

Community Development Grants Administration

2024 Application Portal

Welcome to the Community Development Grants Administration Neighborly application portal. The portal allows us to receive applications for funding and track awards through the completion of the grant. Additionally, the portal allows applicants and awardees to track the progress of applications and other submissions as they move through the process.

Complete Applications must be received no later than 3:00 pm on November 17, 2023

Getting Started

To access the portal please click the link at the bottom of the page.

- Register for an account by providing your email address and creating a username and password. You must have an account to access the application portal.

Passwords should be at least 12 characters long, contain an uppercase and lowercase letter, number, and special character.

- Once you've registered, you'll be prompted to sign into the portal with your username and password.
- Read and Agree with the End User License Agreement and the Privacy Policy to continue.

Start A New Application

- Choose the applicable funding category based on the description of activities within that category.

(Example: For Community Organizing, you'll choose General Services – CDBG Funds)

- Name your application using the format shown below. Abbreviations are okay within reason.
 - Format: Agency Name – Activity Name – Location (if applicable)

Ex: Thompson Center – CommOrg - WallerHeights

***Please note the ID Number created for your application for future tracking purposes.**

- Please read the full **Application Instructions** under the **Program Overview** tab before starting your application.
- Complete your application by clicking on the **Blue** tabs along the left side of the page. The order in which you complete the tabs does not matter.
- Some fields are preformatted to ensure accurate responses (i.e phone number must be 10 digits).
- Some responses require uploading documents. Please upload PDF, Word, or Excel files as much as possible to avoid issues with uncommon file types.
- **Helpful Hint:** Save your work frequently to avoid losing information and **Avoid using Complete & Continue** until you are ready to submit the final documentation.

Once all fields and uploads are complete, go back through the Blue tabs and choose Complete & Continue to achieve checkmarks next to the tabs. You are now ready to Submit your application.

All questions or issues should be sent to cdgareports@milwaukee.gov. **Subject Line:** Application question.

[ENTER PORTAL](#)