

BOARD OF CITY SERVICE COMMISSIONERS MINUTES

VIRTUAL Go To Webinar meeting of the Board of City Service Commissioners held TUESDAY, June 16, 2020, at 1:30 pm.

Commissioners	Francis Bock, President Marilyn Miller, Vice President Steve Smith Janet Cleary
Staff	Maria Monteagudo, Commission Secretary Patrick McClain, Assistant City Attorney Karen Biernat, Administrative Services Coordinator

A quorum being present, President Bock called the meeting to order at 1:30 pm.

The REGULAR MEETING MINUTES on May 19, 2020, were APPROVED.

(Commissioners Smith/Cleary, unanimous)

The Commission APPROVED the following CLASSIFICATION REPORTS as submitted. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

Assessor's Office

Current	Requested
Office Assistant III PR 6FN (\$30,664- \$38,406) Recruitment rate is \$34,717 (Two Positions)	Office Assistant IV PR 6HN (\$37,080-\$41,863) Recruitment rate is \$37,830 (One Position)
	Office Assistant II PR 6EN (\$28,267-\$35,922) Recruitment rate is \$30,529 (One Position)

Note: Residents receive a rate that is 3% higher.

Health Department

Current	Recommended
New Position (One Position)	Doula Program Coordinator PR 2GN (\$51,469 - \$72,063) (One Position)

Note: Residents receive a rate that is 3% higher.

(Commissioners Miller/Cleary, unanimous)

The Commission APPROVED the CLASSIFICATION REPORT OF PROBATIONARY PERIOD(S) as submitted. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

(Commissioners Smith/Cleary, unanimous)

The Commission APPROVED the REINSTATEMENT of Susan Thaller to the position of Public Health Nurse (PHN), MHD. (Le'Nake Horton, Human Recourses Representative, was present to answer questions on this item).

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the communication from the Fire and Police Commission to EXEMPT **two** positions of Fire and Police Commission Auditor – Pay Range 2FX (Griselda Aldrete, Executive Director, FPC, and Kristin Urban, Staffing Services Manager, DER, were present to answer questions on this item. Mr. Paul Mozina spoke in opposition to the request).

(Commissioners Smith/Cleary, unanimous)

The Commission APPROVED the communication from the Fire and Police Commission to EXEMPT one position of Fire and Police Commission Auditor Manager – Pay Range 1IX (Griselda Aldrete, Executive Director, FPC, and Kristin Urban, Staffing Services Manager, DER, were present to answer questions on this item).

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the communication from the Department of City Development to RE-EXEMPT the position of City Planning Manager – Pay Range 1IX. (Vanessa Armstrong, DCD, and Kristin Urban, Staffing Services Manager, DER, were present to answer questions on this item).

(Commissioners Smith/Cleary unanimous)

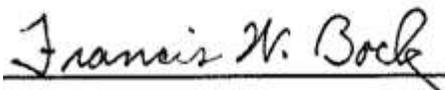
The Commission APPROVED the communication from the Election Commission to RE-EXEMPT the position of Election Services Manager - Pay Range 1HX. (Neil Albrecht, Director, EC, and Kristin Urban, Staffing Services Manager, DER, were present to answer questions on this item).

(Commissioners Miller/Smith unanimous)

There being no further business, the meeting adjourned at 2:15 p.m.

(Commissioners Miller/Smith, unanimous)

ATTEST:



FRANCIS BOCK
PRESIDENT



MARIA MONTEAGUDO
DIRECTOR, EMPLOYEE RELATIONS