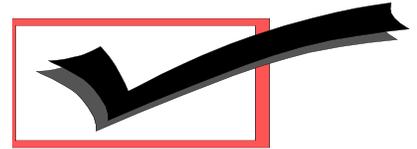


# BALLOT ACCESS CHECKLIST FOR 2021 MUNICIPAL CANDIDATES



Each of the following forms must be completed and filed on time by candidates for municipal office in order for the candidate's name to be placed on the ballot at the **February 16, 2021 Spring Primary** and the **April 6, 2021 Spring Election**.

In the City of Milwaukee, the filing officer is the City of Milwaukee Election Commission.

**Complete and submit a Campaign Registration Statement (Form CF-1)** to the City of Milwaukee Election Commission no later than **5pm on Tuesday, January 5, 2021**. If the form is faxed or emailed, the original document must follow, postmarked no later than January 5, 2021. Wis. Stat. §§ 8.10(5), 8.03(2), Wis. Admin. Code EL § 6.04).

➤ New candidates

File a campaign registration statement before funds are collected or spent or before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0202(2)(a).

➤ Continuing candidates

Amend your current registration, including the office sought and the new primary and election dates before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0202(2)(a).

**Complete and submit a Declaration of Candidacy (Form EL-162 or EL-162SD)** to the City of Milwaukee Election Commission no later than **5pm on Tuesday, January 5, 2021**. If the form is faxed or emailed, the original document must follow, postmarked no later than January 5, 2021. Wis. Stat. §§ 8.10(5), 8.21, 8.30(4) Wis. Admin. Code EL § 6.04.

\*A person declaring candidacy must be a resident of the city of Milwaukee for **28 days** as of the date they are filing the Declaration.

**Circulate and Submit Nomination Papers for Nonpartisan Office (Form EL-169)** to the City of Milwaukee Election Commission no later than **5pm on Tuesday, January 5, 2021**. Only original nomination papers (no photocopies, faxes, or emailed documents) will be accepted. Nomination papers may not be circulated before December 1, 2020. Wis. Stat. §§ 8.10(2), Wis. Admin. Code EL § 6.04(2).

*The number of signatures required on nomination papers is as follows:*

School Board Seat for Districts 4,5,6 & 7	400 – 800
Municipal Judge, Branch 1	1,500 – 3,000

\*A school board candidate elected must reside within the specific school board district by the date they take their oath, which is Tuesday, April 23, 2019.

**Complete and submit a Statement of Economic Interests Form** to the City of Milwaukee Election Commission, no later than **4:30pm on Friday, January 8, 2021**, or the candidate's name will not be placed on the ballot. The 2020 Statement of Economic Interests form and instructions will be available after 12/1/2020 on the Election Commission's website or in the office. City of Milwaukee Code of Ethics Chapter 303-11-4

A candidate's name will not be placed on the ballot if all forms, CF-1, EL-162, SEI, and a sufficient number of valid nomination signatures are not submitted by the designated due dates.