

# BOARD OF CITY SERVICE COMMISSIONERS MINUTES

REGULAR meeting of the Board of City Service Commissioners held TUESDAY, June 11, 2019, at 1:30 pm in Room 301-A of City Hall, 200 East Wells Street, Milwaukee, Wisconsin.

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| Commissioners | Francis Bock, President<br>Marilyn Miller, Vice President<br>Steve Smith<br>Janet Cleary<br>Jeremy Levinson – Excused                   |
| Staff         | Maria Monteagudo, Commission Secretary<br>Patrick McCain, Assistant City Attorney<br>Karen Biernat, Administrative Services Coordinator |

A quorum being present, President Bock called the meeting to order at 1:30 pm.

The REGULAR MEETING MINUTES on May 21, 2019, were APPROVED.

(Commissioners Miller/Cleary, unanimous)

The Commission APPROVED the following CLASSIFICATION REPORTS as submitted. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

## Department of Employee Relations

Current	Recommendation
<b>Staffing and Certification</b>	
Program Assistant I PR 5EN (\$40,501 - \$46,724) One Position	Human Resources Assistant PR 5IN (\$46,347 - \$54,669) FN: Recruitment is at \$47,779
Program Assistant II PR 5FN (\$40,516 - \$48,248) Recruitment is at \$42,539 One Position	Human Resources Assistant PR 5IN (\$46,347 - \$54,669) FN: Recruitment is at \$47,779
Certification Services Specialist PR 5HN (\$45,013 - \$51,408) One Position	Human Resources Analyst PR 2DN (\$42,500 - \$59,498)
<b>Compensation and Training</b>	
Program Assistant II PR 5FN (\$40,516 - \$48,248) Recruitment is at \$42,539 Two Positions	Human Resources Assistant PR 5IN (\$46,347 - \$54,669) FN: Recruitment is at \$47,779
Pay Services Specialist PR 5HN (\$45,013 - \$51,408) One Position	HRIS Analyst PR 2EX (\$48,670 - \$63,426) FN: Recruitment anywhere in the range based on experience and credentials with DER approval

## Health Department

Finance and Administration Manager PR 1HX (\$70,827 - \$99,154) FN: Recruitment at any rate in the range with DER and Finance and Personnel Committee Chair approval. (One Position)	Health Budget and Administration Manager PR 1HX (\$70,827 - \$99,154) FN: Recruitment at any rate in the range with DER and Finance and Personnel Committee Chair approval. (One Position)
New Position	Epidemiologist PR 2JX (\$62,338 - \$87,270) (One Position)

The Commission APPROVED the CLASSIFICATION REPORT OF PROBATIONARY PERIOD(S) as submitted. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

(Commissioners Bock/Smith, unanimous)

The Commission APPROVED the communication from the Department of the Public Works for an EXTENSION OF PROBATIONARY PERIOD for Lionel McAllister, Water Meter Technician, for three additional months, beginning July 8, 2019, ending October 6, 2019. (Patrick Pauly, Administration Manager, DPW-MWW, was present to answer questions on this item).

(Commissioners Cleary/Miller, unanimous)

The Commission APPROVED the communication from the Department of Public Works requesting a TEMPORARY APPOINTMENT (over 90 days) for Duan Redmond, Municipal Services Electrician, DPW-MWW, beginning June 25, 2019, ending September 24, 2019. (Mark Macrae, Electrical Services Manager, Sr., DPW-MWW, was present to answer questions on this item).

(Commissioners Miller/Cleary, unanimous)

The Commission APPROVED the communication from the Department of Public Works requesting a TEMPORARY APPOINTMENT (over 90 days) for Mark Pawlik, Municipal Services Electrician, DPW-MWW, beginning June 25, 2019, ending September 24, 2019. (Mark Macrae, Electrical Services Manager, Sr., DPW-MWW, was present to answer questions on this item).

(Commissioners Miller/Cleary, unanimous)

The Commission APPROVED the communication from the Department of Public Works requesting a TEMPORARY APPOINTMENT (over 90 days) for James Wagner, Municipal Services Electrician, DPW-MWW, beginning June 25, 2019, ending September 24, 2019. (Mark Macrae, Electrical Services Manager, Sr., DPW-MWW, was present to answer questions on this item).

(Commissioners Miller/Cleary, unanimous)

The Commission HELD changes to City Service Rule III, Section 7, Applications. The proposed changes are based on a communication from the Department of Employee Relations requesting a new time limit for filing applications. This Preliminary Approval is subject to first changing the State Statute (chapter 985, Class 3). (Kristin Hennessy Urban, Staffing Services Manager, DER, was present to answer questions on this item.)

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the communication from the Milwaukee Health Department to EXEMPT a new position of Chief Deputy Commissioner – Pay Range 1LX.

Commissioners Miller/Smith, Unanimous)

The Commission APPROVED the communication from the Milwaukee Health Department to EXEMPT a new position of Deputy Commissioner of Medical Services – Pay Range 10X.

Commissioners Cleary/Smith, Unanimous)

The Commission APPROVED the communication from the Milwaukee Health Department to EXEMPT a new position of Deputy Commissioner of Community Health – Pay Range 1JX.

Commissioners Miller/Cleary, Unanimous)

The Commission APPROVED the communication from the Milwaukee Health Department to EXEMPT a new position of Deputy Commissioner of Environmental Health – Pay Range 1JX.

Commissioners Miller/Cleary, Unanimous)


The Commission APPROVED the communication from the Milwaukee Health Department to EXEMPT a new position of Deputy Commissioner of Policy, Innovation, and Engagement – Pay Range 1JX.

Commissioners Smith/Miller, Unanimous)

There being no further business, the meeting adjourned at 1:56 p.m.

(Commissioners Cleary/Miller, unanimous)

ATTEST:

  
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FRANCIS BOCK  
PRESIDENT

  
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MARIA MONTEAGUDO  
DIRECTOR, EMPLOYEE RELATIONS