



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes - Final

BOARD OF CITY SERVICE COMMISSIONERS

Frank Bock, President
Marilyn Miller, Vice President

Commissioners Janet Cleary, Kobena-Marcus Collins and Steve Smith

Kristin Hennessy Urban, Interim Executive Secretary
Patrick McClain, Assistant City Attorney

Administrative Services Coordinator Karen Biernat 286-3398,
klbiern@milwaukee.gov

Tuesday, September 27, 2022

1:30 PM

Virtual

1. Call to Order

This meeting was called to order at 1:31 p.m.

2. Roll Call

Present 4 - Bock, Smith, Cleary and Collins

Excused 1 - Miller

3. [220818](#)

Communication for the approval of the meeting minutes held on September 13, 2022.

Attachments: [CSC Meeting Minutes DRAFT - 9.13.2022](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

4. [220819](#)

Communication for the approval of the Classification report(s) as submitted.

Attachments: [Classification Report - DPW - Various Infrastructure Positions](#)
[Classification Report - VAR - General City HR Business Ops Follow Up Report](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

5. [220820](#) Communication for the approval of the Probationary report(s) as submitted.

Attachments: [Probationary Period Recommendation Report](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

6. [220821](#) The Secretary presents to the Commission the proposed City Service scheduled meeting dates for 2023.

Attachments: [2023 Proposed CSC Meeting Schedule - 9.27.2022](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

GENERAL HEARING

7. [220834](#) Communication from the Department of Public Works, Milwaukee Water Works, to extend the probationary period for Michael Brennan, Senior Water Treatment Plant Operator, for one month retroactive to September 14, 2022 and ending on October 14, 2022.

Attachments: [Ext. Probationary Period Michael Brennan, DPW MWW](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

8. [220822](#) Communication from the Milwaukee Health Department to extend the probationary period for Sarah Garcia, WIC Dietetic Technician, for three

months retroactive to September 14, 2022 and ending on December 14, 2022.

Attachments: [Ext. of Probationary Period Ltr.](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

9. [220823](#) Communication from the Department of Public Works, Operations, to extend the temporary appointment for Michael Hutchinson, Sanitation Supervisor, retroactive to August 28, 2022 and ending on May 10, 2023.

Attachments: [Ext of Temp. Appt. Michael Hutchinson, Sanitation Supervisor DPW-Ops.](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

10. [220824](#) Communication from the Common Council City Clerk's Office to extend the temporary appointment for Jacqueline Drayer, Senior Planner retroactive to September 18, 2022 and ending on November 21, 2022.

Attachments: [Ext. of Temp. Appt. Jacqueline Drayer, Senior Planner, CC](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

11. [220825](#) Communication from the Department of Employee Relations to extend the temporary appointment for Kristin Urban, Chief of Staff, retroactive to September 18, 2022 and ending on December 24, 2022.

Attachments: [Ext. of Temp. Appt., Kristin Urban, DER Chief of Staff](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

PUBLIC HEARING

12. [220827](#) Communication from the Election Commission requesting a one-time exemption for the position of Election Operations and Training Manager, pay range 1FX.

Attachments: [One-Time Exemption Request Election Operations & Training Manager](#)

APPROVED

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

13. [220828](#) Communication from Mr. Marwan Muna, Self-Help Yard attendant, DPW-Operations, to appeal his discharge.

Attachments: [Discharge Appeal - Marwan Muna, DPW.](#)

Continuation of the Discharge Appeal Hearing for Mr. Marwan Muna will be continued on Wednesday, September 28, 2022 at the Special CSC Meeting.

HELD IN COMMITTEE

Aye 4 - Bock, Smith, Cleary, and Collins

No 0

Excused 1 - Miller

14. Adjournment

This meeting was recessed at 4:24 p.m. and will continue on Wednesday, September 28, 2022 at 1:00 p.m.

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission at 286.3335, (FAX) 286-0800, (TTD) 286-2960 or by writing to Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Limited parking for persons attending meetings in City Hall is available at reduced rates (5 hour limit) at the Milwaukee Center on the southwest corner of East Kilbourn and North Water Street. Parking tickets must be validated in the first floor Information Booth in City Hall.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. Registered lobbyists appearing before a Common Council committee are required to identify themselves as such. More information is available at <http://city.milwaukee.gov/Lobbying>.

PLEASE NOTE: The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(a)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.