



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes - Final

BOARD OF CITY SERVICE COMMISSIONERS

Frank Bock, President
Marilyn Miller, Vice President

Commissioners Janet Cleary and Steve Smith

Vacant, Executive Secretary
Patrick McClain, Assistant City Attorney

Administrative Services Coordinator Karen Biernat 286-3398,
klbiern@milwaukee.gov

Tuesday, April 12, 2022

1:30 PM

Virtual

1. Call to Order

This meeting was called to order at 1:30 p.m.

2. Roll Call

Present 4 - Bock, Miller, Smith and Cleary

3. [211961](#)

Communication for approval of the minutes from the meeting held on March 29, 2022.

Attachments: [CSC Meeting Minutes DRAFT - 3.29.2022](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

4. [211980](#)

Communication for approval of the classification and probationary reports as submitted.

Attachments: [Chart](#)
[Classification Report - HR Market Study Report](#)
[Classification Report - Marketing and Communications](#)
[Classification Report - New and Repurposed Positions](#)
[Probationary Period Recommendation CSC 4.12.2022](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

GENERAL HEARING

5. [211953](#) Communication from the Department of Public Works, Urban Forestry Division, to extend the probationary period for Ms. Nancy Lamothe, Urban Forestry Laborer, for three additional months from April 26, 2022 and ending on July 26, 2022.

Attachments: [Extension of Probation -ltr. only Lamothe, Nancy DPW.Forestry](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

6. [211954](#) Communication from the Department of the Assessor's Office for a extension of temporary appointment for Allan Land, retroactive to January 9, 2022 and ending on July 9, 2022.

Attachments: [Temporary Appointment - Allan Land.Assessor](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

PUBLIC HEARING

7. [211955](#) Communication from the Department of City Development to exempt the new ARPA funded position of Community Outreach Liaison, pay range 2EX.

Attachments: [Exempt NEW Position - Community Outreach Liaison.ARPA.DCD.](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

8. [211957](#) Communication from the Department of City Development to exempt the new ARPA funded position of Real Estate Specialist, pay range 2GX.

Attachments: [Exempt NEW Position - Real Estate Specialist .ARPA.DCD](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

9. [211956](#) Communication from the Department of City Development to exempt the new ARPA funded position of Housing Rehabilitation Specialist, pay range 2GN.

Attachments: [Exempt NEW Position - Housing Rehabilitation Specialist.ARPA.DCD](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

10. [211958](#) Communication from the Milwaukee Health Department to exempt the new position of Graphic Designer II, pay range 2BN.

Attachments: [Exempt NEW Position - Graphic Designer II.MHD.](#)

The Commission asked the Secretary (Kristin Urban) to report back on a guidance for exempting grant funded positions.

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

11. [211959](#) Communication from the Milwaukee Health Department to exempt the new position of Marketing and Communications Coordinator, pay range 2FX.

Attachments: [Exempt NEW Position - Marketing and Communications Coord.MHD.](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

12. [211981](#) Communication from the Milwaukee Public Library to permanently re-exempt the positions of Library Teen Outreach Intern, pay range 9MN.

Attachments: [Re-exempt annual MPL Library Teen Outreach Interns](#)

The Library will submit an annual request to the Secretary of CSC regarding the permanently exempted positions of Library Teen Outreach Interns, pay range 9MN.

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

13. [211982](#) Communication for the proposed changed to City Service Rule X, Section 8; Reinstatement, including a proposed policy revision - Salary, Benefits and Seniority Rights of Individuals who are Reinstated following

Resignation, and for the proposed Policy - Benefits upon Rehire from the Department of Employee Relations.

Attachments: [Proposed Rule Change - Rule X, Section 8, Reinstatement](#)

The Commission Initially approved the change to Rule X, Section 8, Reinstatement.

The Commission approved the policy revisions for the Salary, Benefits and Seniority Rights of those employees being reinstated, and for the policy revisions for the Benefits upon Rehire policy. The Rule Change will be brought back to Commission for final approval.

PLACED ON FILE

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

14. [211983](#)

Commission initially approved the change to City Service Rule VIII, Section 8(e); Probationary Period from the Milwaukee Public Library.

The Commission approved the request for administrative corrections to titles that were reclassified.

Attachments: [MPL Rule Change request - Rule VIII, Sec. 8 \(e\) Probationary Period](#)

The Commission Initially approved the change to Rule VIII, Section 8(e), Probationary Period and administrative corrections due to reclassified titles. This item will be brought back to Commission for final approval.

PLACED ON FILE

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

15. [211960](#)

Findings and Decision from the separation (non-disciplinary) appeal hearing for Mr. Barki (reference #211843).

Attachments: [Findings and Decision - P. Barki](#)

APPROVED

Aye 4 - Bock, Miller, Smith, and Cleary

No 0

16. Adjournment

This meeting adjourned at 2:13 p.m. by the mover Cleary and seconded by Miller.

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission at 1-414-286-3335, (FAX) 286-0203, (TDD) 286-2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Limited parking for persons attending meetings in City Hall is available at reduced rates (5 hour limit) at the Milwaukee Center on the southwest corner of East Kilbourn and North Water Street. Parking tickets must be validated in the first floor Information Booth in City Hall.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. Registered lobbyists appearing before a Common Council committee are required to identify themselves as such. More information is available at <http://city.milwaukee.gov/Lobbying>.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(a)(c) or (1)(f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.