

809 N Broadway, 1st Floor, Milwaukee, WI 53202 | (414) 286-8210 | DevelopmentCenterInfo@milwaukee.gov

1. Building Information

Building or Tenant Name:			
Street Address:			
Secondary Address:			
Related Record(s):			

2. Property Owner Contact Information

Name			
Company Name			
Street Address		City, State, Zip	
Phone Number		Email	

3. Applicant or Designer Contact Information

Name			
Company Name			
Street Address		City, State, Zip	
Phone Number		Email	
License Number		Expiration Date	

4. Plan Review Information

Plan Review Status	
Code Being Petitioned	

5. State the code section being petitioned AND the specific condition or issue you are requesting be covered under this petition for variance.

6. Reason why compliance with the code cannot be attained without the variance (Attach additional sheets, if necessary)

7. State your proposed means and rationale of providing equivalent degree of health, safety, or welfare as addressed by the code section petitioned.

8. List attachments to be considered as part of the petitioner's statements (i.e., model code sections, test reports, research articles, expert opinion, previously approved variances, pictures, plans, sketches, etc.).

Verification by Owner

Note: Petitioner must be the owner of the building or system or credential applicant for a SPS 305 petition. Tenants, agents, designers, contractors, attorneys, etc., shall not sign petition unless Power of Attorney is submitted with the Petition for Variance Application.

I state, as petitioner, that I have read the foregoing petition and I believe it is true and that I have significant ownership rights to the subject building or project.

Owner's Name	Owner's Signature	Date
--------------	-------------------	------

Petition for Variance - Information and Instructions - SPS 303, MCO 200-09-2, MCO 200-16.5, and MCO 200-17.5

In instances where exact compliance with a municipal or state building code requirement cannot be met or alternative designs are desired, the City of Milwaukee has a petition for variance process in which it reviews and considers acceptance of alternatives which are not in strict conformance with the letter of the code, but which meet the intent of the code.

A variance is not a waiver from a code requirement.

The petitioner must provide an equivalency which meets the intent of the code section petitioned to obtain a variance. Documentation of the rationale for the equivalency is required. Failure to provide adequate information may delay a decision on the petition. Pictures, sketches, and plans may be submitted to support equivalency. If the proposed equivalency does not adequately safeguard the health, safety, and welfare of building occupants, frequenters, firefighters, etc., the variance request will be denied.

NOTE: A SEPARATE PETITION IS REQUIRED FOR EACH BUILDING AND EACH CODE ISSUE PETITIONED (i.e., window issue cannot be processed on the same petition as stair issue). It should be noted that a petition for variance does not take the place of any required plan review submittal.

Before submitting the application, the following items should be checked for completeness in order to avoid delays:

- Petitioner's name (typed or printed)
- Petitioner's signature
- The application must be signed by the owner of the building or system unless a Power of Attorney is submitted.
- Analysis to establish equivalency, including any pictures, illustrations, or sketches of the existing and proposed conditions to clearly convey your proposal to the reviewer.

Notes: Review fees for petitions are found in MCO 200-33-64.5 for MCO petitions & MCO 200-33-65 for State Code petitions