



**Neighborhood Improvement  
Development Corporation**  
In partnership with the City of Milwaukee

## TARGETED INVESTMENT NEIGHBORHOOD SUMMER HOME IMPROVEMENT PROGRAM 2019 APPLICATION FORM

### Open Application Period

**Documents required for complete application package:**

- Completed application form with signature** (this form, sign on page 2)
- Proof of current homeowner's insurance** (copy of declarations page)
- Proof of matching funds** (copy of checking/savings bank statement showing available funds)
- At least one contractor bid for work to be completed** (contractors must be licensed and eligible for work in City)

Please submit documents to Angela Mitchell Reid via one of the following methods:

Email: Amitch@milwaukee.gov  
 Fax: (414) 286-5447  
 Mail: ATTN: NIDC TIN SHIP, P.O. Box 511730, Milwaukee, WI 53202  
 Hand deliver to: 809 N. Broadway (Third Floor), Milwaukee, WI 53202

If you need assistance submitting documents, please contact Angela Mitchell Reid at (414) 286-5682.

Homeowner Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Preferred means of contact:  Email  Phone Do you require a translator?  Yes  No

Do you own and occupy this property?:  Yes  No Number of people in household: \_\_\_\_\_

Number of years living in property: \_\_\_\_\_ Total estimated annual household income: \_\_\_\_\_

Which of the following do you identify as? *(You are not required to furnish this information, but are encouraged to do so. The Law provides that a lender may neither discriminate on the basis of the information, nor on whether you choose to furnish it.)*

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Black/ African-American | <input type="checkbox"/> Asian                          | <input type="checkbox"/> Native Hawaiian/Other Pacific Islander                 | <input type="checkbox"/> Asian & White       |
| <input type="checkbox"/> Hispanic/ Latino        | <input type="checkbox"/> Black/African-American & White | <input type="checkbox"/> American Indian/Alaska Native & White                  | <input type="checkbox"/> Other/ Multi-racial |
| <input type="checkbox"/> White                   | <input type="checkbox"/> American Indian/Alaska Native  | <input type="checkbox"/> American Indian/Alaska Native & Black/African-American |  |

Only exterior improvements will be considered, for example, painting, siding, doors, porches, front yard landscaping, etc.

Briefly describe the improvements you hope to make:

\_\_\_\_\_

\_\_\_\_\_

Yes  No Are you an employee of the City of Milwaukee, the Department of City Development (DCD), or one of its affiliate agencies?

Yes  No Are you the brother, sister, parent, child or married to an employee of the City of Milwaukee including DCD or one of its affiliate agencies?

If the answer is "yes" to either of these questions, please explain: \_\_\_\_\_

**Project Timeline:**

- Program begins accepting applications until funding runs out.
- **Funding is limited and available on a first come, first qualified basis.**
- Please submit a complete application package - incomplete applications may not be reviewed.
- NIDC will evaluate application and determine if homeowner is current on property taxes and if any dues are owed to the City of Milwaukee.
- Applicants will be notified if their application is approved or denied. Application must be approved by NIDC and a Grant Agreement signed before work may begin.
- For approved projects, improvements must be completed, homeowner payment made, and all proof of payment and invoices submitted to NIDC within 60 days of project approval.
- City staff will take photos before and after the project for use in promotional and media purposes.

**Terms and Conditions:**

- Property address must be located within one of the TIN boundaries. For TIN maps, visit: [milwaukee.gov/TINareas](http://milwaukee.gov/TINareas)
- Applicant must be owner-occupant of property. Investment properties are ineligible.
- Homeowner must provide a minimum matching contribution of 50% of the total project cost.
- Maximum grant funds per home are \$1,000. Grants of less than \$200 will not be considered.
- Grants exclusively support exterior home improvements.
- Selected contractors must be licensed (unless only doing landscaping work) and not owe any dues to the City. NIDC will confirm that selected contractors are eligible upon receipt of application package.
- Any changes to project scope must be submitted as a request to NIDC, and should only take place under NIDC approval.
- Homeowner must submit original receipts and invoices, including any cancelled checks of amounts paid out, prior to receiving any grant funding or reimbursement. Cash payments will not be accepted as proof of payment.

I certify that the information provided herein is true and complete. I authorize DCD and NIDC to review this application, to request, receive, and share information to verify its accuracy.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

