



*Meeting Notice
Agenda*

Program, Planning & Public Policy Committee Meeting

Wednesday March 14, 2018

SDC Main Offices

1730 W North Avenue

Milwaukee, WI 53206

5:30 – 6:45 PM

SDC Boardroom

If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.

*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



*SDC Program, Planning & Public Policy Committee
Meeting Notice*

Wednesday March 8, 2018
SDC – 1730 W. North Avenue SDC Board Room
Milwaukee, WI 53206
5:30 PM

AGENDA

- | | |
|--|--------------------------|
| 1. Call to order | Chair, Stephanie Findley |
| 2. Roll Call | |
| 3. Compliance with the Open Meetings Law | |
| 4. Adoption of the meeting March 14, 2018 agenda | Action |
| 5. Approval of March 14, 2018 meeting minutes | Action |
| 6. Planning | |
| Briefing Papers SDC | Action |
| • BP2334 | |
| • BP2335 | |
| • BP2336 | |
| A. Information Only SDC | Information |
| • None | |
| SD Foundation Briefing Paper | Information |
| • None | |
| B. SD Foundation Briefing Paper Information Only | Information |
| • None | |



- 7. **Programs**
 - December 2017 Program Activity Reports Information

- 8. **Policy**
 - A. National Community Action Foundation (NCAF) Information
 - B. 2018 Poverty Matters Summit Information
 - C. VITA Program Update Information

- 9. **New Business** Information

- 10. **Old Business** Information

- 11. **Adjournment** Action



March 2018 Briefing Papers for Action/Information

BP	Funder	Services/Program	Request	Refunding/ New?
Action Items				
BP2334	Corporation for National & Community Service (CNCS)	Foster Grandparent Program	\$203,117	Refunding
BP2335	Wisconsin Dept. of Public Instruction	Summer Food.	\$100,000	Refunding
BP2336	Employ Milwaukee	Earn and Learn	Equivalent \$40,000	Refunding
Total			\$343,117.00	
Information only				
			\$	
Total			0	

Requests through the Social Development Foundation

BP	Funder	Services/Program	Request	Refunding/ New
Action Items				
Total			0	
Information Only				
BP2337	US Bancorp Foundation	Career Enhancement	\$5,000	Refunding
BP2338	We Energies	Education	\$2,000	Refunding
Total			\$7,000.00	

2018 Grant Request Status- To Date

Agent	Total # of requests	Total \$ requested	Total # awarded	*Total amount awarded	*New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	19	\$1,377,120	8	\$977,955	\$98,638	11	\$332,000	0	0
SDF only	8	\$117,000	2	\$25,000	\$20,000	6	\$72,000	0	0

*Award of \$76,638 from Wisconsin Fast Forward was declined by SDC administration.



Program Planning & Public Policy Committee Meeting: Wednesday February 14, 2018

Call to order by Commissioner Jordan at 5:35 pm

Roll Call: Abra Fortson confirmed a quorum.

Committee Members Present:

- Committee Chair Stephanie Finley
- Vincent Bobot
- Vi Anna Jordan
- Lelah Huntley - Excused Absent
- Alma Ramirez - Excused Absent
- George Matthews – Absent

Compliance with Open Meetings Law: Confirmed by Abra Fortson

Adoption of the February 14, 2018 Meeting Agenda

- Motion to approve was made by Vincent Bobot
- Motion 2nd by Vi Anna Jordan
The motion carried.

Approval of January 10, 2018 Meeting Minutes

- A motion was made by Vincent Bobot to approve the **January 10, 2018** meeting minutes.
- The motion was 2nd by Vi Anna Jordan
The motion carried.

Presentation of Briefing Papers:

A motion was made by Vincent Bobot to approved briefing papers BP239 –BP2333.
The motion was 2nd by Vi Anna Jordan. The motion carried.

Program Reports:

Quality Assurance Manager, Ofelia Mondragon reviewed program reports with the Program Planning and Public Policy committee.

Program Summary Report Part 1-2

The following programs met or exceeded the ROMA* goals for the 2017 calendar year.

- ❖ **Absolute Advantage**
- ❖ **Counseling and Wellness Clinic**
- ❖ **Financial Literacy**
- ❖ **ProStart Culinary**
- ❖ **Youth Employment**

The following programs did not meet one or more ROMA* Goals for the 2017 calendar year.

- **Career Enhancement**
- **NPI1.2A Individuals will gain skills required for employment: 190/137-The Employment and Training program will seek to continue completing job readiness workshops on a monthly bases. The workshops will be designed to increase skills required for employment. This service also will be updated in CAP60 to reflect accurate skills gained for employment.**

NPI6.5E (TBD) Information and referrals: 220/185- The Employment/Training program will seek to increase awareness regarding our services through the SDC website, social media, job fairs and workforce development partnerships.

- **Education Services**
 - **Referrals are down overall, across all agencies. We are building a process to internally referral clients to help with these numbers.**
 - **Transition to a new financial coach was not as smooth as it should have been. Goals and outcomes need to be made clear so that they can be accurately reported.**
 - **There are existing partnerships for referrals in education services. New relationships are being established in Financial Literacy with the new financial coach.**
- **SER/Interns/Volunteers/CSJ Placements**
 - **Fluctuation in the amount of volunteers and hours being cut (SER) has caused us to fall short of our hours goals.**
- **Skills Enhancement**
 - **The Employ/Training is seeking to build relationships with MATC to provide resources for the Skills Enhancement program. We completed our initial meeting on 2/13 regarding possible training opportunities in Truck Driving and Warehouse fields.**

- **Transform Milwaukee Jobs/ROMA**
- **Specific Eligibility requirements for the Transform Milwaukee Jobs Program significantly impacts by limiting the number of young adults that are eligible for this program. Frequent changes in contact information, temporary living arrangements, mental illness and ATODA issues are challenges that impact work placement and maintaining employment for 90 days. There are no participants that have obtained their GED while enrolled in the program. Most TMJ participants that are 18 years old when they enroll in the program already possess their GED or HS Diploma. TMJ participants are required to complete 20 hours of Job orientation training prior to being placed in subsidized work placement. Family Advocate conducts a 5-day Job Orientation training at SDC (individually or group based upon participants' availability). This program includes individuals that may have completed Job Orientation last year or may have been transferred from another provider and are not required to complete Job Orientation training again.**

The following program(s) concluded the 2017 calendar contract year and is/are on target:

- ❖ **Adult Employment Services City of Milwaukee (CDGA)**
- ❖ **Families Moving Forward**
- ❖ **Greater Milwaukee Foundation**
- ❖ **Milwaukee Public Schools**
- ❖ **Milwaukee County Pathways**

The following program(s) concluded the 2017 calendar contract year and did not meet one or more goals:

- **Milwaukee County Youth Employment**
- **Objective 1.6A Youth open a Checking's Account- 90% of all participants will open a checking account - SDC Financial Literacy Advisor. The YEP has partnered with the Brewery Credit Union to assist all enrolled clients with opening a checking/saving accounts. All participants will be offered the opportunity to open accounts during the Financial Literacy classes in the program.**
- **Earn and Learn**
 - **This program is supported by Employ Milwaukee- SDC made the request for 25 youth to work during the summer. Employ Milwaukee was only able to provide 14 due to availability of funding.**
 - **This year, SDC felt the youth were more engaged and we were able to provide them with learning opportunities.**
- **Transform Milwaukee Jobs – Please see explanation above.**

The following program(s) have an active contract year and is/are on target:

- ✓ **AODA (Counseling & Wellness)**
- ✓ **Skills Enhancement Program**

The following program(s) have an active contract year and did not meet one or more goals:

Individual and Family Strengthening

- **Goal 2.2 and Goals 2.3 are below 85% due to the limited referrals from Municipal Court. We are in the process of working with the schools to create community service projects and also create Individual service plans with the recreation participants.**

* Results Oriented Management and Accountability (ROMA)

The following Programs met or exceeded the ROMA* goals for the 2017 calendar year.

- ❖ **Nutrition Services**

The following programs did not meet one or more ROMA* goals for the 2017 calendar year.

- ✓ **Foster Grandparent Program-**
- ✓ **Health Services (Senior Companion & Benefits Enrollment)**
- ✓ **Residential Services**
- ✓ **Sustainable Services**

The following Program(s) have an active contract year and is/are on target:

- ❖ **Senior Companion**

The following Program(s) have an active contract year and did not meet one or more goals:

- ❖ **Foster Grandparent**

- **There is some on-boarding still continuing for FGP regarding volunteers and sites, but both are increasing.**
- **Also, with schools being on their holiday break in December, volunteers had fewer opportunities to do their service hours in December.**
- **The program will continue with ongoing recruitment and**

- ❖ **Weatherization Funder Report –**

- **The Weatherization increased percentage performance by 12%. During the last report the Weatherization was at 65% and as of December, 2017 the Weatherization program is performing at 77%. The weatherization has sufficient units in the Final Inspection Phase to continue improved our monthly Unit Completion Status. The program continues to track the unit production progress on a weekly basis to assure we identify resources/opportunities to meet our two year contract goal.**

* Results Oriented Management and Accountability (ROMA)

VITA

Policy and Research Manager, Diane Robinson provided an update on VITA program activity. My Robinson provided an activity report and program update.

She reported that she was short staffed and was currently interviewing for replacement staff. She noted her challenge is many people who are unemployed at the beginning of the season are then offered employment at the beginning of the season which leaves coverage issues that are filled by her.

Policy:

A motion was made by Vi Anna Jordan to authorize SDC leadership to move into the next phase of strategic planning processes through RFI and RFP processes. The motion was 2nd by Vincent J. Bobot. The motion carried.

New Business - None

Old Business – None

Adjournment None

The meeting adjourned at 6:35pm