



# Application for Approval of a Project Within a Zoning Overlay

Date: \_\_\_\_\_ Aldermanic District: \_\_\_\_\_

Property Address(es): \_\_\_\_\_

Overlay Type:

Development Incentive Zone (DIZ)

Site Plan Review Overlay Zone (SPROZ)

Name of Overlay: \_\_\_\_\_

Brief description of proposal:

Owner(s):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Owner(s)' Representative / Buyer(s) / Other Contact:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship to Project: \_\_\_\_\_

**SUBMITTAL REQUIREMENTS:** Following items must be submitted at least 5 weeks prior to a scheduled City Plan Commission meeting. Each file should be no larger than 15 mb.

- 1 – PDF of narrative
- 1 – PDF of drawings (*including site plan, landscape plan, elevations, signage plans, detailed Riverwalk plan if applicable*)
- 1 – PDF of completed checklist (*if within Harbor District/Menomonee Valley Riverwalk, Milwaukee River Greenway*)

**APPLICATION FEE:** Fee is based on project scope, as described below and stated in s. 200-33-69-b of the Milwaukee Code of Ordinances. Instructions on how to pay these fees electronically will be emailed after this application and the associated exhibits have been emailed to [PlanAdmin@milwaukee.gov](mailto:PlanAdmin@milwaukee.gov). These fees are non-refundable.

(1) New construction of a primary structure OR substantial improvements, including substantial alterations to an existing building or site. **FEE: \$1,500**

(2) Site work that is not a substantial improvement to a primary structure OR relating to a use requiring city plan commission approval that does not include new construction or a substantial improvement. **FEE: \$500**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Email completed application and exhibits to: [PlanAdmin@milwaukee.gov](mailto:PlanAdmin@milwaukee.gov); 414.286.5726;  
<https://city.milwaukee.gov/DCD/Planning/PlanningAdministration>