



Application Form

www.milwaukee.gov/vacantlots

Name _____ Today's Date _____

Address _____

Phone _____ Email _____

Address of Vacant Lot you wish to purchase _____

Are you willing to own, properly maintain and pay taxes on the lot next door to your home? _____

Are you current on all taxes, water and sewer bills, and do not have any outstanding code violations for any property you own in the City of Milwaukee? _____

Our process is as follows:

- Requests are processed in the order registered and added to the waiting list
- If the lot is available we will contact you with information on next steps
- Lots only available to homeowners who live in their house and have a lot directly adjacent to side of their property
- If two owner-occupants live next to a lot and both wish to purchase it we may divide the property
- If lot is available, your request will be added to a report and submitted to the local alderman for approval
- Once approved, the sale process can begin
- A background check is conducted to insure you are current in your taxes and are in good standing with the City
- The sale process is terminated if you are not in good standing with the City of Milwaukee
- You will be provided an offer to purchase to complete, sign and return
- Any outstanding charges on the property must be cleared
- A date will be set for you to close on the property at the City of Milwaukee Real Estate office
- You must provide cashier's check or money order for the lot purchase and \$40 for Milwaukee County recording fees
- After closing the recorded deed will be mailed to you within two weeks

Current wait time for vacant lot requests is six months.

Note: We must wait six months after a house has been demolished before we take a request to purchase the vacant lot. Vacant lots are not available for tax exempt purposes or in commercial areas.