## CITY OF MII WAUKEE BI-WEEKI Y COMMUTING MII ES

JANUARY 2000

|  | PAY  | PERIOD _   |  | ENDII            | NG _               |   | /_                         |            |            | •     | JAN    | CBP-194             |
|--|--|--|--|------------------|--------------------|---|----------------------------|------------|------------|-------|--------|---------------------|
| DRIVER / PASSE   | NE   | DEPT ID  |  |                  | LOC                |   |                            | EMPLOYE ID |            |       |        |                     |
| EQUIPMENT NUM  | MBER   |  |  |                  |                    |   |                            |            |            |       |        |                     |
| EMPLOYE NAME   |  |  | J  | OB COI           | DE                 |   | DEPT.                      | OR BURE    | AU & DIV   | ISION |        |                     |
|  |  |  |  |                  |                    |   |                            |            |            |       |        |                     |
| CA   | LENDAR FOR REPOR   | TING USA   | GE *   | ·                | •                  |   |                            |            | E WAS U    |       |        | TED                 |
| FIRST WEEK   | SECOND WEEK  |  | Enter following  |                  |                    | ON CALENDAR INCLUDING OVERTIME TIMES \$3.00 PER DAY                     |                            |            |            |       |        |                     |
| SUN  | SUN  | cod  | les in Cale  | ndar:            |                    | TOTAL VALUE OF COMMUTING \$   |                            |            |            |       |        |                     |
| MON  | MON  | H =  | Holiday  |                  |                    |   |                            |            |            |       |        |                     |
| TUES   | TUES   |  | Vacation   |                  |                    |   |                            |            |            |       |        |                     |
| <b>WED</b>   | WED  |  | Other  |                  |                    |   |                            |            |            |       |        |                     |
| THURS  | THURS  |  | Vehicle us   |                  |                    | Employ  | Employes' Signature        |            |            |       |        |                     |
| FRI  | FRI  |  | commuting  | g/ridin          | g                  |   |                            |            |            |       |        |                     |
| SAT  | SAT  |  | in vehicle   |                  |                    |   |                            |            |            |       |        |                     |
| Record one-way o   |  |  |  |                  |                    | Department/Bureau Head  |                            |            |            |       |        |                     |
| Explanation of "0" -   | engers coi   | s commuting in vehicle<br>n vehicle not used.          |  |                  | EXPLANATION OF "O" |   |                            |            |            |       |        |                     |
| lay and \$3.00 will be<br>nclude in the week<br>or overtime assign | ent will be made that the added to the total for added to the total for all reporting those day ments which are not proday, Sunday, or plowing CITY OF MIL PAY | or the perion the perion which a part of the ng, etc.) | od.<br>vehicle wa<br>normally a                                  | as use<br>assign | ed<br>KL           |   |                            |            | MILE       | s     | JAN    | UARY 200<br>CBP-194 |
| DRIVER / PASSE   | DRIVER / PASSENGER CIRCLE ONE  |  |  | ID               | 1                  | LOC EMPLOYE ID  |                            |            |            |       |        |                     |
| EQUIPMENT NUM  | MBER   |  |  |                  |                    |   |                            |            |            |       |        |                     |
| EMPLOYE NAME   |  |  | JOB CODE   |                  |                    |   | DEPT. OR BUREAU & DIVISION |            |            |       |        |                     |
|  |  |  |  |                  |                    |   |                            |            |            |       |        |                     |
| CALENDAR FOR REPORTING USAGE *                                     |  |  |  |                  |                    | TOTAL DAYS VEHICLE WAS USED AS INDICATED ON CALENDAR INCLUDING OVERTIME |                            |            |            |       |        |                     |
| FIRST WEEK SECOND WEEK   |  | Ent  | er followir  | ıg               |                    |   |                            |            | <b>,</b> . |       |        | \$3.00              |
| JN SUN   |  |  | les in Cale  |                  |                    | TOTAL VALUE OF COMMUTING \$   |                            |            |            |       |        |                     |
| MON  | MON  | H=   | H = Holiday<br>V = Vacation<br>O = Other<br>X = Vehicle used for |                  |                    |   |                            |            |            |       |        |                     |
| TUES   | TUES   |  |  |                  |                    |   |                            |            |            |       |        |                     |
| WED  | WED  | o=   |  |                  |                    |   |                            |            |            |       |        |                     |
| THURS  | THURS  |  |  |                  |                    | Employes' Signature   |                            |            |            |       |        |                     |
| FRI FRI  |  |  | commuting/riding   |                  |                    | · •   |                            |            |            |       |        |                     |
| SAT  | SAT  | <u> </u>   | in vehicle   |                  |                    | Denert  | nont/B                     | Hoad       |            |       |        |                     |
| Record one-way o   | commutes as .5   |  |  |                  |                    | vepartr   | nent/Burea                 | au mead    |            |       |        |                     |
| Explanation of "0" -   | Enter names of passe   | ngers co   | nmutina ir   | vehic            | le                 |   |                            | EXPI       | _ANAT      | ION C | )F "O" |                     |
| during biweekly pe   | riod. Also report days   | when ver   | nicle not us   | sed.             |                    |   |                            |            |            |       |        |                     |
| f a form is not sub-   | nitted, missing a code   | Or no ev   | nlanation o  | ıf "∩" i         | 9                  |   |                            |            |            |       |        |                     |
| given, an assessme   | ent will be made that the added  | ne vehicle   | was used   | that             | •                  |   |                            |            |            |       |        |                     |

Include in the weekly reporting those days which a vehicle was used for overtime assignments which are not part of the normally assigned work day (i.e. Saturday, Sunday, or plowing, etc.)