

# **VENDOR PACKET**

## BRONZEVILLE CULTURAL & ARTS FESTIVAL

## Sunday, August 6<sup>th</sup> 10:00A.M. - 6:00 P.M.

North Avenue between N. Dr. Martin Luther King Jr. Drive to 7th Street



### **BRONZEVILLE CULTURAL & ARTS FESTIVAL** Vendor Application

#### Make checks/money orders payable to:

City of Milwaukee (Memo: Bronzeville Week) 200 E. Wells St, Room 205 Milwaukee, WI 53202

#### PAYMENTS DUE BY WEDNESDAY JULY 26, 2023 - END OF DAY

- Applications submitted after July 31, 2023 will be considered on a space available basis.
- Applications will be considered complete when accompanied by payment of dues & copies of required licenses and information.
- No refunds under any circumstances, including inclement weather
- Vendors with a trailer or bus must arrive 30 minutes earlier to set up' due to spacing
- Vendors with a trailer or bus, will be charged for two vendor spots

#### (For Admin Use Only)

Date completed application received:	:	Amount Paid:
STALL FEES		
✓ \$50 All Vendors		
Contact Name		
Company		
Address		
Phone	Cell	
Email		
Website		
Contact Name Company Address Phone Email		



#### **Product or Services**

Please write a short description of your operation and layout.

### Bronzeville Cultural & Arts Festival Rules 2023

- You are responsible for notifying the Director no later than **Monday**, July **31**, 2023 if you are unable to attend on **Sunday**, August **6**, 2023, so that wait-list vendors can be contacted.
- Set-up/take down times: need to be followed closely for the benefit of the market. Set up no earlier than 7am; no set up after market opens and no take downs before festival close.
- No vendor shall have pets/animals in their booth.
- NO smoking in market area.
- No garbage. Each vendor must supply garbage collection at their booth.
- All vendors will behave peacefully and respectfully toward other vendors and customers. Grievances will be handled by the Festival Director and the Board.
- All vendors must comply with City and State guidelines, and Market Vendors selling food require special licensing.
- Bronzeville Cultural & Arts Festival is meant to reflect the Bronzeville District at its best. Each vendor is required to empty garbage and recyclables must be kept clean and free of debris. A Bronzeville staff will periodically monitor and review the space for cleanliness with the vendor. Each vendor is responsible for providing trash bags and properly bagging and disposing of all garbage from your booth.

Violators will be fined a minimum of \$100 for non-compliance.

 Vehicles are only allowed on the street for setup prior to the start of the event and for teardown after the festival has closed. You will be notified when it is safe to bring your vehicle onto the street. All vendors will receive a confirmation email or call regarding load-in and load-out.



#### Vendor Contract

It is understood and agreed by the vendor that this entire document and the attached "Festival Rules" constitutes a contract between the vendor and City of Milwaukee and its sponsors and affiliates. Acceptance of monies by the City of Milwaukee under this contract is not binding if said money is returned before execution and acceptance of the contract.

Accepted by: \_\_\_\_\_\_ /\_\_\_ / \_\_\_ \$ \_\_\_\_(enclosed)

I represent and warrant that I have read and pledge to abide by the most current market place rules. Any non-compliance may result in immediate removal from the festival place and further action will be taken if necessary. By signing below, you indicate that you have read and are in compliance with all applicable laws and regulations, and I indemnify and hold harmless the City of Milwaukee and each of its officers, directors, employees and agents for any breach of this representation of Bronzeville.

Signature \_\_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_\_