



DEPARTMENT OF
**NEIGHBORHOOD
SERVICES**

**DNS Open
Records Guide**

11/21/2019

ENHANCING DEVELOPMENT • ENGAGING NEIGHBORHOODS • ENSURING SAFETY

DNS maintains records primarily regarding permits, violations, complaints, reinspection fees, the Compliance Loan Program, and property registration. Before completing an open records request form, please go through this guide to make sure you are in the right place for the type of records you are seeking.

1. Are you seeking **DNS data exports** (ie. all violations for 10 years, a report of all permits, etc.)? If so, please contact Angela Ferrill-Browne.
 - a. Phone: (414) 286-5483
 - b. Email: aferrill@milwaukee.gov
2. Are you seeking **police records, traffic camera data, or anything related to the Milwaukee Police Department**? If so, please contact MPD.
 - a. Phone: (414) 935-7435
 - b. Email: mpdopenrecords@milwaukee.gov
 - c. In person: Open Records Office
Monday, Wednesday, Friday 7:30am – 3:30pm
2333 N 49th Street (2nd Floor), Milwaukee, WI 53210
3. Are you seeking **parking tickets or anything related to the Department of Public Works**? If so, please contact DPW:
 - a. Name: Brian DeNeve
 - b. Phone: (414) 286-3261
 - c. Email: bdenev@milwaukee.gov
4. Are you seeking information regarding **city-owned homes, city-sale information, or anything related to the Department of City Development**? If so, contact DCD.
 - a. Name: Jeff Fleming
 - b. Phone: (414) 286-8580
 - c. Email: jeff.fleming@milwaukee.gov
5. Are you seeking information regarding **health department records**? If so, please contact MHD.
 - a. Phone: (414) 286-2548
 - b. Email: MHDrecords@milwaukee.gov
 - c. Via mail: City of Milwaukee Health Department
Attn: Records Custodian
841 N Broadway, 3rd Floor
Milwaukee, WI 53202

If you are confident that you need a DNS record, please note that the majority of our records are available online. To obtain these records at your leisure, use the **DNS Record Search** guide at milwaukee.gov/DNSOpenRecordsPolicy to understand how to navigate the Land Management System (LMS) at milwaukee.gov/LMS.

If you are not able to find what you are seeking on your own, use the **DNS Open Records Request Form** and be as specific as possible in what records you are seeking. Completed forms can be mailed or dropped off to 841 N. Broadway, Room 104, Milwaukee, WI 53202 or emailed to trome@milwaukee.gov. For questions, contact Tanz Rome at (414) 286-5041.