



License Information Sheet

Form
TEMPFOOD
-info

Temporary Food Dealers



Varies

Filing Fee
See p. 2



No more than
14
consecutive
days



Ch. 68

Code Reference
Milwaukee.gov/ordinances

Who Needs a License?



Yes

- Required for any person or business selling and/or serving food at a temporary event. A Temporary event is an event such as a fair, festival, fundraiser, carnival, circus, public exhibition, anniversary sale or occasional sales promotion that is held at a fixed location for not more than 14 consecutive days.



No

- See page 2 for a list of activities exempt from Temporary Food Dealer licenses.

Getting Started

- ☐ Review the License Quick-Start Guide
- ☐ Submit all of the following:
 - ☐ Business Ownership Form (Form OWN)
 - ☐ Food Dealer License Application (Form FOOD-app)
 - ☐ Premises Plan of Operation (Form PLN)
 - ☐ Floor Plan (Form FLR)
 - ☐ Menu or list of food items sold
 - ☐ Payment (\$300 fee does not apply to Bed & Breakfasts & Micro Markets; see page 3)

Resources



*Want to learn more?
Visit our website!*

Milwaukee.gov/RedTapeRescue





Application and License Information

Form TEMPFOOD-info March 2026

Requirements

To Complete Your Application for Review:

- ☐ License Submit a complete Temporary Event Food License application at www.milwaukee.gov/lms at least 2 weeks prior to the first event. See page 3 for a calendar of when applications must be submitted in order to avoid late fees

Before the License can be Issued:

- ☐ [Contact the Milwaukee Health Department](#)

Why? Before your first event, contact the Health Department (414) 286-3674 for food handling and hand washing requirements.

Offsite processing: if any food processing will be done offsite, you must obtain a food establishment license for the offsite location. That location is subject to inspection.

- ☐ [Department of Financial Institutions Registration](#)

Who? Corporations, LLCs, and nonprofits must submit proof of registration to the License Division.

Important

Exemptions (license not required)

Individuals/businesses selling or giving away only:

- Canned or bottled non-alcohol drinks that do not need refrigeration.
- Raw agriculture—including fresh uncut produce, cottage food products, honey, cider, sorghum, maple syrup.
- Pickle Bill items—pickles or other processed vegetables or fruits with an equilibrium pH value of 4.6 or lower.
- Prepackaged foods that do not require temperature control (e.g. chips, candy, nuts, cookies).
- Sample size (2 oz. Or less) food portions (e.g. chili cook-offs, meatball challenges, etc.)
- Fresh produce grown on a private residence, provided processing is limited to that needed to harvest the product and the produce is sold on a site at the residence where the produce was grown by the individual who grew it
- Nonprofit organizations operating a total of 3 or fewer days per calendar year.

Important (cont.)

- State of Wisconsin Mobile Food License holders
- Block parties which are not open to the general public.
- Licensed Food Dealers who have obtained a temporary extension of the food premises. The extension area must be contiguous (connected at some point) to the licensed premises. If this is the case, apply for a temporary change of plan.

Food Manager Certification

Each licensed food establishment that processes potentially hazardous food must have at least one manager or operator certified in food protection practices within 90 days after the business opens. Information can be found at Milwaukee.gov/CFM

Additional Licenses

You may need to apply for the following licenses:

- **Weights & Measures** (if using any scales)

Fees

- \$195 Processing
- \$150 Retail Hazardous Non Processing
- \$55 per scale (if applying for Weights & Measures license).