CHANGE ORDER REQUEST AND AUTHORIZATION

Owner		Owner's Loan No.	
Contractor		Rehab Specialist	
Project Address		Loan Type	
Change Order No.		Date	

This Change Order is in accordance with the terms of the prevailing General Specifications and Contract Conditions, as signed and dated by the owner/s on _____ .

Subject to conditions hereafter set forth, and adjustment in the contract is established as follows:

DESCRIPTION OF CHANGES:

ADD:

Add		Amount	
Add		Amount	
Add		Amount	
Add		Amount	
Add		Amount	
Add		Amount	
		TOTAL	

DELETE:

Delete		Amount	
Delete		Amount	
Delete		Amount	
Delete		Amount	
Delete		Amount	
		TOTAL	

Contract price prior to this order: _____

Change (Increase) with this order: _____

Revised contract price: _____

The above changes adjust the contract completion date to _____

Owner Signature	**Date**
Owner Signature	**Date**
Contractor Signature	Title	**Date**
Neighborhood Improvement Development Representative	**Date**
Administrative Review Committee Approval (If required)	**Date**

c: Fiscal Section