

BOARD OF CITY SERVICE COMMISSIONERS MINUTES

REGULAR meeting of the Board of City Service Commissioners held TUESDAY, September 10, 2019, at 1:30 pm in Room 301-A of City Hall, 200 East Wells Street, Milwaukee, Wisconsin.

Commissioners	Francis Bock, President Marilyn Miller, Vice President Steve Smith Janet Cleary Jeremy Levinson - Excused
Staff	Maria Monteagudo, Commission Secretary Patrick McCain, Assistant City Attorney – Excused Karen Biernat, Administrative Services Coordinator

A quorum being present, President Bock called the meeting to order at 1:30 pm.

The REGULAR MEETING MINUTES on August 13, 2019, were APPROVED.

(Commissioners Miller/Smith, unanimous)

The Commission APPROVED the following CLASSIFICATION REPORTS as submitted. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

Department of City Development

Current	Recommendation
In-Rem Property Disposition Manager PR 1EX (\$58,462 - \$81,844) (One Position)	In-Rem Property Disposition Manager PR 1FX (\$62,338 - \$87,270) (One Position)
Real Estate Specialist PR 2GX (\$51,469 - \$72,063) (One Position)	Commercial Property Manager 1EX (\$58,462 - \$81,844) (One Position)
Real Estate Coordinator II PR 2DN (\$42,500 - \$59,498) Recruitment at \$46,347 (One Position)	Real Estate Specialist PR 2GX (\$51,469 - \$72,063) (One Position)

Health Department – Reorganization Related

Current	Requested
Chief Deputy Commissioner of Health PR 1LX (\$91,404 - \$127,962) FN: Recruitment at any point in the range with DER and Finance and Personnel Committee Chair approval. (One Position)	Chief of Staff Health PR 1JX (\$80,442 - \$112,627) (One Position)
Communicable and Infectious Disease Program Coordinator PR 1EX (\$62,338 - \$87,270) FN: Recruitment Rate of \$63,807 (One Position)	Disease Intervention Specialist Supervisor PR 1EX (\$62,338 - \$87,270) FN: Recruitment Rate of \$63,807 (One Position)
Health Project Coordinator – Plain Talk PR 2EX (\$48,670 - \$63,426) (One Position)	Community Outreach Specialist PR 2EN (\$48,670 - \$63,426) Recruitment Rate of \$53,044 (One Position)

Compliance Analyst PR 2GX (\$51,469 - \$72,063) (One Position)	Data and Evaluation Coordinator PR 2HX (\$54,865 - \$76,806) (One Position)
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Health Department

Current	Requested
Nurse Training Coordinator PR 2HN (\$54,865 - \$76,806) Recruitment Rate of \$58,157 (One Position)	Nurse Practitioner PR 2MX (\$75,478 - \$105,669) Recruitment Flexibility (One Position)
Public Health Nurse Supervisor PR 1EX (\$58,462 - \$81,844) Recruitment Rate of \$68,021 (One Position)	Strong Babies Program Manager PR 1EX (\$58,462 - \$81,844) FN: Recruitment Rate of \$68,021 (One Position)

Port Milwaukee

Current	Requested
Trade Development Representative – Senior PR 2HX (\$54,865 - \$76,806) One Position	Market Development Manager PR 2MX (\$75,478 - \$105,669) FN: Recruitment at any rate in pay range based upon experience and credentials with DER approval One Position
Trade Development Representative PR 2FX (\$48,670 - \$67,616) One Position	Trade Development Representative PR 2IX (\$58,462 - \$81,844) FN: Recruitment at any rate in pay range based upon experience and credentials with DER approval One Position

Note: Residents receive a rate that is 3% higher.

(Commissioners Cleary/Miller, unanimous)

The Commission APPROVED the CLASSIFICATION REPORT OF PROBATIONARY PERIOD(S) as submitted, no action required. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

The Commission HELD OVER the approval of the proposed City Service Commission Meeting dates for 2020. (Maria Monteagudo, Director of Employee Relations, presented the report to the Commission and was present to answer questions on this item.)

The Commission APPROVED the revised policy on Drug Testing as presented by Maria Monteagudo, Director of Employee Relations. (Rich Schneider, Executive Director, F&MCW Occupational Health Services; Emily Keeley, Certification & Workforce Planning Coordinator; Shannon Goodwin, Human Resources Representative; Robin Pederson, ACA; Katherine Holiday, Human Resources Compliance Officer; and Lindsey O'Connor, Business Operations Manager, were present to answer any questions on this.)

(Commissioners Smith//Miller, unanimous)

The Commission received information on the revised policy on Medical Pre-Placement Examinations as presented by Maria Monteagudo, Director of Employee Relations. (Emily Keeley, Certification & Workforce Planning Coordinator, DER, was present to answer any questions.)
No Action Required.

The Commission APPROVED the communication from the Department of Neighborhood Services requesting a TEMPORARY APPOINTMENT longer than 90 days for Heidi Weed, District Code Enforcement Supervisor, DNS, retroactive to September 6, 2019, ending January 2, 2021. (Don Schaewe, Building Codes Enforcement Manager, DNS, and Emily McKeown, Business Operations Manager, DNS, were present to answer questions on this item.)

(Commissioners Cleary/Miller, unanimous)

The Commission APPROVED the REINSTATEMENT of Elizabeth Carpentier, to the position of Public Health Nurse, MHD. (Jeanette Kowalik, Commissioner, MHD, and Nicole Mutzenbauer, Human Resource Officer, MHD, were present to answer questions on this item).

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the REINSTATEMENT of Gilbert R. Garay Jr., to the position of City Laborer, DPW. (Shannon Goodwin, Human Resources Representative, DPW, was present to answer questions on this item).

(Commissioners Miller/Cleary, unanimous)

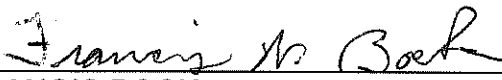
The Commission APPROVED the SELECTIVE CERTIFICATION of Jennifer Tate, to the position of Assistant City Attorney V, ACA Office. (Jason Pifer, Personnel Officer, Office of the City Attorney, and Kristin Hennessy Urban, Staffing Services Manager, DER, were present to answer questions on this item).

(Commissioners Smith/Miller, unanimous)

There being no further business, the meeting adjourned at 2:08 p.m.

(Commissioners Cleary/Miller, unanimous)

ATTEST:



FRANCIS BOCK
PRESIDENT



MARIA MONTEAGUDO
DIRECTOR, EMPLOYEE RELATIONS