



BOARD OF CITY SERVICE COMMISSIONERS MINUTES



CSC virtual meeting of the Board of City Service Commissioners was held TUESDAY, February 23, 2021, at 1:30 pm.

Commissioners Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Janet Cleary
 Maria Monteagudo

Staff Kristin Urban, Interim Secretary
 Patrick McClain, Assistant City Attorney
 Karen Biernat, Admin. Services Coordinator

A quorum being present, President Bock called the meeting to order at 1:30 pm.

The REGULAR MEETING MINUTES on January 26, 2021, were APPROVED.

(Commissioners Smith/Monteagudo, Unanimous)

The Interim Secretary, Kristin Urban, welcomed the new Director of Employee Relations, Makda Fessahaye.

The Commission APPROVED the CLASSIFICATION REPORTS as submitted. (Sarah Trotter, Human Resources Representative, DER, and Kaylyn Jennik were present to answer questions on these items.)

Comptroller's Office

Current	Recommended
City Payroll Manager PR 1HX (\$70,827 - \$99,154) (One Position)	City Payroll Manager PR 1IX (\$75,478 - \$105,669) FN: Recruitment may be at any point in the range based on experience and credentials with approval of DER. (One Position)
Assistant City Payroll Manager PR 2IX (\$58,462 - \$81,844) (One Position)	Assistant City Payroll Manager PR 1GX (\$66,435 - \$93,010) FN: Recruitment may be at any rate in the range with the approval of DER. (One Position)
City Payroll Assistant - Senior PR 5GN (\$41,610 - \$49,946) (Three Positions)	City Payroll Specialist PR 2DN (\$42,500 - \$59,498) FN: Recruitment is at \$47,095 and may be at any point in the range based on experience and credentials with approval of DER. (Three Positions)

Note: Residents receive a rate that is 3% higher.

Common Council – City Clerk

Current	Recommended
Management and Accounting Officer PR 2GX (\$51,469 - \$72,063) (One Position)	Business Operations Manager PR 1EX (\$58,462 - \$81,844) (One Position)

Note: Residents receive a rate that is 3% higher.

Department of Administration – Office of Equity and Inclusion

Current	Recommended
Administrative Specialist PR 2CN (\$39,881 - \$55,825) (One Position) (Located in the Office of the Director)	Administrative Specialist PR 2CN (\$39,881 - \$55,825) (One Position) (Located in the Office of Equity and Inclusion)

Note: Residents receive a rate that is 3% higher.

Department of Administration-Budget and Management Division
- THIS REPORT WAS HELD AND NOT PRESENTED TO THE COMMISSION
-COMMISSION TOOK NO ACTION

Current			
Title	Pay Range	Rates	Positions
Budget and Management Director	1NX	\$103,841 - \$145,382	One
Financial Operations Manager	1KX	\$85,757 - \$120,064	One
Budget and Policy Manager	2LX	\$70,827 - \$99,154	One
Capital and Debt Specialist	2LX	\$70,827 - \$99,154	One
Fiscal Planning Specialist – Senior	2KX	\$66,435 - \$93,010	Two
Budget and Management Special Assistant	2IX	\$58,462 - \$81,844	Three

Recommended			
Title	Pay Range	Rates	Positions
Budget and Management Director	1NX	\$103,841 - \$145,382 Recruitment at \$114,226 and may be at any point in the range with the approval of DER and the FPC Chair	One
Deputy Budget and Management Director	1LX	\$91,404 - \$127,962 Recruitment is at \$100,543 and may be at any point in the range with the approval of DER and the FPC Chair	One
Budget and Fiscal Policy Manager	2MX	\$75,478 - \$105,669 Recruitment is at \$83,026 and may be at any rate in the range with DER approval.	Two
Budget and Fiscal Policy Analyst IV	2LX	\$70,827 - \$99,154 Recruitment is at \$77,909 and may be at any rate in the range with DER approval.	Five
Budget and Fiscal Policy Analyst III	2KX	\$66,435 - \$93,010 Recruitment is at \$73,078 and may be at any rate in the range with DER approval.	Underfill
Budget and Fiscal Policy Analyst II	2JX	\$62,338 - \$87,270 Recruitment is at \$68,571 and may be at any rate in the range with DER approval.	Underfill
Budget and Fiscal Policy Analyst I	2IX	\$58,462 - \$81,844 Recruitment is at \$64,308 and may be at any rate in the range with DER approval.	Underfill

Note: Residents receive a rate that is 3% higher.

Department of Public Works

DPW-Operations Division-Administration Section

Current	Recommended
Operations Services Supervisor PR 1BX (\$48,670 - \$67,616) FN: GIC 4.8% One Position	Operations Services Manager PR 1FX (\$62,338 - \$87,270) FN: GIC 4.8% One Position

Note: Residents receive a rate that is 3% higher.

DPW-Transportation Fund-Parking Operations and Maintenance Section

Current	Recommended
Parking Financial Manager PR 1FX (\$62,338 - \$87,270) FN: GIC 4.8% One Position	Transportation Financial Analyst PR 2JX (\$62,338 - \$87,270) Recruitment is at \$68,571 and may be at any rate with DER approval FN: GIC 4.8% One Position

Note: Residents receive a rate that is 3% higher.

DPW-Operations Division-Fleet Services Section

Current	Recommended
Fleet Operations and Training Manager PR 1EX (\$58,462 - \$81,844) FN: GIC 4.8% One Position	Fleet Operations and Training Manager PR 1EX (\$58,462 - \$81,844) Recruitment may be at any point in the range with DER approval FN: GIC 4.8% One Position
Fleet Training Supervisor PR 1AX (\$48,670 - \$63,426) Recruitment is at \$56,746 FN: GIC 4.8% One Position	Fleet Operations and Training Supervisor PR 1CX (\$51,469 - \$72,063) Recruitment may be at any point in the range with DER approval FN: GIC 4.8% One Position

Note: Residents receive a rate that is 3% higher.

DPW-Operations Division-Sanitation Services Section

Current	Recommended
Sanitation Yard Attendant PR 8DN (\$33,857 - \$40,450) Recruitment is at \$36,843 Eight positions	Sanitation Yard Attendant PR 8DN (\$33,857 - \$40,450) Recruitment is at \$36,843 3% incentive when assigned brine duties Eight positions

Note: Residents receive a rate that is 3% higher.

Health Department

Current	Recommended
New Position	Healthcare Access Program Coordinator PR 1AX (\$48,670 - \$63,426) FN: Recruitment at any point in the range with DER approval (One Position)

Note: Residents receive a rate that is 3% higher.

Health Department

Current	Recommended
One New Position	Public Health Emergency Response Planning Director PR 1IX (\$75,478 - \$105,669) Recruitment may be at any rate with DER/FPC Chair approval (One Position)
Public Health Emergency Response Planning Coordinator PR 2HX (\$54,865 - \$76,806) (Two Positions)	Public Health Emergency Response Planning Coordinator PR 2HX (\$54,865 - \$76,806) Recruitment flexibility may be at any rate with DER approval (Two Positions)
Consumer Environmental Health Division Director PR 1IX (\$75,478 - \$105,669) (One Position)	Consumer Environmental Health Director PR 1IX (\$75,478 - \$105,669) Recruitment may be at any rate with DER/FPC Chair approval (One Position)

Note: Residents receive a rate that is 3% higher.

Health Department

Current	Recommended
New Position	Public Health Strategist PR 2IX (\$58,462 - \$81,844) (One Position)

Note: Residents receive a rate that is 3% higher.

Port of Milwaukee

Current	Recommended
Engineering Technician II PR 3FN (\$38,508 - \$47,171) (One Position)	Engineering Technician IV PR 3NN (\$44,949 - \$61,296) FN: Recruitment is at \$45,185 (One Position)

Note: Residents receive a rate that is 3% higher.

(Commissioners Smith/Cleary, unanimous)

The Commission TOOK NO ACTION on the PROBATIONARY REPORT as submitted. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions this item).

GENERAL HEARING

The Commission APPROVED the communication from the Department of Public Works – Operations Div. for an EXTENSION of TEMPORARY APPOINTMENT for Michael Mack, Special Equipment Operator, retroactive to February 1, 2021 and ending May 1, 2021. (Danielle Rodriguez, Operations Director, was present to answer questions on this item.)

(Commissioners Monteagudo/Smith, Unanimous)

The Commission APPROVED the communication from the Department of Public Works – MWW for an EXTENSION OF TEMPORARY APPOINTMENT for Timothy Garczynski, Water Distribution Manager, retroactive to January 1, 2021, and ending December 31, 2021. (Patrick Pauly and Amy Hefter were present to answer questions on this item.)

(Commissioners Monteagudo/Smith, Unanimous)

The Commission APPROVED the communication from the Department of Administration Budget and Management Division for a TEMPORARY APPOINTMENT for Eric Pearson, Chief of Staff, retroactive to June 14, 2020 and ending February 28, 2021. (Dennis Yaccarino was present to answer questions on this item.)

(Commissioners Monteagudo/Smith Unanimous)

The Commission APPROVED the communication from the Department of Administration Budget and Management Division for a TEMPORARY APPOINTMENT for William Christianson, Finance and Administration Manager, retroactive to June 14, 2020 and ending June 14, 2021. (Dennis Yaccarino was present to answer questions on this item.)

(Commissioners Miller/Monteagudo, Unanimous)

PUBLIC HEARING

The Commission APPROVED the communication from Trevonna Sims, Library Circulation Assistant I (part-time), asking for REINSTATEMENT to the Milwaukee Public Library. (Victoria Robinson, Library Personnel Officer, was present to answer questions on this item.)

(Commissioners Smith/Miller, Unanimous)

The Commission INITIALLY APPROVED the proposed changes to City Service Rule VIII, Section 8(f), Probationary Period.. The proposed changes are based on a communication from the Department of Public Works relative to removing two obsolete titles of Traffic Control Engineer I and II and adding the titles of Architect III, Civil Engineer III, Electrical Engineer III, and Mechanical Engineer III positions to serve a twelve (12) month probation period. (Dan Thomas and Shannon Goodwin, were present to answer questions on this item.)

(Commissioners Smith/Monteagudo, Unanimous)

The Commission INITIALLY APPROVED the proposed changes to City Service Rule VIII, Section 8(e)(m)(p) Probationary Period is INTRODUCED. The proposed changes are based on a communication from the Department of Milwaukee Water Works relative to removing obsolete titles of Water Microbiologist I and II and adding Water Microbiologist and Water Microbiologist, Sr. Remove duplicated language in (m) and leave (n) as is. Remove the title of Water Plant Steamfitter/HVAC Specialist and add Water Plant HVAC Maintenance Technician. (Patrick Pauly was present to answer questions on this item.)

(Commissioners Miller/Monteagudo, Unanimous)

There being no further business, the meeting adjourned at 1:59 p.m.

(Commissioner Smith/Miller, unanimous)

ATTEST:



FRANCIS BOCK
PRESIDENT



KRISTIN URBAN
STAFFING SERVICES MANAGER
INTRIM CSC SECRETARY

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(a) Wis. Stat., the City Service Commission may go into closed session for the purpose of deliberating on an APPEAL. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.