

BOARD OF CITY SERVICE COMMISSIONERS MINUTES

CSC virtual meeting of the Board of City Service Commissioners was held on TUESDAY, January 12, 2021, at 1:30 pm.

Commissioners Francis Bock, President
 Marilyn Miller, Vice President - Excused
 Steve Smith
 Janet Cleary

Staff Kristin Urban, Interim Commission Secretary
 Patrick McCain, Assistant City Attorney
 Karen Biernat, Administrative Services Coordinator

A quorum being present, President Bock called the meeting to order at 1:36 pm.

The REGULAR MEETING MINUTES on December 8, 2020, were APPROVED.

(Commissioners Cleary/Smith, unanimous)

The SPECIAL MEETING MINUTES on January 4, 2021, were APPROVED.

(Commissioners Smith/Cleary, unanimous)

The Commission APPROVED the CLASSIFICATION REPORTS as submitted (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

(Commissioners Smith/Cleary, unanimous)

DPW-Infrastructure, DPW–Water Works, & Library

Current	Recommendation
Municipal Services Electrician PR 7QN (\$70,041 - \$70,503) Actual Rates (\$63,169 - \$72,221) <ul style="list-style-type: none"> • \$66,494 at probation completion • Apprentice’s appointed at \$66,494 • Additional \$1.50 per hour for holding a Type C Contractors Electrical License and/or performing lead work assignments (94 Positions, 5 Auxiliary Positions)	Municipal Services Electrician PR 7SN (\$82,181) <ul style="list-style-type: none"> • Additional \$1.50 per hour for holding a Type C Contractors Electrical License and/or performing lead work assignments (94 Positions, 5 Auxiliary Positions)
Municipal Services Electrician Apprentice PR 7KN (\$58,175 - \$59,390) Actual Increments: (\$33,247, \$39,896, \$49,871, \$59,845) (Underfill Title)	Municipal Services Electrician Apprentice PR 7QN (\$70,041 - \$70,503) Actual Increments: (\$41,090, \$49,308, \$61,636, \$73,963) (Underfill Title)
Electrical Services Manager	Electrical Services Manager

<p>PR 1GX (\$66,435 - \$93,010)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$81,639 and may be at any rate in the range with DER approval • Employee designated to hold Type C Contractors Electrical License receives \$120 biweekly <p>(Seven Positions)</p>	<p>PR 1GX (\$66,435 - \$93,010)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$87,933 and may be at any rate in the range with DER approval • Employee designated to hold Type C Contractors Electrical License receives \$120 biweekly <p>(Seven Positions)</p>
<p>Electrical Service Manager – Senior PR 1HX (\$70,827 - \$99,154)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$83,272 and may be at any rate in the range with DER approval <p>One Position</p>	<p>Electrical Service Manager – Senior PR 1HX (\$70,827 - \$99,154)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$90,399 and may be at any rate in the range with DER approval <p>One Position</p>
<p>Water Plants Manager PR 1KX (\$85,757 - \$120,064)</p> <ul style="list-style-type: none"> • Recruitment may be at any rate in the range with DER/FPC Chair approval <p>(One Position)</p>	<p>Water Plants Manager PR 1KX (\$85,757 - \$120,064)</p> <ul style="list-style-type: none"> • Recruitment is at \$90,399 may be at any rate in the range with DER/FPC Chair approval <p>(One Position)</p>
<p>Electrical Services Operations Manager PR 1JX (\$80,442 - \$112,627)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$84,937 and may be at any rate in the range with DER approval <p>(One Position)</p>	<p>Electrical Services Operations Manager PR 1JX (\$80,442 - \$112,627)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$90,399 and may be at any rate in the range with DER approval <p>(One Position)</p>
<p>Water Plants Operation Manager 1PR 1IX (\$75,478 - \$105,669)</p> <ul style="list-style-type: none"> • Minimum recruitment is at 85,000 and may be at any rate in the range with DER approval <p>(One Position)</p>	<p>Water Plants Operation Manager 1PR 1IX (\$75,478 - \$105,669)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$90,399 and may be at any rate in the range with DER approval <p>(One Position)</p>
<p>Facilities Manager PR 1HX (\$70,827 - \$99,154)</p> <p>(One Position)</p>	<p>Library Facilities Manager PR 1HX (\$70,827 - \$99,154)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$90,399 and may be at any rate in the range with DER approval <p>(One Position)</p>
<p>Facilities Maintenance Supervisor PR 1EX (\$58,462 - \$81,844)</p> <ul style="list-style-type: none"> • Minimum recruitment is at \$67,917 <p>(One Position)</p>	<p>Library Facilities Maintenance Supervisor PR 1GX (\$66,435 - \$93,010)</p>

	<ul style="list-style-type: none"> • Minimum recruitment is at \$87,933 and may be at any rate in the range with DER approval (One Position)
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Note: Residents receive a rate that is 3% higher.

Department of Public Works-Water Works

Current	Recommended
Administrative Assistant III PR 5FN (\$40,516 - \$48,248) FN: Recruitment is at \$42,539 (One Position)	Administrative Services Coordinator PR 5JN (\$47,095 - \$57,144) FN: Recruitment is at \$49,344 (One Position)

Note: Residents receive rates that are 3% higher

Health Department

Current	Recommendation
Lead Risk Assessor II PR 3JN (\$45,013 – \$53,379) (14 Positions)	Lead Risk Assessor II PR 3MN (\$48,173 – \$61,023) FN: Recruitment is at \$52,798 and may be at any point in the range with the approval of DER. (14 Positions)
Lead Risk Assessor I PR 3GN (\$40,516 – \$48,248) FN: Recruitment is at \$42,539 (Underfill)	Lead Risk Assessor I PR 3LN (\$42,539 - \$59,095) FN: Recruitment is at \$49,344 and may be at any point in the range with the approval of DER. (Underfill)
Home Environmental Health Manager PR 1FX (\$62,338 - \$87,270) (One Position)	Home Environmental Health Manager PR 1FX (\$62,338 - \$87,270) FN: Recruitment may be at any point in the range with the approval of DER and the Chair of the Committee on Finance and Personnel. (One Position)

Note: Residents receive a rate that is 3% higher.

The Commission TOOK NO ACTION ON THE PROBATIONARY PERIOD REPORT as submitted. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

GENERAL HEARING

The Commission APPROVED the communication from the Department of Public Works to REINSTATE Ms. Arvis Williams, Human Resources Representative. (Shannon Goodwin, Administrative Services Manager, and Arvis Williams, were present to answer questions on this item.)

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the communication from the Milwaukee Health Department to EXTEND the TEMPORARY APPOINTMENT for Marlaina Jackson, Chief of Staff, retroactive to September 23, 2020, ending March 23, 2021. (Rocio Serna, Health Strategy Director, was present to answer questions on this item.)

(Commissioners Smith/Cleary, unanimous)

The Commission APPROVED the communication from the Department of Public Works to EXTEND the TEMPORARY APPOINTMENT for Michael Levy, Sanitation Supervisor retroactive to December 27, 2020, ending September 20, 2021. (Kaylyn Jennik, Operations Services Manager, was present to answer questions on this item.)

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the communication from the Department of Public Works to REVISE THREE (3) TEMPORARY APPOINTMENTS, retroactive to December 14, 2020 and ending April 18, 2021. (Lindsey O'Connor, Infrastructure Services Personnel Officer, was present to answer questions on this item.)

(Commissioners Smith/Cleary, unanimous)

PUBLIC HEARING

The Commission APPROVED the changes to the City Service Rules VIII, Section 8 (k) (EEO category), Probationary Period. The proposed changes are based on a communication from the Milwaukee Health Department requesting the following professional position of Lead Risk Assessor I and II serve a 12-month probationary period. (Marivel Montejano, Home Environmental Health Director, was present to answer questions on this item.)

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the communication from the Department of Public Works to SEASONALLY LAYOFF one (1) BRIDGE OPERATOR; Allen Bland. (Lindsey O'Connor, Infrastructure Services Personnel Officer, was present to answer questions on this item.)

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the communication from the Fire and Police Commission to RE-EXEMPT the position of Fire and Police Commission Chief of Staff, Pay Range – 1HX. (Leon Todd, FPC Executive Director, was present to answer questions on this item.)

(Commissioners Cleary/Smith, unanimous)

The Secretary reports receipt of a communication from the Department of Public Works to EXEMPT the position of Public Works Coordination Manager – Pay Range 1KX. (Shannon Goodwin, Administrative Services Manager, was present to answer questions on this item.)

(Commissioners Smith/Cleary, unanimous)

There being no further business, the meeting adjourned at 1:59 p.m.

(Commissioners Cleary/Smith, unanimous)

ATTEST:

Frank Bock

FRANCIS BOCK
PRESIDENT

Kristin Urban

KRISTIN URBAN
STAFFING SERVICES MANAGER
INTERIM CSC SECRETARY