

# EQUIPMENT MECHANIC I

**Recruitment #2107-0889DC-001**

<b>List Type</b>	Original
<b>Requesting Department</b>	DPW-INFRASTRUCTURE-ELECTRICAL
<b>Open Date</b>	7/20/2021 4:15:00 PM
<b>Filing Deadline</b>	8/10/2021 11:59:00 PM
<b>HR Analyst</b>	Jeff Harvey

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## INTRODUCTION

Located on the western shore of Lake Michigan, Milwaukee is an urban hub bursting with energy. Milwaukee provides a casual sophistication – big city appeal without the big-city hassles. We are accessible and affordable, and our residents are welcoming. Milwaukee has evolved through the years, bringing together its unsurpassed old world charm with a breathtaking Art Museum, top-flight arts and cultural attractions, professional sports, lakefront festivals, recreational opportunities and great restaurants.

*The City of Milwaukee is proud to employ a diverse workforce that is committed to providing exemplary service to the City's residents. If you have a passion for being a part of an inclusive team of public servants, please consider the following opportunity.*

## PURPOSE

The Equipment Mechanic I assists in the repair of the division's tools and non-automotive equipment.

## ESSENTIAL FUNCTIONS

### Repair and Maintenance

- Assist in the repair of pneumatic tools, hoses, hoists, and bucket cleaning machines.
- Assist in the repair and maintenance of electric and gasoline pumps, lighting plants, blowers, and power drive units.
- Assist in the repair and maintenance of all other equipment and accessories used by field operation crews, including painting machines.
- Assist in sawing and deburring of stock materials.
- Repair, maintain, test, and operate equipment in the repair shop such as air tampers, air hammers and other handheld air tools.

### Administrative and Customer Service

- Deliver replacement tools and equipment to crews in the field.
- Update and maintain equipment maintenance records.

*We welcome qualified individuals with disabilities who are interested in employment and will make reasonable accommodations during the hiring process in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.*

## CONDITIONS OF EMPLOYMENT

- Use standard industry hand tools to perform the job in a safe and efficient manner.

- Lift up to 20 pounds consistently and up to 50 pounds frequently; exert force to move objects weighing up to 100 pounds with assistance occasionally.
- As needed, work outdoors in all types of weather conditions.
- Tolerate various environmental conditions indoors and out (e.g., noise, vibration, dirt, and pollen).
- Perform physical activities in work environments that require walking and standing, crawling, crouching, stooping, kneeling, reaching, balancing, pushing, and pulling.

## **MINIMUM REQUIREMENTS**

1. Six months of experience repairing and maintaining small engines or machines related to the essential functions of this position.
2. Valid Driver's license at time of appointment and throughout employment.

## **KNOWLEDGE, SKILLS, ABILITIES & OTHER CHARACTERISTICS**

### **Technical**

- Knowledge of current processes, methods, and materials to repair and maintain tools and non-automotive equipment.
- Knowledge of safety practices and procedures relative to making mechanical repairs.
- Knowledge of administrative and housekeeping duties associated with operating and maintaining a repair facility.
- Ability to use and operate standard industry tools and equipment required to maintain and repair equipment in safe and efficient manner.
- Ability to understand technical manuals and information required to perform maintenance and repair.
- Ability to maintain accurate equipment maintenance records.
- Ability to apply technical knowledge and deductive reasoning to troubleshoot, diagnose and repair equipment with accuracy and speed.
- Ability to diagnose and troubleshoot 2-cycle and 4-cycle engines, fuel delivery systems, ignition systems, electrical systems and wiring.

### **Teamwork and Professionalism**

- Ability to maintain positive relationships with managers, staff, other department personnel, and the public.
- Ability to work independently as well as work cooperatively in a team-oriented, collaborative environment with people whose backgrounds may differ from one's own.
- Honesty and the ability to safeguard City resources.

## **CURRENT SALARY**

The current starting salary (7BN) is \$38,350 and the resident incentive starting salary for City of Milwaukee residents is \$39,501. Appointment will be made in accordance with the provisions of the salary ordinance.

## **BENEFITS**

The City of Milwaukee provides a comprehensive benefit program that includes the following:

- Defined Benefit Pension Plan
- 457 Deferred Compensation Plan
- Health and Dental Insurance
- Comprehensive Wellness Program
- Onsite Clinic Services
- Onsite Employee Assistance Program
- Alternative Work Schedules
- Long Term Disability Insurance
- Group Life Insurance
- Tuition Benefits
- Paid Vacation
- 11 Paid Holidays

- Paid Sick Leave and other paid leaves
- Flexible Spending Arrangement
- Commuter Value Pass

For full details of the benefits offered by the City of Milwaukee, please visit <https://city.milwaukee.gov/der/benefits>.

## SELECTION PROCESS

**THE SELECTION PROCESS** will be job related and will consist of one or more of the following: an evaluation of related education, experience and accomplishments, written tests, interview, or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral, performance tests or personal interviews. Information from the selection process will be used to make a hiring decision. Selected candidates will be transferred and/or promoted to the position.

**INITIAL FILING DATE** - The examination will be held as soon as practical after the deadline listed above. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified of the date, time, and place of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee.

## ADDITIONAL INFORMATION

- Applications and further information can be accessed by visiting [www.jobaps.com/MIL](http://www.jobaps.com/MIL).
- If you would like assistance completing an application, please contact the Department of Employee Relations at (414) 286-3751 or [staffinginfo@milwaukee.gov](mailto:staffinginfo@milwaukee.gov).
- The Department of Employee Relations is located in City Hall, 200 E Wells St, Room 706, Milwaukee, WI 53202.

## CONCLUSION

*The City of Milwaukee values and encourages diversity and is an equal opportunity employer.*