



BOARD OF CITY SERVICE COMMISSIONERS MINUTES



CSC virtual meeting of the Board of City Service Commissioners was held TUESDAY, January 26, 2021, at 1:30 pm.

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| Commissioners | Francis Bock, President
Marilyn Miller, Vice President - Excused
Steve Smith
Janet Cleary
Maria Monteagudo |
| Staff | Kristin Urban, Interim Secretary
Patrick McClain, Assistant City Attorney
Karen Biernat, Admin. Services Coordinator |

A quorum being present, President Bock called the meeting to order at 1:32 pm.

The REGULAR MEETING MINUTES on January 12, 2021, were APPROVED.

(Commissioners Cleary/Smith, Commissioner Monteagudo abstained)

The Commission APPROVED the CLASSIFICATION REPORTS as submitted (Sarah Trotter, Human Resources Representative, DER, was present to answer questions on these items.)

City Attorney

Current	Recommended
New Position	Risk Manager PR 2MX (\$75,478 - \$105,669) Recruitment may be at any rate in the pay range with approval of DER and the Chair of the Committee on Finance and Personnel. (One Position)

Note: Residents receive a rate that is 3% higher.

Health Department

Current	Recommended
Administrative Specialist – Senior PR 2EX (\$48,670 - \$63,426) (Two Vacant Positions)	Accountant II PR 2DN (\$42,500 - \$59,498) Recruitment Rate is \$47,095 (Two Positions)

Note: Residents receive rates that are 3% higher

Health Department

Current	Requested
Environmental and Disease Control Specialist PR 2DN (\$42,500 - \$59,498) FN: Recruitment Rate is \$47,584 and up to \$51,195 with approval by DER (One Position)	Environmental Health Coordinator PR 2FN (\$48,294 - \$67,616) FN: Recruitment Rate is \$59,450 (One Position)

Two New Positions	Environmental Health Coordinator PR 2FN (\$48,294 - \$67,616) FN: Recruitment Rate is \$59,450 (Two Positions)
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Note: Residents receive a rate that is 3% higher.

(Commissioners Smith/Cleary, unanimous)

The Commission TOOK NO ACTION on the PROBATIONARY REPORT as submitted. (Sarah Trotter, Human Resources Representative, DER, was present to answer questions this item).

GENERAL HEARING

The Commission APPROVED the communication from the Department of Public Works – MWW to EXTENDED the PROBATIONARY period for Ms. Tamika Gatson, Office Assistant IV, for three additional months, February 10, 2021 and ending May 10, 2021. Patrick Pauly and Amy Hefter were present to answer questions on this item.)

(Commissioners Cleary/Smith, Unanimous)

The Commission APPROVED the communication from the City Attorney's Office for a TEMPORARY APPOINTMENT for Mary Lyles, Research and Policy Analyst, retroactive to April 21, 2020 and ending December 30, 2020. (Kimberly Walker and Jason Pifer were present to answer questions on this item.)

(Commissioners Smith/Miller, Unanimous)

The Commission APPROVED the communication from the Department of Public Works – Operations Div. for an EXTENSION of TEMPORARY APPOINTMENT for Timothy Runke, Electrical Worker, retroactive to November 28, 2020 and ending February 19, 2021. (Lindsey O'Connor was present to answer questions on this item.)

(Commissioners Cleary/Miller, Unanimous)

The Commission APPROVED the communication from the City Assessor's Office for an EXTENSION of TEMPORARY APPOINTMENT for Timothy Krystowiak, Senior Property Appraiser I, retroactive to December 24, 2020 and ending June 24, 2021. (Steven Schwoerer was present to answer questions on this item.)

(Commissioners Miller/Cleary, Unanimous)

The Commission APPROVED the communication from the City Assessor's Office for an EXTENSION of TEMPORARY APPOINTMENT for David Lehner, Senior Property Appraiser I, retroactive to December 24, 2020 and ending June 24, 2021. (Steven Schwoerer was present to answer questions on this item.)

(Commissioners Smith/Cleary, Unanimous)

The Commission APPROVED the communication from the City Assessor's Office for an EXTENSION of TEMPORARY APPOINTMENT for James Siebers, Senior Property Appraiser I, from January 22, 2021 and ending July 21, 2021. (Steven Schwoerer was present to answer questions on this item).

(Commissioners Miller/Cleary, Unanimous)

The Commission APPROVED the communication from the Department of Employee Relations for an EXTENSION of TEMPORARY APPOINTMENT for Renee Joos, Chief of Staff, retroactive to January 5, 2021 and **AMENDED the end date to January 29, 2021**. (Kristin Urban recused herself for items 10, 11 and 12 and Andrea Knickerbocker took over the CSC Secretary duties.

(Commissioners Miller/Cleary, Unanimous)

The Commission APPROVED the communication from the Department of Employee Relations for an EXTENSION of TEMPORARY APPOINTMENT for Kristin Urban, Chief of Staff, retroactive to January 5, 2021 and **AMENDED the end date to January 29, 2021**. (Kristin Urban recused herself for items 10, 11 and 12 and Andrea Knickerbocker took over the CSC Secretary duties.

(Commissioners Miller/Cleary, Unanimous)

The Commission APPROVED the communication from the Department of Employee Relations for an EXTENSION of TEMPORARY APPOINTMENT for Nicole Fleck, Chief of Staff, retroactive to January 5, 2021 and **AMENDED the end date to January 29, 2021**. (Kristin Urban recused herself for items 10, 11 and 12 and Andrea Knickerbocker took over the CSC Secretary duties.

(Commissioners Miller/Smith, Unanimous)

PUBLIC HEARING

The Commission APPROVED the communication from the CSC Secretary, Kristin Urban who resumed the Secretary duties from Andrea Knickerbocker, to DISMISS the Vanessa Green SEPARATION APPEAL WITH PREJUDICE.

(Commissioners Cleary/Smith, Unanimous)

The Commission APPROVED the communication from the DOA – Office of Equity and Inclusion to RE-EXEMPT the position of Equal Rights Specialist – Pay Range 2EX. (Nikki Purvis was present to answer questions on this item.)

(Commissioners Cleary/Miller, Unanimous)

The Commission APPROVED the communication from the Fire and Police Commission to RESCIND the regular appointment of EXEMPT STATUS for two positions of FPC Auditor. (Leon Todd was present to answer questions on this items.)

(Commissioners Miller/Smith, Unanimous)

There being no further business, the meeting adjourned at 2:16 p.m.

(Commissioner Cleary/Smith, unanimous)

ATTEST:



FRANCIS BOCK
PRESIDENT



KRISTIN URBAN
STAFFING SERVICES MANAGER
INTRIM CSC SECRETARY

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(a) Wis. Stat., the City Service Commission may go into closed session for the purpose of deliberating on an APPEAL. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.