

2024 Ballot Access Checklist for Municipal Candidates

Each of the following forms must be completed and filed on time by a candidate for municipal office in order for the candidate's name to be placed on the ballot at the **February 20, 2024 Spring Primary** and the **April 2, 2024 Spring & Presidential Preference Election**.

In the City of Milwaukee, the filing officer is the City of Milwaukee Election Commission. Candidates should contact their filing officer for further information or to obtain any of the necessary forms.

- Complete and Submit a Registration Statement (Form [CF-1](#))** to the filing officer prior to raising or spending any funds, and no later than **5:00 p.m. on Tuesday, January 2, 2024** or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow postmarked no later than January 2, 2024. Wis. Stat. §§ 8.10(5), 8.30(2), Wis. Admin. Code EL § 6.04.

- New Candidates

File a campaign registration statement before campaign funds are collected or spent or before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0101(1).

- Continuing Candidates

Amend your current registration, indicating the office sought and the new primary and election dates. Wis. Stat. §§ 11.0202(1)(a), 11.0101(1).

- Complete and Submit a Declaration of Candidacy (Form [EL-162](#))** to the filing officer no later than **5:00p.m. on Tuesday, January 2, 2024** or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow, postmarked no later than January 2, 2024. Wis. Stat. §§ 8.10(5), 8.21, 8.30(4), Wis. Admin. Code EL § 6.04.

- Circulate and Submit Nomination Papers for Nonpartisan Office (Form [EL-169](#))** to the filing officer no later than **5:00 p.m. on Tuesday, January 2, 2024** or the candidate's name will not be placed on the ballot. Only original nomination papers (no photocopies, faxes, or emailed documents) will be accepted. Nomination papers may not be circulated before December 1, 2023. Wis. Stat. § 8.10(2), Wis. Admin. Code EL § 6.04(2).

The number of valid elector signatures required on nomination papers is as follows:

Aldersperson, Districts 1 to 15:	200 – 400
City Attorney:	1,500 – 3,000
Comptroller:	1,500 – 3,000
Mayor:	1,500 – 3,000
Treasurer:	1,500 – 3,000

- Complete and submit a Statement of Economic Interests Form** to the City of Milwaukee Election Commission, no later than **4:30pm on Friday, January 5, 2024**, or the candidate's name will not be placed on the ballot. The 2023 Statement of Economic Interests form and instructions will be available after 12/1/2023 on the Election Commission's website or in the office. City of Milwaukee Code of Ethics Chapter 303-11-4.

A candidate's name will not be placed on the ballot if all forms, CF-1, EL-162, SEI, and a sufficient number of valid nomination signatures are not submitted by the designated due dates.

For more information, please visit our website: city.milwaukee.gov/election/HowtoRunforPublicOffices