

**BID TABULATION # 16106**

VSC FOR PRINTING & MAILING OF ASSESSMENT NOTICES  
 OPENED 12/18/2018 @ 2:00 PM-CST

PURCHASING AGENT: ROXANE SCHUMACHER  
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BIDDER	ITEM #	ITEM	UNIT PRICE EACH	ESTIMATED QTY	GRAND TOTAL	LBE AFFIDAVIT SUBMITTED?
A.B. DATA, LTD. (MILWAUKEE, WI)	1	Printing and Mailing of approximately 155,000 City of Milwaukee's annual assessment notices in accordance with requirements listed in the August 16, 2018 Office of the City Assessor Specifications for Vendor Service Contract for Annual Printing and Mailing of Assessment Notices (Attachment A). Pricing to be inclusive of all requirements stated in specification document.	\$0.0766	155,000	\$11,873.00	YES
ABT MAILCOM (LAKE GENEVA, WI)	1	Printing and Mailing of approximately 155,000 City of Milwaukee's annual assessment notices in accordance with requirements listed in the August 16, 2018 Office of the City Assessor Specifications for Vendor Service Contract for Annual Printing and Mailing of Assessment Notices (Attachment A). Pricing to be inclusive of all requirements stated in specification document.	\$0.1700	155,000	\$26,350.00	NO

**NON-COMPLYING BIDS WERE RECEIVED FROM THE FOLLOWING:**

DIVERSIFIED PRINTING SERVICES, INC. (PEWAUKEE, WI) - DID NOT PROVIDE UNIT PRICE; DID NOT COMPLY WITH ETHICAL PURCHASING REQUIREMENT.

AWARD WILL BE MADE IN TOTAL TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER COMPLYING WITH THE BID SPECIFICATIONS, BID SUBMISSION REQUIREMENTS, DELIVERY REQUIREMENTS, AND FULL COMPLETION OF ATTACHMENT A - SPECIFICATIONS FOR VENDOR SERVICE CONTRACT FOR ANNUAL PRINTING AND MAILING OF ASSESSMENT NOTICES.

THE LOW BIDDER SHALL BE DETERMINED BY MULTIPLYING THE UNIT PRICE TIMES THE ESTIMATED TOTAL ASSESSMENT NOTICES TO OBTAIN THE GRAND TOTAL.

IF A LOCAL BUSINESS ENTERPRISE (LBE) IS A RESPONSIVE AND RESPONSIBLE BIDDER, THE LBE SHALL BE AWARDED THE CONTRACT PROVIDED ITS BID DOES NOT EXCEED THE LOWEST BID BY MORE THAN 5% AND THE DIFFERENCE DOES NOT EXCEED \$25,000. EFFECTIVE JANUARY 01, 2017, IF THE LBE IS CERTIFIED AS A SMALL BUSINESS ENTERPRISE (SBE) WITH THE CITY OF MILWAUKEE'S OFFICE OF SMALL BUSINESS DEVELOPMENT, THE LBE SHALL BE AWARDED THE CONTRACT PROVIDED ITS BID NOT EXCEED THE LOWEST BID BY MORE THAN 10% AND THE DIFFERENCE DOES NOT EXCEED \$30,000.

THE CITY RESERVES THE RIGHT TO VISIT THE BIDDER'S FACILITY FOR ON-SITE INSPECTION.  
 THE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS SUBMITTED.