

A panoramic view of the Milwaukee skyline at dusk, with city lights reflecting on the water. The sky is a mix of blue and orange, and the buildings are illuminated from within.

Bidding Opportunities

with Department of Public Works



City
of
Milwaukee

DEPARTMENT OF
PUBLIC WORKS

- How to find Department of Public Works project advertisements and documents.
- What is required of a bidder.
- What to submit to complete your bid with DPW.
- Bidding process and what to expect.



Divisions of Department of Public Works with Bidding Opportunities

- **Infrastructure**

- Bridges & Buildings
- Environmental/Sewer
- Transportation Infrastructure (Paving)
- Transportation Operations (Traffic/Street Lighting)

- **Operations**

- Forestry
- Parking
- Sanitations

- **Water Works**

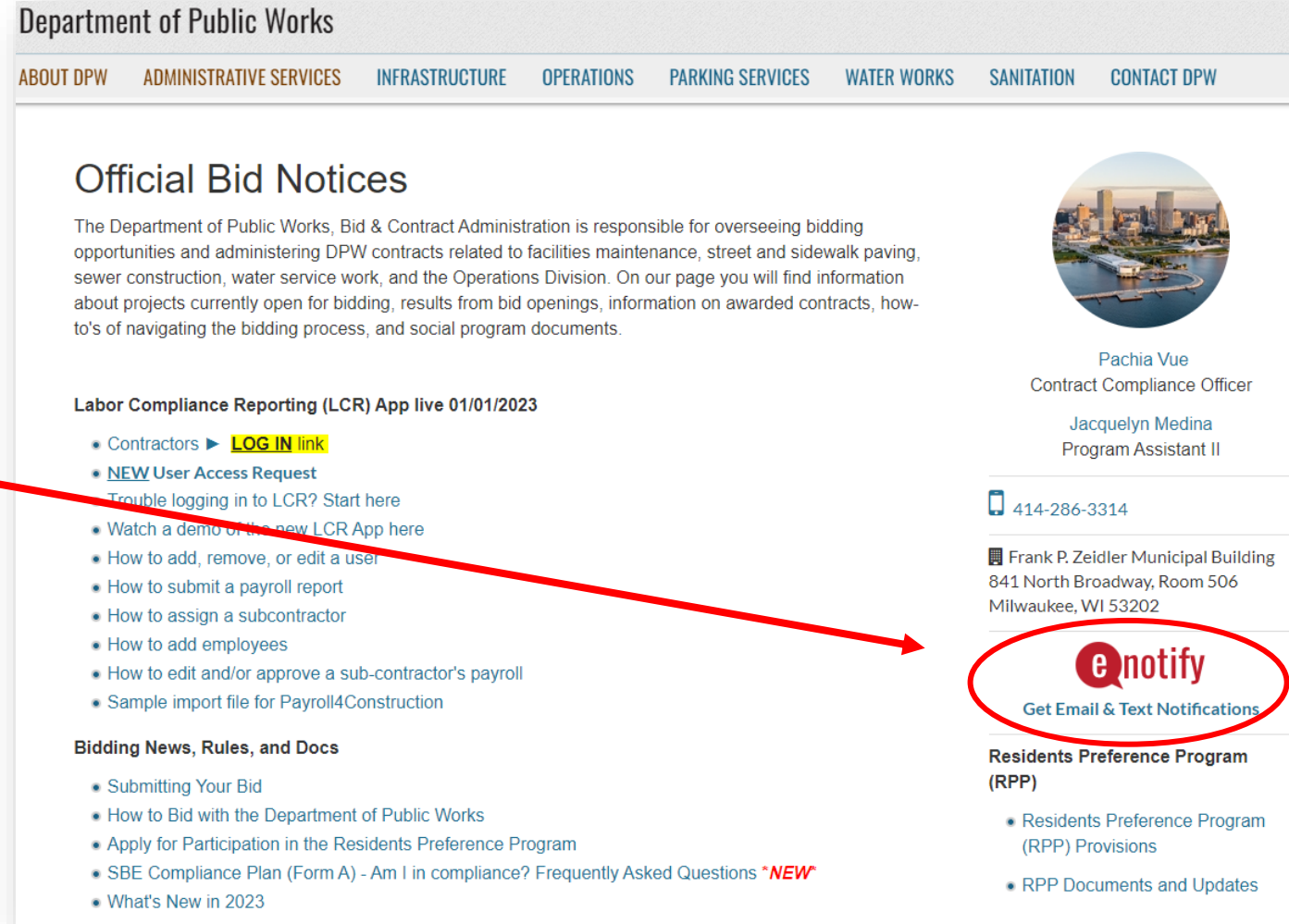


DPW Official Bid Notice webpage

- DPW Official Bid Notice link
- www.city.milwaukee.gov/dpwbids



- Sign-up for [E-Notify](#) to receive email notifications for every Bid Notice advertised by the City.



Department of Public Works

ABOUT DPW ADMINISTRATIVE SERVICES INFRASTRUCTURE OPERATIONS PARKING SERVICES WATER WORKS SANITATION CONTACT DPW

Official Bid Notices

The Department of Public Works, Bid & Contract Administration is responsible for overseeing bidding opportunities and administering DPW contracts related to facilities maintenance, street and sidewalk paving, sewer construction, water service work, and the Operations Division. On our page you will find information about projects currently open for bidding, results from bid openings, information on awarded contracts, how-to's of navigating the bidding process, and social program documents.


Labor Compliance Reporting (LCR) App live 01/01/2023

- Contractors ► [LOG IN link](#)
- [NEW User Access Request](#)
- [Trouble logging in to LCR? Start here](#)
- [Watch a demo of the new LCR App here](#)
- [How to add, remove, or edit a user](#)
- [How to submit a payroll report](#)
- [How to assign a subcontractor](#)
- [How to add employees](#)
- [How to edit and/or approve a sub-contractor's payroll](#)
- [Sample import file for Payroll4Construction](#)

Bidding News, Rules, and Docs

- [Submitting Your Bid](#)
- [How to Bid with the Department of Public Works](#)
- [Apply for Participation in the Residents Preference Program](#)
- [SBE Compliance Plan \(Form A\) - Am I in compliance? Frequently Asked Questions **NEW**](#)
- [What's New in 2023](#)

Right Sidebar:




Pachia Vue
Contract Compliance Officer

Jacquelyn Medina
Program Assistant II

414-286-3314

Frank P. Zeidler Municipal Building
841 North Broadway, Room 506
Milwaukee, WI 53202



Residents Preference Program (RPP)

- [Residents Preference Program \(RPP\) Provisions](#)
- [RPP Documents and Updates](#)

E-Notify

Customize your notifications



E-Notify : Communications from Milwaukee City, County, Public Schools, Elected Officials, and Agencies

Subscriptions | Send Notification | Reports | Update Information | Logout

- Email
- Location Based Notifications
- Bid Subscriptions
- Text Messaging

service is not intended to be relied upon to ensure a property is free of code violations
page or email is not a defense for having the violation.
to citations based on current Department policy.

E-Notify

Customize your notifications (cont.)



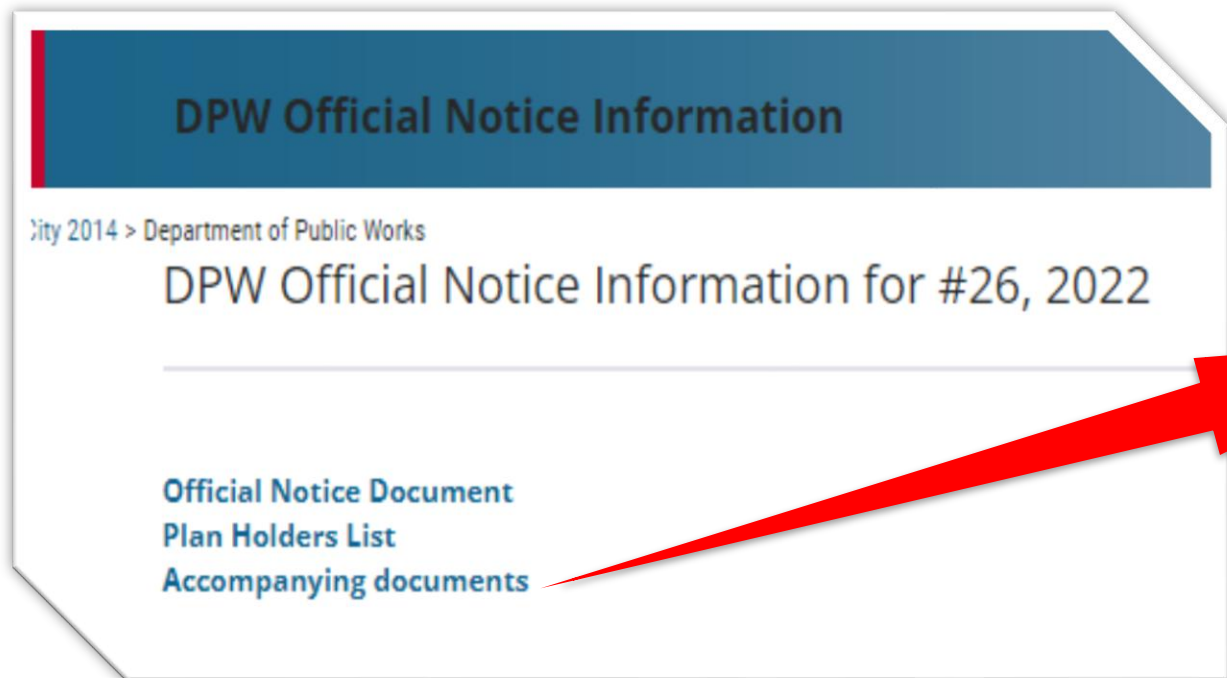
CHECK THE BOXES THAT FIT YOUR BUSINESS SERVICES

Bid Notices - Construction (from City of Milwaukee, County of Milwaukee, and Milwaukee Public Schools)

- | | | |
|--|---|--|
| <input type="checkbox"/> Building maintenance repairs | <input checked="" type="checkbox"/> DPW Recreation facilities | <input type="checkbox"/> General construction |
| <input type="checkbox"/> DCD/NIDC Residential Rehabilitation | <input checked="" type="checkbox"/> DPW Sewer & water mains | <input type="checkbox"/> Masonry |
| <input checked="" type="checkbox"/> DPW Bridge structures | <input checked="" type="checkbox"/> DPW Water works facilities - Construction | <input type="checkbox"/> Milwaukee County Construction |
| <input checked="" type="checkbox"/> DPW Buildings - Construction | <input type="checkbox"/> Elevator maintenance and repair | <input type="checkbox"/> Railroads |
| <input checked="" type="checkbox"/> DPW Forestry | <input type="checkbox"/> Floor refinishing and repair | <input type="checkbox"/> Other construction |
| <input checked="" type="checkbox"/> DPW Paving | | |

Receiving Notifications

- A link provided in your E-Notify notification will take you to DPW's Official Bid Notices page.
- You may view and download the **Official Notice Document**, **Plan Holders List**, and **Accompany Documents** to access all project bid specifications and plans.



DPW Official Notice Information

City 2014 > Department of Public Works

DPW Official Notice Information for #26, 2022

[Official Notice Document](#)
[Plan Holders List](#)
[Accompanying documents](#)

A red arrow points from the 'Accompanying documents' link to the file index on the right.



Index of /bids/docs/26-2022

Name	Last modified	Size	Description
 Parent Directory		-	
 26 - 2022 Bid Package.pdf	27-Apr-2022 14:01	6.7M	
 Plan Files.zip	27-Apr-2022 14:01	7.2M	
 Plan Files/	27-Apr-2022 14:06	-	

Requirements for bidding

Bonding Requirements

- Carry and maintain liability insurance:
 - General Liability of \$1,000,000
 - Worker's Comp of \$500,000
 - Automobile Liability of \$1,000,000
 - Umbrella Liability of \$2,000,000

[DPW General Specifications](#) 2.9.7 *Liability and Insurance*



Requirements for bidding

Social Program Requirements

- **Small Business Enterprise (SBE) Participation**
 - 25% of total contract award to be reserved for firm/subcontractor with SBE certification.
- **Resident Preference Program (RPP) Participation**
 - 40% of all work hours attributed to employees with RPP certification
 - 25% of all required RPP hours attributed to employees living in “high poverty” zip codes
 - Contact DPW for a list of Community Based Organizations available to help you meet RPP workforce requirements
- **Apprentice Provisions**



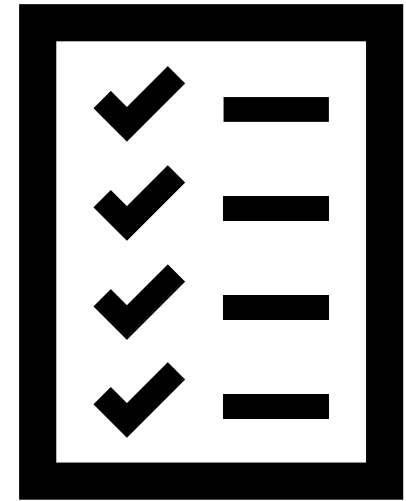
Submitting your bid

- Bidders are strongly encouraged to utilize online bidding opportunities via [BidExpress.com](https://www.bidexpress.com).
- If you cannot submit an electronic bid and bid bond, bids will also be accepted via email to dpwbids@milwaukee.gov no later than 10:30A.M. on the day of the bid opening.

Required Documents for submittal

FOR A BID TO BE “RESPONSIVE”, THE FOLLOWING MUST BE SUBMITTED:

- DPW-125 Cover Page
- Unit Prices (your bid prices)
- Acknowledgements Page
- Signature Page
- Non-collusion Affidavit
- Disclosure of Ownership
- SBE Compliance Plan (Form A), **fully executed**
- Bid Bond in the required amount (usually 10% of bid, unless listed otherwise)
- Additional Documents (project-specific and outlined in bid package)



Required Documents

FORM DPW-125

FORM DPW-125 (REV. 7/20/05)

OFFICIAL NOTICE NO. _____

Project No. _____

B I D

City of Milwaukee
Department of Public Works
Room 501 - Frank P. Zeidler Municipal Building
841 North Broadway
Milwaukee, Wisconsin 53202

(Bids Close: _____ Time and Date)

Submit bids to: City of Milwaukee
Department of Public Works Contract Office
Room 506, 841 North Broadway
Milwaukee, Wisconsin 53202.

The undersigned _____

(A Corporation) (A Partnership) (An Individual)
(use one)

of _____

Street City Zip Code Telephone Number

hereby proposes to furnish work, material, labor and services as set forth in the description in the Invitation to Bid at and for the prices hereinafter named according to the provisions in the Official Notice and the Invitation to Bid, Detail Specifications, Special Provisions, Addenda's, if any, and Plans for this particular project on file in the office of the Commissioner of Public Works, and if successful, hereby agrees to enter into a contract with the City of Milwaukee with such sureties as required and set forth in the aforesaid documents for the performance of said contract (said contract form being on file in the office of the Commissioner of Public Works), and in accordance with the terms and conditions set forth in the contract documents, to-wit: written agreement, official notice, invitation to bid, bid, instructions to bidders, detail specifications, special provisions, special conditions when applicable, plans, schedule of fixed prices, supplemental agreements and all addenda.

In case of obtaining the award, the undersigned bidder anticipates using, subject to the approval of the Commissioner, the following subcontractors, with the class of work to be performed by each, which list should not be added to nor altered without the written consent of the Commissioner:

Name of Proposed Subcontractors	Class of Work	Amount	Check Box If SBE

UNIT PRICES

OFFICIAL NOTICE NO. 26-1-2022

For Asphalt resurface, replace curb and gutter and sidewalk as necessary
(ST211200134)

E. Tripoli Av. - A Point 135'+/- East of S. Kansas Av. to S. Brust Av.
(ST211200137)

S. Lenox St. - E. Norwich St. to E. Howard Av.

14th Aldermanic District

ALL BIDS MUST BE TYPED OR PRINTED

30500	MOBILIZATION	1 Lump Sum
(Bid in figures)	\$ _____	Lump Sum
(Bid in words)	\$ _____	Lump Sum
30501	FINISHING ROADWAY	1 Lump Sum
(Bid in figures)	\$ _____	Lump Sum
(Bid in words)	\$ _____	Lump Sum
30606	BARRICADING AND SIGNING	1 Lump Sum
(Bid in figures)	\$ _____	Lump Sum
(Bid in words)	\$ _____	Lump Sum
40121	CUTTING	159.00 cu. yd.
(Bid in figures)	\$ _____	per cu. yd.
(Bid in words)	\$ _____	per cu. yd.
40131	FILLING	13.00 cu. yd.
(Bid in figures)	\$ _____	per cu. yd.
(Bid in words)	\$ _____	per cu. yd.

Required Documents (cont.)

ACKNOWLEDGEMENTS PAGE

ACKNOWLEDGEMENTS PAGE

Official Notice No. _____
Project No. _____

SMALL BUSINESS ENTERPRISE PROGRAM, RESIDENT PREFERENCE AND APPRENTICESHIP PROGRAM REQUIREMENTS

In submitting this bid, the bidder acknowledges, understands and agrees that submission of a bid shall commit the bidder to comply with the City's requirements as outlined in the SMALL BUSINESS ENTERPRISE PROGRAM (SBE), the Resident Preference Program and the Apprenticeship Program provisions. The bidder also agrees to comply with the specific requirements as follows:

The bidder's commitment for SBE participation on this project is _____ %

The bidder's commitment for Resident Preference Program Participation on the project is _____ %

The bidder's commitment for Apprenticeship Program participation on this project is:
Apprentice(s) from _____ of the following trade(s) are to be employed.

In submitting this bid, the bidder understands that the Commissioner of Public Works reserves the right to reject any and all bids. If written notice of the acceptance of the bid is mailed, telegraphed, or delivered to the undersigned within forty-five (45) days after the opening thereof, the undersigned agrees to execute and deliver the contract in the prescribed form (contract form on file in the office of the Commissioner of Public Works) and furnish the required performance and payment bonds, and to meet such insurance requirements as may be required, within ten days after the receipt of the official notice of award.

This bidder understands that if they are the successful bidder and the contract is awarded, that pursuant to Sec. 7.14, Milwaukee City Charter, 1971 Compilation, as amended, failure to execute and to deliver the contract or to furnish the required insurance and the required security within ten (10) days after receipt of the official notice of award or such extension thereto as the Commissioner only may deem reasonable, the City, in addition to any other legal or equitable remedy which it may have, may annul the award and notice of award, and the bid security of this bidder will be forfeited.

Attached hereto is an affidavit in proof that the undersigned has not colluded with any person in respect to this bid or any other bid for the contract for which this bid is submitted.

We acknowledge the receipt of Addenda _____ to _____ inclusive.

Bidder assures the City and acknowledges that the Official Notice, Special Provisions, if any, Special Conditions where applicable, Invitation to Bid and Bid, Detail Specifications, Addenda, if any, and Plans of this particular project have been read and has a full understanding of the provisions therein.

SIGNATURE PAGE

SIGNATURE PAGE – IMPORTANT – **THREE(3) SIGNATURES ARE REQUIRED** OR BID WILL BE CONSIDERED NONRESPONSIVE.

Rev. 12/2019

Official Notice No. _____
Project No. _____

In signing and submitting this bid, the bidder assures the City of Milwaukee that the Official Notice, Notice to Bidders, Special Conditions where applicable, Invitation to Bid and Bid, Detail Specifications, Special Provisions, schedule of fixed prices, Addenda, and Plans of this particular project have been read and understood and that the furnishing of the subject work, material, labor and services is under bidder's control. If the bidder's performance is contingent upon the acts of another party, the bidder assures that they have the necessary commitments to complete the contract which may be awarded.

Submitted by _____
Name of Bidder (person, firm or corporation)

Telephone No. _____
Fax No. _____

Address _____

(City, State, Zip Code)



MUST BE SIGNED

Signed per _____
(Manual signature required)

Official Capacity _____

BID DATED _____ SBE Contractor: Yes/Designation: _____
No _____

If a Corporation, answer the following:

Incorporated under laws of what state? _____

If a foreign corporation, are you licensed to do business in Wisconsin? _____

SWORN STATEMENT OF BIDDER AS REQUIRED BY SECTION 66.0901 (7) WISCONSIN STATUTES

I, being first duly sworn at _____
(City, State)

on oath state on behalf of said bidder, that I have examined and carefully prepared this proposal from the plans, specifications, and the other contract documents and have checked the same in detail before submitting this proposal; and this sworn statement is hereby made a part of the foregoing proposal.



MUST BE SIGNED

Signature _____

(Title, if any) _____

Subscribed and sworn to before me this

_____ day of _____, 20____

(Notary Signature)

Notary Public, _____ County

State of _____

My commission expires _____

Required Documents (cont.)

NON-COLLUSION AFFIDAVIT

NON-COLLUSION AFFIDAVIT

State of _____)
County of _____) ss.

_____, being first duly sworn, deposes and says that:

(1) Bidder is _____ of _____ (owner, partner, officer, representative, or agent)

_____, the Bidder that has submitted the attached Bid;

(2) Bidder is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit, or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the Commissioner of Public Works or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Check One) _____ Signature of: _____

_____ Bidder if the bidder is an individual;

_____ Partner if the bidder is a partnership;

_____ Officer if the bidder is a corporation.

Subscribed and sworn to before me this

_____ day of _____, 20_____.

Notary Signature _____

My commission expires _____, 20_____.

DISCLOSURE OF OWNERSHIP

State of Wisconsin
Department of Workforce Development
Equal Rights Division

Disclosure of Ownership

The statutory authority for the use of this form is prescribed in Sections 66.0903(12)(d), 66.0904(10)(d) and 103.49(7)(d), Wisconsin Statutes. The use of this form is mandatory. The penalty for failing to complete this form is prescribed in Section 103.005(12), Wisconsin Statutes.

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1) (m), Wisconsin Statutes].

(1) On the date a contractor submits a bid to or completes negotiations with a state agency, local governmental unit, or developer, investor or owner on a project subject to Section 66.0903, 66.0904 or 103.49, Wisconsin Statutes, the contractor shall disclose to such state agency, local governmental unit, or developer, investor or owner, the name of any "other construction business," which the contractor, or a shareholder, officer or partner of the contractor, owns or has owned within the preceding three (3) years.

(2) The term "other construction business" means any business engaged in the erection, construction, remodeling, repairing, demolition, altering or painting and decorating of buildings, structures or facilities. It also means any business engaged in supplying mineral aggregate, or hauling excavated material or spoil as provided by Sections 66.0903(3), 66.0904(2), 103.49(2) and 103.50(2), Wisconsin Statutes.

(3) This form must ONLY be filed, with the state agency project owner, local governmental unit project owner, or developer, investor or owner of a publicly funded private construction project that will be awarding the contract, if both (A) and (B) are met.

(A) The contractor, or a shareholder, officer or partner of the contractor:

(1) Owns at least a 25% interest in the "other construction business," indicated below, on the date the contractor submits a bid or completes negotiations; or

(2) Has owned at least a 25% interest in the "other construction business" at any time within the preceding three (3) years.

(B) The Wisconsin Department of Workforce Development (DWD) has determined that the "other construction business" has failed to pay the prevailing wage rate or time and one-half the required hourly basic rate of pay, for hours worked in excess of the prevailing hours of labor, to any employee at any time within the preceding three (3) years.

Other Construction Business

Business Name			
Street Address or P O Box	City	State	Zip Code
Business Name			
Street Address or P O Box	City	State	Zip Code
Business Name			
Street Address or P O Box	City	State	Zip Code
Business Name			
Street Address or P O Box	City	State	Zip Code

I hereby state under penalty of perjury that the information, contained in this document, is true and accurate according to my knowledge and belief.

Print the Name of Authorized Officer

Authorized Officer Signature _____ Date Signed _____

Corporation, Partnership or Sole Proprietorship Name _____

Street Address or P O Box	City	State	Zip Code
---------------------------	------	-------	----------

If you have any questions call (608) 266-6861

Required Documents (cont.)

FORM A - CONTRACTOR COMPLIANCE PLAN

FORM A



CITY OF MILWAUKEE | DEPARTMENT OF COMPLIANCE & ENGAGEMENT
SMALL BUSINESS ENTERPRISE (SBE) CONTRACTOR COMPLIANCE PLAN

This Compliance Plan must be completed in its entirety and is a required submission with any Invitation to Bid or Request for Proposal (RFP) that includes an SBE requirement or for which the Proposer seeks SBE bonus points as it relates to an RFP. To qualify, each SBE firm identified in this form must, at the time of bid opening or RFP closing, hold an active, unexpired City of Milwaukee SBE certification, which will be verified via the City of Milwaukee Small Business Enterprise Directory maintained by the Department of Compliance & Engagement (DCE).

I. GENERAL INFORMATION (REQUIRED)

Project Name / Description: _____ Bid/RFP #: _____

SBE %: _____ Total proposed Bid/RFP amount \$ _____

Detailed description of SBE firm(s) participation: _____

II. PRIME CONTRACTOR INFORMATION (REQUIRED)

Contractor Name _____

Address _____

City, State, Zip Code _____

Contact Person _____ Title _____

Phone Number _____ E-mail Address _____

Operations NAICS _____

Prime Contractor Certification SBE _____ MBE _____ WBE _____ DBE _____ N/A _____

III. ACKNOWLEDGMENT (REQUIRED)

I hereby declare under penalty of perjury under the laws of the State of Wisconsin that the information in this Compliance Plan is true and complete. I understand that:

- 1) This plan is a condition of responsiveness; failure to submit or meet requirements may render the bid non-responsive.
- 2) All SBEs must perform a Commercially Useful Function (CUF) as determined by DCE.
- 3) The City reserves the right to audit payroll and payment records to verify SBE participation.
- 4) I must notify the DCE within seven (7) business days of any material change to subcontractor status or substitutions.
- 5) Misrepresentation may result in contract termination or debarment.

Name _____ Title _____

Signature _____ Date _____

BID BOND

Form DPW-126 (Rev.1/14)

**CITY OF MILWAUKEE, WISCONSIN
DEPARTMENT OF PUBLIC WORKS
LICENSED SURETY CORPORATION BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, _____

Of _____ (Street and Number) _____ (City) _____ (State)

as principal and _____ of _____ (Home Office)

as surety are held and firmly bound unto the City of Milwaukee, Wisconsin, hereinafter called City in the penal sum of _____ Dollars,

to be paid to the City: its successors and assigns, for which payment well and truly to be made, we bind ourselves, and our heirs, executors, and administrators, or successors and assigns, as the case may be, jointly and severally, firmly by these presents.

WHEREAS, the above bounden principal is making a proposal in writing dated _____ 20 _____, to the Commissioner of Public Works of the City, according to Official Notice No _____ 20 _____, of said Commissioner for furnishing all material, equipment, labor and everything necessary for the completion of the work of...

Bid Opening Process



- Bid Openings are open to the Public via online. Request an invitation for the online bid opening by emailing dpwbids@milwaukee.gov
- All bid bonds, bids, and project-related documents are due by **10:30 A.M. (CDT)**
- [Bid Results](#) are usually posted by 12 P.M. the same day on DPW [Official Bid Notice](#) page.

Post Bid Opening

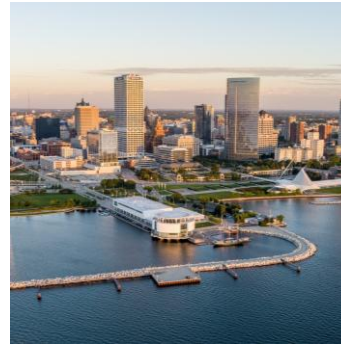
- Contracts Office will contact the responsive apparent low bidder if a recommendation to award is made by the department
- After the approval from the department heads and Commissioner, the contract will then be awarded.
- A Notice to Proceed will not be issued until the contracts are fully executed by the City and Contractor.

Contact Information

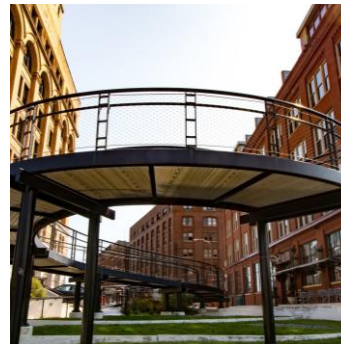
Department of Public Works – Contract Office



Municipal Building
841 North Broadway, Room 506
Milwaukee, WI 53202



Email: DPWBids@milwaukee.gov



Pachia Vue

- Contract Compliance Officer
- 414-286-3309
- pvue@milwaukee.gov

Jackie Medina

- Program Assistant II
- 414-286-3314
- jamedin@milwaukee.gov