurance
- Tuition Benefits
- Paid Vacation
- 11 Paid Holidays
- Paid Sick Leave and other paid leaves
- Flexible Spending Arrangement
- Commuter Value Pass

For full details of the benefits offered by the City of Milwaukee, please visit:
[https://city.milwaukee.gov/ImageLibrary/Groups/derAuthors/Benefits-
/2020/2021COMOEACTIVEGuide10.6.20FINAL.pdf](https://city.milwaukee.gov/ImageLibrary/Groups/derAuthors/Benefits-/2020/2021COMOEACTIVEGuide10.6.20FINAL.pdf)

SELECTION PROCESS

The Selection Process will be job related and will consist of one or more of the following: education and experience evaluation; written, oral, or performance tests, or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

Initial Filing Date The examination will be held as soon as practical after **Tuesday, March 16, 2021**. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified of the date, time, and place of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee.

ADDITIONAL INFORMATION

Applications and further information may be accessed by visiting www.jobaps.com/MIL.

- Applications and transcripts should be submitted no later than the deadline listed above.
- If you would like assistance completing an application, please contact the Department of Employee Relations at (414) 286-3751 or staffinginfo@milwaukee.gov.
- The Department of Employee Relations is located in City Hall, 200 E Wells St, Room 706, Milwaukee, WI 53202.

CONCLUSION

EEO-702

The City of Milwaukee values and encourages diversity and is an equal opportunity employer.