

Adult and Youth Sports COVID-19 Preparedness & Safety Plan

Instructions:

A COVID-19 Preparedness & Safety Plan is required for adult and youth team contact sports that are requesting more than 6 spectators per player.

This checklist will help Consumer Environmental Health staff determine if a standardized list of criteria are met to allow sports leagues to compete.

This checklist is not intended to fully inform you of every provision regarding COVID-19 prevention and mitigation.

Applicable Sections of Order Phase 6 Moderate Transmission:

Recreation Activities. Recreation activities will be allowed with the following restrictions in place:

- I. Indoors = Only six observers or fans per participant with a maximum of 750 observers or fans are allowed
- II. Outdoors = Capacity is limited to the number of individuals that can occupy the location while still allowing for Physical Distancing up to a maximum of 1,000 individuals
- III. Organizations may request approval for more than six observers or fans per participant or the applicable maximums of either 750 or 1,000 individuals by submitting a COVID safety plan to be filed with and approved by the City of Milwaukee Health Department. Information about this program can be found at milwaukee.gov/MMFS/Sports
- IV. All rental equipment must be sanitized after each use; and
- V. All individuals shall comply with Physical Distancing to the extent possible and Protective Measure Requirements

General Information:

- Primary contact name(s) & contact information, including how they can be reached during and after games.
- League name, location & specific hours of operation (including set up and tear down)
- What signage will you post at gathering venue entrances outlining established protocols reminding everyone to maintain 6 feet of distance, wear masks, wash hands, etc.?

Capacity & Map for Practices and Competitions:

- Size of the venue in square feet and regular occupancy level
- How will compliance with the maximum number of attendees will be achieved?
- Are there vending machines or drinking fountains?
- Provide a map and/or plot plan of the venue that shows the following:

<input type="checkbox"/> Playing areas and benches	<input type="checkbox"/> Traffic flow through event	<input type="checkbox"/> Handwashing/sanitizing stations
<input type="checkbox"/> Toilet facilities	<input type="checkbox"/> Screening station and Isolation area	<input type="checkbox"/> Locker rooms (If applicable)

Arrival and Exiting:

- Discuss how games and practices will be timed to allow **at least a 30-minute break between the finish and start of subsequent sessions**, to allow for departure and arrival without congestion.
- Discuss procedures for players and coaches to minimize their arrival time prior to a game or practice session.
- Discuss procedures to require teams and spectators to depart the field or facility immediately upon completion of the game or practice.
- Discuss procedures for players to wait in their cars with guardians until just before the beginning of a practice, warm-up, or game, instead of forming a group.

Sanitation Schedule Cleaning and Disinfection:

- Identify areas that need to be cleaned frequently, including shared equipment, restrooms, high-touch items such as door handles, etc.
- Identify how you will separate equipment that needs to be cleaned and disinfected before reusing.
- Develop a schedule for cleaning and disinfecting the areas identified, including, at minimum, before and after each practice and game.
- Identify who will be responsible for sanitizing each area identified.
- What sanitizers and/or disinfectants from the [EPA "N" List](#) are you using? Include EPA reg# and product name.
- What is the required contact time for the chosen product and how will you ensure this is met?
- How will you ensure that jerseys, uniforms and other practice/game attire are washed after every use?
- How will you ensure that participants pick up their own trash at the conclusion of all games, practices and activities? Extra trash bins should be provided, and more frequent disposal should occur. Where applicable, departing teams or league representative must sanitize the team/player area.

Personal Hygiene:

- How will you ensure that staff and players practice healthy hygiene including washing their hands frequently and covering their sneezes and coughs?
- Where will hand sanitizer be placed, how often will it be checked for restocking and who will be responsible for restocking?
- How will you ensure that leagues, coaches, managers and trainers have supplies for event staff and participants available, including hand sanitizer that contains at least 60% alcohol, tissues, trash baskets, disposable facemasks, and disinfecting products.

Use of Face Coverings and Personal Protective Equipment (PPE):

- How will you ensure that face coverings are worn properly by coaches, managers, sports staff, officials, parents/guardians, and allowed attendees? Players and athletes must also wear face coverings indoors and outdoors, except when: actively eating or drinking; or when actively exercising.
- Who will enforce that face coverings are worn properly for each game, practice or competition?
- What PPE will staff use for sanitizing?
- Do you have sufficient face coverings and PPE to distribute to staff and volunteers?

Social Distancing:

- How will you ensure staff, attendees, and participants will remain at least 6 ft apart within the venue?
- How will you ensure that during times when players are not actively participating in practice or competition, that social distancing will be achieved by increasing space between players on the sideline, dugout, or bench?

- How will you ensure that players are at least 6 feet apart on the field, when possible, while participating in the sport (such as during warmup, skill building activities and simulation drills)?
- How will you create physical distance between players when explaining drills or the rules of the game?
- How will you prohibit unnecessary physical contact, such as high fives, handshakes, fist bumps, or hugs?
- Where will the designated areas be for managers and coaches, when not practicing/playing, to ensure physical distancing is maintained?
- Who will be responsible for monitoring and enforcing social distancing requirements for players, managers, coaches?

Shared Equipment and Commonly Touched Surfaces:

- Which equipment will be shared vs. which equipment must be solely used by one player?
- How will you ensure that when it is necessary to share critical or limited equipment, all surfaces of each piece of shared equipment are cleaned and disinfected frequently, as appropriate for the sport (e.g. between players, sets, periods, or games).
- How will you ensure that players do not pick-up or touch another teams' equipment when not necessary for play?
- How will you require players or their family members to clean and disinfect equipment after each use?
- How will you ensure that players' personal items and equipment are spaced out at least 6 feet apart?
- How will you ensure players bring their own water/beverage to consume during and after games and practice?
- How will you ensure there are no shared/communal snacks?
- How will you require players to not spit or eat sunflower seeds, gum, or other similar products?
- How will locker rooms be cleaned and disinfected? How frequently?
- How will locker rooms maintain physical distancing?

Health Screenings, Isolation and Testing:

- How will you ensure and validate that athletes, coaches, managers, officials/refereed and team staff have taken a COVID-19 test every 3 days?
- Who will perform contactless temperature screenings and questionnaires for all players/athletes, coaches, referees/officials, league officials, staff and managers before each practice, game or other team event?
- Who will be responsible for contacting the MHD at 414-286-3674 if there are two or more cases of Covid-19 on the team?
- What will you do if someone on-site does not pass your screening requirements?
- What will you do if someone becomes ill with COVID-like symptoms on-site?
- Provide a letter from the applicable local health authority or primary health care provider stating individual has tested positive for COVID-19 within the last 3 days and is clear for play.

Employee/Staff/Athletes Training & Enforcement:

- How will you train staff on cleaning, sanitizing, and disinfecting?
- How will you train staff on face covering and PPE use?
- How many staff/volunteers will you have to enforce capacity, social distancing and face covering requirements?
- What will you do when a staff member, attendee, vendor, or participant does not comply with face covering, PPE or social distancing requirements?
- How will you communicate expectations and policies to athletes?