



PUBLIC PASSENGER VEHICLES VEHICLE REPLACEMENT PROCEDURES

OFFICE OF THE CITY CLERK LICENSE DIVISION
200 E. WELLS ST. ROOM 105, MILWAUKEE, WI 53202
(414) 286-2238 E-MAIL ADDRESS: LICENSE@MILWAUKEE.GOV
WWW.MILWAUKEE.GOV/LICENSE

Submit the following:

- Vehicle Change Form (ccl-vehamend)
- \$25 fee
- Vehicle Registration
- Certificate of Insurance

New Certificate of Vehicle Registration

A current valid certificate of vehicle registration for the new vehicle is required. Registration must be in the same legal entity name as that which holds the permit.

New Certificate of Insurance

A new certificate of insurance or change of vehicle endorsement form is required. Certificate must be in the same legal entity name as that which holds the permit.

The certificate of insurance must show proof of insurance adding the new vehicle (including the year, make, vehicle identification number and permit number) and deleting the old vehicle.

The certificate of insurance can be emailed to license@milwaukee.gov or faxed to the License Division at (414) 286-3057.

Issuance

Upon receipt of the application, payment of the fee, the new certificate of vehicle registration, and a new certificate of insurance, the new permit will be issued.

Authorized Representative Statement

Permits will be issued only to the vehicle owners, unless an Authorized Representative Statement is on file with the License Division authorizing another person to pick up permits.

Inspections

Vehicles and meters are inspected randomly by the Department of Public Works. When a vehicle is scheduled for inspection, you will receive a notice in the mail advising the date, time, and place of inspection.

Milwaukee Code of Ordinances

- See Chapter 100 for Public Passenger Vehicle Regulations
- Available online at www.milwaukee.gov/ordinances

