

CITY OF MILWAUKEE EQUAL RIGHTS COMMISSION

Committee Meeting Minutes

Committee:	Governance	
Meeting Date:	Wednesday, April 21, 2021	
Attendees:	Martha Collins, Tony Snell, Nikki Purvis, Darryl Davidson and Becky Rabatin	
Agenda Item	Discussion Summary	Action Items
1. Welcome & Call to Order	None	
2. Candidate Appointments – Follow-up	<p>Martha Collins questioned status on commissioner candidate appointments. Nikki Purvis met with the Mayor’s Office, appointments are to go forward to the May 17th Jud/Leg Committee meeting.</p> <p>Tony Snell asked if the fourth candidate would be included in recommendations for appointment at the May 17th meeting. Nikki responded that Mayor’s Office has not yet vetted a fourth candidate.</p> <p>Martha Collins asked if alders could share the opening for a fourth candidate. Nikki Purvis suggested the ERC provide standard language for the alders to send out via their newsletters.</p>	<ul style="list-style-type: none"> ➤ Nikki to check with Mayor’s Office on possible fourth candidate. ➤ Tony & Martha to provide standardized language for alders to put a call for possible candidates.
3. On-boarding Handbook	<p>Martha Collins asked status of on-boarding handbook. Tony noted last work completed were revisions by Ben Roovers and Becky Rabatin.</p> <p>Tony Snell asked Nikki Purvis if DOA had reviewed the handbook. Nikki noted she has not nor has Sharon Robinson.</p>	<ul style="list-style-type: none"> ➤ Nikki to review on-boarding handbook and to ask Sharon to provide comments as well.
4. Retreat	<p>Martha Collins asked about setting up a retreat and considerations include: Virtual or in-person Date Facilitator Scope</p> <p>Nikki Purvis suggested possibly September. Discussion on having the retreat on a Saturday.</p>	<ul style="list-style-type: none"> ➤ Martha & Becky to send out a Doodle survey to all commissioners and staff for suggested dates.

<p>5. Equal Rights Specialists</p>	<p>Nikki Purvis is currently conducting reference checks, she anticipates completing the reference checks by end of April 30th.</p> <p>Earliest start for the position would be mid-May.</p> <p>Tony Shell asked if the new Equal Rights Specialist would be able to establish a relationship as soon as possible. Nikki Purvis agreed that establishing and maintaining a relationship with commissioners is integral part their position.</p>	<p>➤ Nikki to forward candidate recommendation to DER early week of May 2nd.</p>
<p>6. Assigned Asst, City Attorney</p>	<p>Martha Collins asked on status of Ben Roovers replacement.</p> <p>Nikki Purvis has not heard back yet from CA Office.</p>	<p>➤ Nikki to try other options for outreach with CA Office.</p>
<p>7. Budget & Expense Items (2021/2022)</p>	<p>Tony Snell asked if Nikki Purvis could provide budget request format for the ERC budgeting.</p> <p>Outcome and measures need to be identified in supporting how budget is utilized.</p> <p>Set up meeting with Myra Alaniz, grant manager, week of April 26th to work on the budgeting process for CDBG funds.</p> <p>Tony Snell asked about budget equity tool of ARPA funding. Nikki Purvis stated DOA is working on setting up measure for racial equity reporting.</p> <p>Martha Collins asked if there could be some overlap of measures to be used in departmental reporting to the ERC. Nikki Purvis some reporting items could be utilized.</p> <p>Tony Snell asked if there has been any progress on department reporting to the ERC, can there be one reporting mechanism that meets both goals. Nikki Purvis stated there is some restructuring on what exactly they need to report on.</p>	<p>➤ Nikki to setup with Myra, Tony and Martha meeting on budgetary process.</p>

8. Future Priorities and Closing	Reminder to provide committee annual reports to Nathan.	➤ Martha to provide Nathan with annual committee report.
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