

CARPENTER

Recruitment #2004-1515-001

List Type	Original
Requesting Department	DPW-INFRASTRUCTURE-FACILITIES
Open Date	8/5/2020 4:15:00 PM
Filing Deadline	8/27/2020 11:59:00 PM
HR Analyst	Jeff Harvey

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INTRODUCTION

What Milwaukee can offer YOU

Located on the western shore of Lake Michigan, Milwaukee is an urban hub bursting with energy. Milwaukee provides a casual sophistication – big city appeal without the big-city hassles. We are accessible and affordable, and our residents are welcoming. Milwaukee has evolved through the years, bringing together its unsurpassed old world charm with a breathtaking Art Museum, top-flight arts and cultural attractions, professional sports, lakefront festivals, recreational opportunities and great restaurants.

PURPOSE

Carpenters maintain City structures under the jurisdiction of the Infrastructure Division, including flat and structural concrete formwork and installation, maintenance and repair of exterior and interior building components, cabinetry, finish work, furniture and prefabricated open plan interior systems.

ESSENTIAL FUNCTIONS

- Construct concrete formwork on bridge decks, piers, stairways, retaining walls, ramps, approach roadways, pavement, sidewalks, and related structures.
- Install, maintain, and repair building components on residential (i.e. abandoned and/or City-owned), commercial and public buildings.
- Install, maintain and repair shingle roofing, gutters, flashing and related elements.
- Install, maintain and repair structural and non-load bearing framing.
- Install, maintain and repair all types of exterior facades, siding, trim, and sheet metal.
- Install, maintain and repair all types of floors, ceilings, laminate surfaces, solid surfaces, millwork, cabinetry, and related finish work.
- Install, maintain and repair doors, windows, frames, and related trim, casework and hardware.
- Direct laborers in conjunction with maintenance repairs to structures.
- Install rough and finished carpentry associated with light construction and remodeling.
- Install, maintain, and repair building furnishings, open interiors, workstations, furniture, related cabinetry.
- Board up vacant and fire-damaged buildings.
- Configure and work from scaffolding and aerial platforms/lifts at heights up to 100 feet.
- Erect heavy timber supports for bridge construction and repair.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

CONDITIONS OF EMPLOYMENT

- Carpenters must provide their own hand tools required for the profession.
- Carpenters must be available to respond to emergency board-ups during non-standard hours or may at times work an altered work schedule.
- Ability to perform physically demanding work, including the ability to lift and carry 50 lbs. or more of equipment or material on a daily basis.
- Ability to wear a respirator and other personal protective equipment (PPE).
- Ability to work at heights of up to 100 feet, in confined spaces, and in variable temperature conditions.
- Ability to erect and work from scaffolding and swing stages.

MINIMUM REQUIREMENTS

1. One year of professional carpentry experience related to the essential functions outlined above.
2. Completion of an OSHA compliant asbestos awareness training course within six months of appointment.
3. Completion of confined space training within six months of appointment.
4. Valid driver's license at time of appointment and throughout employment.

DESIRABLE QUALIFICATIONS

- Significant knowledge of and skill in performing Carpentry duties at the journey-level.
- Experience installing form work for bridge construction and repair.

KNOWLEDGES, SKILLS, ABILITIES & OTHER CHARACTERISTICS

- Knowledge of carpentry installation, maintenance and repair terminology and practices.
- Knowledge of safety procedures when setting up and conducting work on a construction site.
- Knowledge of and skill in using the hand tools and equipment used in carpentry.
- Knowledge of flat and structural concrete formwork.
- Knowledge of cabinetry work.
- Knowledge of finish work.
- Knowledge of installation and maintenance of prefabricated open plan interior systems.
- Knowledge of mathematics and the ability to calculate time and material estimates and make accurate measurements.
- Interpersonal and customer service skills; ability to represent the Department of Public Works positively and to interact with customers in a tactful and professional matter.
- Oral communication skills to interact with managers, contractors, customers, and other DPW staff.
- Ability to problem solve by taking complex projects and breaking them down into manageable steps.
- Ability to learn new techniques and approaches to completing carpentry work.
- Ability to prioritize, organize, and accomplish work assignments by required deadlines.
- Ability to follow directions presented in both oral and written forms.
- Ability to read and interpret building and bridge engineering/architectural plans and specifications.
- Ability to work effectively in a diverse, collaborative, team-oriented environment with people whose backgrounds may differ from one's own.

CURRENT SALARY

The current starting salary (PG 7KN) is \$59,390 annually. The resident wage incentive starting rate for City of Milwaukee residents is \$61,172 annually. Appointment will be made in accordance with the provisions of the City of Milwaukee Salary Ordinance.

BENEFITS

The City of Milwaukee provides a comprehensive benefit program that includes the following:

- Defined Benefit Pension Plan

- 457 Deferred Compensation Plan
- Health and Dental Insurance
- Comprehensive Wellness Program
- Onsite Clinic Services
- Onsite Employee Assistance Program
- Alternative Work Schedules
- Long Term Disability Insurance
- Group Life Insurance
- Tuition Benefits
- Paid Vacation
- 11 Paid Holidays
- Paid Sick Leave and other paid leaves
- Flexible Spending Arrangement
- Commuter Value Pass

For full details of the benefits offered by the City of Milwaukee, please visit <https://city.milwaukee.gov/der/benefits>.

SELECTION PROCESS

THE SELECTION PROCESS will be job related and will consist of one or more of the following: education and experience evaluation; written, oral, or performance tests, or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

INITIAL FILING DATE - The examination will be held as soon as practical after the application deadline listed above. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified of the date, time, and place of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee.

ADDITIONAL INFORMATION

APPLICATIONS and further information may be accessed by visiting www.jobaps.com/MIL.

- Applications and transcripts should be submitted no later than the deadline listed above.
- If you would like assistance completing an application, please contact the Department of Employee Relations at (414) 286-3751 or staffinginfo@milwaukee.gov.
- The Department of Employee Relations is located in City Hall, 200 E Wells St, Room 706, Milwaukee, WI 53202.

CONCLUSION

The City of Milwaukee values and encourages diversity and is an equal opportunity employer.