## CURRENT JOB OPENINGS

**as of 7/2/2019 11:07 AM**

**Department of Employee Relations – Staffing Services, City Hall – Room 706, 200 E. Wells St.**

For the job descriptions, salaries, minimum education and experience requirements of the positions listed below, and to apply, go to [www.milwaukee.gov/jobs](http://www.milwaukee.gov/jobs). Applications are accepted online only and must be submitted by 11:59 p.m. on the posted deadline.

<table>
<thead>
<tr>
<th>Position</th>
<th>Department</th>
<th>Start Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AUDITING MANAGER (COMPTROLLER) – 07.19.19</strong></td>
<td>DPW-OPS</td>
<td></td>
<td>Under the general direction of the Comptroller and Deputy Comptroller, the Auditing Manager is responsible for managing the Internal Audit Division and ensuring that high risk areas of the City are audited consistently and professionally for quality work in order to decrease risk and improve operations of City departments. Through these audits, the manager is responsible for managing and improving financial as well as operational internal controls for various programs across City departments.</td>
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<tr>
<td><strong>CITY LABORER (DPW-OPS) – continuous recruitment</strong></td>
<td>DPW-OPS</td>
<td></td>
<td>Under supervision, City Laborers perform light to heavy manual work. City Laborers are employed by the Department of Public Works (DPW) in the following areas: Streets, Sewers, Electrical Services, Sanitation, Water, and Forestry; assignment to an area is based on the needs of the City.</td>
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<td><strong>CIVIL ENGINEER I &amp; II (DPW-INFRA-ST/BRIDGES) – continuous recruitment</strong></td>
<td>DPW-INFRA-ST/BRIDGES</td>
<td></td>
<td>The Civil Engineer is responsible for performing a variety of professional duties relative to design, planning, and/or construction review and/or inspection in one or more of the following areas: sewer and environmental engineering, water engineering, street, highway and transportation engineering, traffic engineering, and structural engineering.</td>
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<td><strong>CRIME ANALYST (MPD) – 07.12.19</strong></td>
<td>MPD</td>
<td></td>
<td>Working in the Office of Management Analysis and Planning or the Fusion Division and under the direction of the Commanding Officer and the Crime and Intelligence Manager, the Crime Analyst collects, collates, analyzes, disseminates, and evaluates crime data to discover developing trends, patterns, and changes in criminal activity using mapping and other analytical software.</td>
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<td><strong>DEPUTY COMMISSIONER OF COMMUNITY HEALTH (MHD) – 07.15.19</strong></td>
<td>MHD</td>
<td></td>
<td>The Deputy Commissioner of Community Health develops, implements, manages, and evaluates evidence-based programs for two divisions: Maternal and Child Health (MCH) and the Office of Violence Prevention (OVP). The MCH division encompasses many grant-funded programs, including a large team of home visitors (i.e. nurses, social workers and public health educators), the Women’s, Infant’s, and Children’s (WIC) supplemental nutrition program and the newborn blood and hearing screening programs. The OVP Division includes a team of community organizers, researchers and program managers with varying specialties. The Deputy Commissioner of Community Health provides direction, leadership, and supervision to divisional directors, program managers, supervisors, and coordinators, and works closely with the Deputy Commissioner of Clinical Services and the Clinic Operations Manager to assure that only the highest quality nursing and public health services are provided at MHD clinical sites and in the community.</td>
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<tr>
<td><strong>DEPUTY COMMISSIONER OF ENVIRONMENTAL HEALTH (MHD) – 07.12.19</strong></td>
<td>MHD</td>
<td></td>
<td>The Deputy Commissioner of Environmental Health is responsible for external policy and advocacy at the city, state, and national levels to influence population health as well as strategic and operational development. Internally, this position will implement and evaluate cost-effective and impact-based programs with regard to home environmental health, consumer environmental health, environmental health specialties, and emergency preparedness and response.</td>
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<tr>
<td><strong>DEPUTY COMMISSIONER OF MEDICAL SERVICES (MHD) – 07.10.19</strong></td>
<td>MHD</td>
<td></td>
<td>The Deputy Commissioner of Medical Services is administratively responsible for all clinical and patient care functions of the Milwaukee Health Department (MHD).</td>
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</table>

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**DEPUTY COMMISSIONER OF POLICY, INNOVATION AND ENGAGEMENT (MHD) – 07.15.19**
The Deputy Commissioner of Policy, Innovation, and Engagement serves as the lead for key department-wide system improvement and strategy initiatives and helps ensure that the department is future-focused. This position is responsible for overseeing the Public Health Accreditation Board (PHAB) accreditation process through development and implementation of Milwaukee’s Community Health Assessment (CHA), Community Health Improvement Plan (CHIP) and Strategic Plan. The Deputy Commissioner of Policy, Innovation and Engagement develops MHD’s public policy positions through extensive research, creates and coordinates MHD’s comprehensive policy agenda and analyzes other existing and proposed federal, state and local policies. The position also serves as the key linkage between MHD and Wisconsin academic institutions, including the UW-Milwaukee Zilber School of Public Health.

**ENGINEERING DRAFTING TECHNICIAN I & II (DPW) – continuous recruitment**
Under the direction of the Management Civil Engineer Senior, the Engineering Drafting Technician performs computer-aided drafting of construction plans related to roadway paving, sewer construction, street lighting, traffic signals, underground conduit systems, water systems and other mapping/drawing-related functions.

**ENGINEERING TECHNICIAN I & II (DPW) – continuous recruitment**
Engineering Technicians perform functions in one or more of the following areas: construction, transportation, environmental, traffic and water engineering.

**ENGINEERING TECH IV (DPW-WATER) – 07.22.19**
Engineering: Inspect and document work associated with water main replacement and alteration projects to ensure compliance with MWW specifications; conduct fire flow tests to measure and verify water pressures and flow within the distribution system. Inspect water main materials. Perform hydrostatic testing of new water main installations. Perform field investigations to troubleshoot system function anomalies.

Distribution: Inspect and document work associated with lead service line replacement projects to ensure compliance with MWW specifications. Inspect materials required for lead service line replacements. Assist with the following aspects of the lead service replacement program: data entry, project scheduling, customer outreach, and inspection report processing.

**EQUIPMENT MECHANIC IV (DPW) – 07.19.19**
Under the direction of the Mechanical Maintenance Supervisor, the Equipment Mechanic IV is the lead worker for the Sanitation yard support staff that maintains and operates yard facilities, equipment, and inventory and provides services such as brine production and storage.

**FIRE PROTECTION ENGINEER III (DNS) – 07.08.19**
The Fire Protection Engineer III conducts plan review of fire alarm and other fire protection systems in commercial, industrial and residential buildings to ensure compliance with applicable codes.

**HVAC MAINTENANCE TECHNICIAN (DPW) – continuous recruitment**
Repairs, replaces, adjusts, and maintains all equipment related to facilities for the City of Milwaukee. Work includes preventative maintenance, repairs, programming and operation of HVAC, plumbing, mechanical, pneumatic and digital systems for high rise, commercial class A buildings and other City of Milwaukee facilities.

**INFORMATION SYSTEMS AUDITOR (COMPTROLLER) – 07.19.19**
Under the direction of the Auditing Manager, the Information Systems Auditor plays a vital role in ensuring that City of Milwaukee information systems meet or exceed standards, comply with government regulations, align with organizational goals, and are cost-effective. Auditing of information systems is critical to the City’s internal financial and management control.

**MAINTENANCE TECHNICIAN II (MPD) – 07.05.19**
Under the direction of the Building Maintenance Supervisor II, the Maintenance Technician II repairs, replaces, adjusts, maintains, and cleans equipment related to facilities for the Milwaukee Police Department (MPD), including HVAC and refrigeration systems, digital controls, fire-life safety, and security systems for high-rise Class A commercial buildings and other facilities.

**MANAGEMENT TRAINEE (DER) – 07.03.19**
Under the direction of the DER Staffing Services Manager, the Management Trainee provides support to the DER Staffing Services Section to fill positions at all levels in City departments. The Management Trainee will assist in developing and implementing recruiting plans (including the use of social media), preparing and administering job analyses, reviewing applications, tracking vacancies, maintaining files, developing test and selection processes, administering examinations, reviewing and evaluating tests, monitoring quality metrics, and conducting workforce planning.

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### MUNICIPAL SERVICES ELECTRICIAN (DPW-WATER) – 07.19.19
The Milwaukee Water Works (MWW) Municipal Services Electrician performs preventative and demand maintenance of existing plant machinery and instruments in the Linnwood and Howard Purification Plants, the North Point, Riverside, Howard, and Texas Pumping Stations and 11 booster stations, elevated and ground storage tanks and any other locations where the Water Works has electrical equipment. This position is within the MWW treatment plants and pumping stations; these are first shift positions.

### MUNICIPAL SERVICES ELECTRICIAN (DPW) – continuous recruitment
The Municipal Services Electrician inspects, installs, services, repairs and maintains electrical equipment for the City's street lighting, traffic control, water and sewer instrumentation, communication network systems, buildings, and facilities.

### OPERATIONS DRIVER/WORKER (DPW-OPS-SAN) - continuous recruitment
The Operations Driver Workers provide professional driving and critical manual laboring functions, including municipal solid waste and recycling collection, street sweeping, snow and ice control, and operation of heavy equipment for the Department of Public Works. This position is critical to the cleanliness, health and safety of the City, its residents and visitors.

### PUBLIC HEALTH NURSE I (MHD) – continuous recruitment
Public Health Nurses assigned to the Maternal and Child Health Division or to the Disease Control and Environmental Health Division of the City of Milwaukee Health Department (MHD) engage in a variety of population-based and individual nursing activities in homes, schools, clinics and community settings designed to assure that health care is accessible and available to residents. While the majority of the positions are dedicated to maternal and child health care outcomes, additional employment opportunities in more specialized nursing assignments may also be available. These assignments may be in one of the following programs: Empowering Families of Milwaukee, Nurse Family Partnership, Communicable and Infectious Disease, Home Environmental Health, Immunization, and the Sexual and Reproductive Health Program.

### TRAFFIC OPERATIONS ASSISTANT (DPW-INFRA) – continuous recruitment
Under the general direction of the Transportation Engineering Planner, the Traffic Operations Assistant performs traffic studies and compiles and analyzes data related to transportation functions.

### VEHICLE SERVICES TECHNICIAN I (DPW-OPS-FLEET) - continuous recruitment
Vehicle Services Technicians inspect, maintain, and repair operating systems for a variety of automobiles, light trucks, vans, heavy trucks and equipment, and other miscellaneous City-owned equipment.

### WATER REPAIR WORKER & WATER DISTRIBUTION REPAIR WORKER I (DPW-WATER) – continuous recruitment
The Water Distribution Repair Worker I and Water Repair Worker serve as part of a crew that repairs and maintains the water distribution system so that customers have quality, sufficient water with minimal interruption.

### WATER PLANT AUTOMATION TECHNICIAN (DPW-WATER) – 07.22.19
The Water Plant Automation Technician will install, repair, service and calibrate process control equipment and instrumentation in the Linnwood and Howard Purification Plants, the North Point, Riverside, Howard, and Texas Pumping Stations and 11 booster stations and elevated and ground storage tanks, metering pits and any other locations where the Milwaukee Water Works (MWW) has instrumentation. This position within the MWW treatment plants and pumping stations works first shift.

### WATER METER TECHNICIAN (DPW-WATER) – continuous recruitment
Under the direction of the Water Field Supervisor, the Water Meter Technician will install, test, exchange, remove and perform on-site repair of water meters and the attached electronic transmitting devices in private residences and businesses throughout the Milwaukee Water Works (MWW) service area.

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**How to learn about City of Milwaukee employment opportunities:**

**INTERNET:** [www.milwaukee.gov/jobs](http://www.milwaukee.gov/jobs)

**E-MAIL:** [www.milwaukee.gov/jobs/enotifyjobs](http://www.milwaukee.gov/jobs/enotifyjobs)

*Subscribers receive an e-mail when a new job announcement is posted (includes Fire and Police).*

**PHONE:** (414) 286-5555  *(24-hour recording – updated as needed)*

**PERSON:** Job announcements are posted on a bulletin board outside of Room 706 in City Hall; **however**, applications are accepted **online only**. Office hours are weekdays; 8:00 a.m. – 4:45 p.m.
Other employment opportunities:

- **School Crossing Guard**: For an application call the Milwaukee Police Department at (414) 935-7995.
- **Election Workers**: For an application go to: [www.milwaukee.gov/HelpMilwaukeeVote](http://www.milwaukee.gov/HelpMilwaukeeVote)
- **Compete Milwaukee, *Transitional Jobs Program***: call UMOS at (414) 389-6000 or for more information go to [www.milwaukee.gov/CompeteMilwaukee](http://www.milwaukee.gov/CompeteMilwaukee)