PROJECT TITLE	Milwaukee Health Department (MHD) Community Health Improvement Plan (CHIP)
PROJECT MANAGER	Rachel Lecher

TASK TITLE	TASK OWNER	START DATE	DUE DATE	DURATION (WEEKS)	PCT OF TASK COMPLETE
Evaluation 2017-2021					
Release Evaluation Report of 2017-2021 Cycle	Rachel Lecher	10/1/2021	1/14/2022	15	20%
Stakeholder and Power Analyses					
Establish a working group	PIE Branch, MHD	1/4/2022	2/1/2022	4	
Brainstorm and network mapping	PIE Branch, MHD Working Group	3/7/2022	3/25/2022	3	
Analyze existing stakeholder information	PIE Branch, MHD Working Group	2/1/2022	3/25/2022	7	
Informational interviews of 2-3 field experts	Rachel Lecher	4/4/2022	5/27/2022	7	
Develop and analyze a characteristics reference table	Rachel Lecher, Health Strategy Team	5/2/2022	6/24/2022	7	
Determine stakeholder level of engagement and management	MHD Working Group	5/9/2022	7/22/2022	11	
Revisit the Mission and Vision					
Revisit CHIP Mission	Community Members, MHD Working Group	9/1/2022	Discussed at Summit	6	
Revisit the Community Vision	Community Members, MHD Working Group	9/1/2022	Discussed at Summit	6	
Reestablish CHIP Leadership Structures					
Identify and Recruit Steering Committee Members	Health Strategists	4/1/2022	8/30/2022	20	
Identify and Recruit Core Committee Members	Health Strategists	4/1/2022	5/30/2021	8	
Identify and Recruit Action Team Members	MHD Working Group, Community Members, Health Strategy Team	1/1/2022	ongoing	52	
Steering Committee Orientation	MHD Working Group				
Core Committee Orientation	MHD Working Group				
Action Team Member Orientation	MHD Working Group				
Redevelop CHIP | Update Strategies					
Full day summit for community partners - identify strategies for 2023	Community Members				
Organize strategies internally	MHD Working Group	11/1/2022	12/15/2022	6	
Action Team Activities					
Community feedback on the CHA	Community Members				
Community input on stakeholder and power analysis	Community Members				
Action Team Member Orientation Participation	Community Members				
Participation in strategy alignment summit	Community Members				
Mini Grants RFA					
TBD					
Annual Report 2022					
Release annual report of 2022 - projected Jan 2023	Rachel Lecher	10/1/2022	1/15/2023	15	
Publish CHIP 2023-2028					
Release CHIP of 2023-2028 - projected Q1 2023					