



Solar Loan Project Detail Form

APPLY: You can get pre-approved for a loan online at www.city.milwaukee.gov/MilwaukeeShines, visit a local Summit Credit Union branch, or call (800) 236-5560 (Press 2 for loan info).

CLOSE: Bring this form, your contractor bid, and income verification to your local Summit Credit Union branch to close the loan. You can also submit this electronically to me2lenders@summitcreditunion.com

QUESTIONS? Contact Milwaukee Shines at 414-286- 5593 or solar@milwaukee.gov

SECTION 1: HOMEOWNER INFORMATION

Homeowner Name: _____

Contact Name (person to whom all communication will be directed): _____

Email: _____ Phone: _____ Alternate Phone: _____

Mailing Address: _____

Preferred Method of contact: _____

SECTION 2: PROPERTY INFORMATION & ELIGIBILITY (Site of installation, if different from above)

Property Address: _____

City: Milwaukee State: WI Zip: _____

Eligibility: You are eligible for Milwaukee Shines Solar financing if your home meets the following criteria. Please confirm your eligibility by checking all of the following boxes.

- Property where solar will be installed is located within the City of Milwaukee
- Single-family home, duplex, or triplex (3 units or less)
- Owner of building must be listed as an individual or living trust and not as LLC, or form of business
- No delinquent property taxes are due to the City of Milwaukee on the property
- I will use a Focus on Energy Residential Ally solar installer to complete the project
- The system installed is either a solar electric systems (up to 6 kW), solar hot water systems (1-8 panels), or solar hot air system



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SECTION 3: PROJECT DESCRIPTION AND COST (To be completed by the Contractor)

Type	Description	Size (kW, therms, etc.)	Project Cost	Focus Incentive
Solar Electric				
Solar Hot Water				
Solar Hot Air				

Sub-total 1:

Support improvements:

Ex: Electrical upgrades, roof replacement or repair, structural reinforcement, etc. **if necessary to complete the above installation.**

	Description	Cost
1.		
2.		
3.		
4.		

Subtotal 2 of all support measures:

- A. TOTAL PROJECT COST:
- B. FOCUS ON ENERGY INCENTIVE:
- C. OUT OF POCKET COST:
- D. REQUESTED LOAN AMOUNT (Up to \$20,000):

SECTION 4: TERMS

By checking the box below, you are certifying the property's eligibility to receive Milwaukee Shines Solar Financing and have read and understand the main terms of the program.

I have read and understand the following terms of the Milwaukee Shines Solar Loan Program.

The City of Milwaukee, Milwaukee Shines and Summit Credit Union:

- o Recommend you contact your installer for detailed manufacturer equipment warranties
- o Recommend you read and adhere to Homeowner Consumer Tips: <http://datcp.wi.gov/uploads/Consumer/pdf/HI-ConsumerTipsWeb136.pdf>
- o Do not endorse any particular installation contractor, engineering firm, manufacturer, product, or system design by this offering.
- o Are not responsible for any tax liability imposed on the recipient as a result of incentives.
- o Make no representation or warranty, and assume no liability with respect to the quality, safety, performance, or other aspect of any design, consulting, product, system, or equipment installed or received and expressly disclaim any such representations, warranties, and liability, including, but not limited to, any implied warranties of merchantability or fitness for a particular purpose. Please contact your installer for detailed manufacturer equipment warranties.



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- Do not guarantee that installation and operation of renewable energy equipment will result in cost savings.
- Are not liable for any damages, including any incidental or consequential damages, arising out of the operation or malfunction of the products, equipment, or the installation thereof.
- Signatory(ies) indemnify the Milwaukee Shines program, the City of Milwaukee, their respective affiliates, subsidiaries, parent companies, officers, directors, agents, and employees against all losses, damages, expenses, fees, costs and liability arising from any design, consulting, product, system, equipment, or appliance.
- Unless notified in writing, the Milwaukee Shines program reserves the right to publicize participation in the program.
- A Milwaukee Shines program representative may schedule a site visit to verify that qualified products, systems, equipment, or appliances were installed.

SECTION 5: PAYMENT

Summit Credit Union will pay Contractor 30% down as a construction advance and the remainder upon completion. After initial loan closing, Summit Credit Union will issue the Contractor a check for 30% of the loan amount in 1-2 weeks. Then upon completion of all work and obtaining the required Completion Certificate, Summit will send out a check to the Contractor for the remaining balance in 1-2 weeks.

SECTION 6: HOMEOWNER SIGNATURE

To the best of my knowledge, the statements above are complete, true, and correct. I hereby certify that I hold title to the property and am authorized to submit this application. By signing this application, I authorize the Summit Credit Union and the Focus on Energy program to release project information to the Milwaukee Shines program and its affiliates, including City of Milwaukee, and US Department of Energy. Submission of this Application Form does not guarantee approval.

Signature _____

Printed name _____ Date _____

SECTION 7: CONTRACTOR INFORMATION & SIGNATURE

Contractor Name: _____

Authorized Contractor Representative: _____

Email: _____ Phone: _____

Mailing Address: _____



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Please confirm all of the following statements by checking the following boxes:

- I am a Focus on Energy Trade Ally currently in good standing with the program.
- Solar Electric Installers are required to have the credentials listed below for installations completed in the City of Milwaukee. I certify that my company holds the following credentials:
 - [Master Electrician](#) license in State of Wisconsin AND City of Milwaukee [Electrical License](#)
 - Both State of Wisconsin and local Milwaukee building credentials:
 - [Dwelling Contractor Certification](#) and employ someone who holds [Dwelling Contractor Qualifier Certification](#)
 - City of Milwaukee [Home Improvement Contractor](#) license
- I have provided this homeowner with a written bid that matches the project description contained in Section 3.
- To the best of my knowledge the proposed installation is eligible for Focus on Energy incentives as noted in Section 3 (except support improvement), and I will submit the incentive request to Focus on Energy within 10 business days of project completion.
- I acknowledge I will be paid according to Section 5 and that it is my duty to submit the Completion Certificate to Summit Credit Union.
- I will pull the required City of Milwaukee permits for the proposed installation and will cure any deficiencies that do not pass permit inspection at no additional cost to the homeowner.
- I will submit the interconnection application with We Energies (if applicable).
- I will cure any installation deficiencies identified by the Milwaukee Shines program staff or Focus on Energy program staff at no additional cost to the homeowner.
- My bid includes proper disposal/recycling of any waste generated as a result of this project.

To the best of my knowledge, the statements above are complete, true, and correct. I hereby certify that I am authorized to submit this Interest Form and affix my signature below. Submission of this Application Form does not guarantee approval.

Signature _____

Title _____

Printed name _____

Date _____