



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Minutes - Final

### BOARD OF CITY SERVICE COMMISSIONERS

*Frank Bock, President*  
*Marilyn Miller, Vice President*

*Commissioners Janet Cleary, Kobena-Marcus Collins and Steve Smith*

*Kristin Hennessy Urban, Interim Executive Secretary*  
*Patrick McClain, Assistant City Attorney*

*Administrative Support Specialist, Elizabeth Moore,*  
*414-286-3398. [elmoor@milwaukee.gov](mailto:elmoor@milwaukee.gov)*

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Tuesday, November 15, 2022

1:30 PM

VIRTUAL

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1. Call to order

*The meeting was called to order at 1:35 p.m.*

2. Roll Call

**Present** 5 - Bock, Miller, Smith, Cleary and Collins

3. [221077](#)

Communication from the Department of Administration, Budget and Management Division, for an extension of temporary appointment for Crystal Ivy, Business Operations Specialist, retroactive to November 6, 2022 and ending on December 31, 2023.

**A motion was made by Janet Cleary, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

4. [221078](#)

Communication for the approval of the meeting minutes held on 10.25.22.

**A motion was made by Marilyn Miller, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

5. [221079](#) Communication for the approval of the Classification Report(s) as submitted.
- A motion was made by Kobena-Marcus Collins, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0
6. [221080](#) Communication for the approval of the Probationary Report(s) as submitted
- The Commission took no action for the approval of the probationary report as submitted.*
- This Communication was PLACED ON FILE**
7. [221081](#) Communication from the Department of Neighborhood Services for an extension of probationary period for Mary Lou Butterbrodt, Office Assistant II, for three additional months from November 17, 2022 and ending on February 17, 2023.
- A motion was made by Steve Smith, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0

#### GENERAL HEARING

8. [221082](#) Communication from the Department of Employee Relations for a second extension of temporary appointment for Karen Biernat, Administrative Services Supervisor, from 11/13/2022 and ending on 01/07/2023.
- A motion was made by Kobena-Marcus Collins, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0
9. [221092](#) Communication from the Department of Administration, Community Development Grants Administration, for a temporary appointment for Monique Lofton, Assistant Grants Fiscal Manager, retroactive to 06/05/2021 and ending on 02/01/2023.
- A motion was made by Kobena-Marcus Collins, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

10. [221083](#) Communication from the Department of Public Works, Operations Divisions, for eight temporary appointments for seasonal Winter Relief Drivers retroactive to October (10,12,13 and 27) 2022 and ending on May 13,2023.

**A motion was made by Marilyn Miller, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

#### PUBLIC HEARING

11. [221084](#) Communication from the Milwaukee Health Department to exempt the new position of Marketing Communications Coordinator, pay range 2JX.

**A motion was made by Kobena-Marcus Collins, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

12. [221085](#) Communication from the Milwaukee Public Library to re-exempt the position of Library Now Program Specialist, pay range 2CN

**A motion was made by Janet Cleary, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

13. [221087](#) Communication from the Department of Public Works, Infrastructure, to re-exempt the position of Marketing and Communications Officer, pay range 2JX.

**A motion was made by Steve Smith, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

14. [221088](#) Communication on the findings and decision for the discharge appeal

hearing regarding Mr. Muna.

**A motion was made by Janet Cleary, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

15. [221089](#) Communication on the findings and decision for the second suspension appeal hearing regarding Mr. Silver.

**A motion was made by Marilyn Miller, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

16. Adjournment

*The meeting adjourned at 2:15 p.m.*

*Mover was Commissioner Collins and it was seconded by Commissioner Cleary.*

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TTD) 286-2960 or by writing to the Executive Secretary Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

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