

**CITY OF MILWAUKEE EQUAL RIGHTS COMMISSION**  
**Committee Meeting Minutes**

<b>Committee:</b>	<b>Governance</b>	
<b>Meeting Date:</b>	<b>Tuesday, January 19, 2021</b>	
<b>Attendees:</b>	Martha Collins, Tony Snell, Nathan Guequierre, Ben Roovers, Nikki Purvis, Becky Rabatin	
<b>Agenda Item</b>		
<b>Discussion Summary</b>		
<b>Action Items</b>		
1. Welcome & Call to Order	None	
3. Candidate Appointments – Follow-up	<p>Martha Collins requested status on commissioner candidate appointments. Nikki Purvis will meet with the Mayor’s Office on confirmation of the three recommended candidates.</p> <p>An additional (fourth) commission seat needs to be filed with the departure of Chez Ordonez. Request to place announcement on ERC webpage. Work with Oscar Tovar and Patricia Ruiz-Cantu to possibly identify a candidate representing the latinx community which is currently lacking.</p> <p>Invite candidates, not selected as commissioners, to sit a committee.</p>	<ul style="list-style-type: none"> <li>• <b>Nikki</b> to meet with Mayor’s Office to confirm recommendations of prospective commissioners.</li> <li>• <b>Communication Committee</b> to create a recruitment announcement for a fourth seat.</li> <li>• <b>Oscar Tovar and Patricia Ruiz-Cantu</b> to reach out to the latinx community for recruitment.</li> </ul>
4. On-boarding Process and Handbook	Handbook has been sent to Nikki for review and to provide OEI overview and its relationship with the ERC. Finalization of handbook will upon acceptance of edits and OEI additions.	<ul style="list-style-type: none"> <li>• <b>Nikki</b> to add OEI overview and outline OEI’s relationship with the ERC.</li> <li>• <b>Governance</b> to finalize handbook upon acceptance of all edits and additions.</li> </ul>
4a. Equal Rights Specialist Position	Status of filling position – need approval of Civil Service Commission to list position then selection/interview process can begin. Governance Committee would like to participate in the selection process.	
5. End of Year Report	Reporting template will be forwarding out to each committee within the next week or two. Each committee is to provide a one page ppt report.	<ul style="list-style-type: none"> <li>• <b>Nathan</b> to send out 2019 reports out to each committee chair as template for 2020 end of year report.</li> </ul>

<p>6. Future Priorities and Closing</p>	<p>Outreach to BIDS introducing OEI to the business community, the OEI's and ERC's role.</p> <p>Next ERC is Wednesday, January 27<sup>th</sup>, the City Clerk and/or his designate will need to be present for election and swearing in of new chair positions.</p> <p>Consideration for Compliance and Enforcement Committee meeting – request report from DPW Multimodal Division on Adaptive Bike Pilot Program; review and investigate complaints relating possible discrimination at homeless shelters.</p> <p>Consider a virtual retreat in off summer months.</p>	<ul style="list-style-type: none"> <li>• <b>Becky</b> to cancel January 20<sup>th</sup> meeting and reschedule for January 27<sup>th</sup> within Legistar.</li> <li>• <b>Nikki</b> to contact City Clerk to schedule a City Clerk presence at the next ERC meeting.</li> </ul>
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