



Department of Neighborhood Services Façade Report Application

Address of Building: _____ TaxKey _____

Name of Owner/Agent: _____

Address/City/Zip: _____

Contact Person: _____ Phone: _____

Signature of Owner or Owner's Agent _____

(See sec. 275-32-13 of Milw. Code of Ordin. Vol. II for definitions and reporting requirements)

BUILDING CONDITION

- _____ SAFE
- _____ SAFE WITH AN ORDINARY REPAIR AND MAINTENANCE PROGRAM
- _____ UNSAFE
- _____ UNSAFE AND IMMINENTLY HAZARDOUS. Notify DNS by phone at (414) 286-3154, (414) 286-3862, or (414) 286-2548 within 24 hours. Indicate where this condition exists on the façade and what safety precautions have been provided.
Name of DNS employee contacted: _____ Date of Contact: _____

BUILDING DESCRIPTION

Date of the Report: _____ Occupancy of Building: _____

No. of stories: _____ Year Built: _____

Description of Exterior Walls (check all that apply)

Brick _____ Terra Cotta _____ Stone _____ Concrete _____ Stucco _____ Concrete Block _____

Glass _____ Windows _____ Metal _____ Soffit _____ Cornice _____ EFIS _____

Category I: _____ Category II _____ Category III _____ Category IV _____

(See section 275-32-13-c for definition of category types)

LICENSED PROFESSIONAL

Name: _____ Firm Name: _____

Address: _____ City: _____

State: _____ Zip _____ Professional Seal and Signature: _____

Phone: _____

Fax: _____

E mail: _____

The following is additional information required to be part of the report per sec. 275-32-13-h:

- A site plan of the building showing adjacent streets and alleys, and relationship of the building to property lines and adjacent buildings.
- A description of the building, including the number of stories, height, plan dimensions, age and type of exterior wall construction, describing (as applicable) cornices, soffits or similar overhangs or features.
- Overall photographs or drawings of the 4 elevations of the building.
- A detailed description of the critical examination in narrative form, including start and completion dates.
- A designation of the building's status by the professional as stated above.
- Drawings or photographs describing the locations and extent of all significant distress or deteriorated conditions observed in the facades.
- A description of recommended repair work and precautionary measures that will be taken to safeguard the public, if any, and the recommended completion date of such work.
- Where appropriate, a comparison of conditions of facades on the building with conditions observed during previous examinations.
- A recommendation for future examination, if earlier than 5 years from date of the report.