

**CHAPTER 60  
HEALTH-RELATED FEES**

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**60-1. General Provisions.**

1. DEFINITIONS. In this chapter:
  - a. "Calendar year" means January 1 to December 31.
  - b. "Department" means the health department or any department to which health department functions or duties have been delegated pursuant to a memorandum of understanding.
2. LICENSE PERIOD. A license or permit fee shall be paid for the entire license or permit period or for any fraction thereof except where otherwise provided. In the absence of provisions to the contrary, no license or permit fee shall be transferable or prorated.

**3. REFUND OF FEES BY HEALTH DEPARTMENT.**

- a. Except as otherwise provided, if an application for a license or permit issued by the health department is withdrawn, or if such a license or permit is denied or not issued, the following amounts shall be retained by the health department to defray the city's cost of processing the application pursuant to this chapter:
  - a-1. \$25 if the license or permit fee is less than \$100.
  - a-2. \$75, if the license or permit fee is more than \$100.
- b. The refundable portion of the fee shall be refunded by the health department upon receipt of a written request by the applicant, provided such request is made no later than one year after the date of application for the license or permit. No refund shall be made after one year from the date of application.

**4. INSUFFICIENCY OF FUNDS; NONPAYMENT OF FEES.**

- a. Except where otherwise provided, if payment for a license or permit fee issued through the city clerk's office is made by check or other draft drawn upon an account containing insufficient funds, the applicant shall, within 15 days from the date of the letter from the city clerk of the insufficiency, pay by cashier's check or other certified draft, money order or cash, the fees, late fees and processing charges as specified by city code. Nonpayment of all applicable fees, late fees and processing charges within 15 days after the applicant received notice of the insufficiency shall deem the license or permit null and void. The establishment shall close until a new application is made, a new license obtained, and the applicable fees are paid.
- b. Any individual or corporation that owes the city for unpaid fines, late fees, or license or permit fees relating to a current or previous food operation shall pay all such outstanding fees before any license or permit is issued.

## 60-2 Health-Related Fees

**5. INSPECTION FEE ASSESSMENT.** Inspection fees shall apply to any establishment or device that the health department is designated to inspect, investigate and enforce compliance. A fee is assessed at the time an inspection or investigation is performed for which a violation is identified.

a. A fee shall be assessed for an inspection or investigation when an establishment or operation is found to have any of the following:

a-1. One or more repeat or recurring violations.

a-2. An excessive number of violations.

a-3. Noncompliance with an order to correct a violation within a specified deadline.

a-4. Failure to maintain correction of a violation that was previously corrected on-site at the time of a previous inspection or investigation.

a-5. A violation of an operational restriction placed on the establishment or operation by the department.

b. An inspection fee shall be assessed for an inspection or investigation of a mobile restaurant licensed by the Wisconsin department of agriculture, trade and consumer protection. This fee shall be assessed only once during the licensing period.

c. An inspection fee shall be assessed for an inspection or investigation of a temporary event licensed by the Wisconsin department of agriculture, trade and consumer protection. This fee shall be assessed only once during the licensing period.

d. An inspection fee shall be due within 30 days of the date of an inspection or investigation unless the order is appealed within 5 days of issuance of the order. An order which is upheld upon appeal shall be due 30 days from the date of issuance of the appeal findings.

**6. NONPAYMENT OF INSPECTION FEE.** A \$10 late fee shall be assessed for each additional 30-day period or calendar month a health inspection or investigation fee payment is outstanding. A late fee shall be charged to any enforcement action specified in chs. 68 and 81, and s. 75-30.

### 60-2. Ambulance Certificate.

1. Each ambulance certificate shall be issued for the calendar year.

2. The fee for each original certificate shall be \$1,210.

3. The fee for each original certificate that is being renewed shall be \$1,100.

4. If an initial application or application for renewal is denied, no fee paid shall be refunded.

(See s. 75-15.)

### 60-3. Animal Fancier Permit and Fees.

1. The fee for each animal fancier permit shall be \$70.

2. Each permit shall run for a period of one year from the date of issuance and shall be subject to annual renewal.

3. There shall be an additional \$35 late fee for any new or renewal permit application and fee that is received by the department later than the fifth day after the applicant has received the permit application.

4. A \$30 delayed inspection fee shall be charged whenever a permit holder fails to schedule and allow a department inspection of the premises as provided in s. 78-7-2-b-2.

(See s. 78-7.)

### 60-5. Animal Impoundment Fee.

1. The basic fee for the repossession of an impounded animal shall be \$60.

2. An additional fee shall be charged for each calendar day or fraction thereof for the costs of keeping the animal. (See s. 78-21.)

### 60-7. Animal Licenses and Permits.

1. The fee for an unspayed or unneutered cat or dog shall be \$24.

2. The fee for a spayed or neutered cat or dog shall be \$12.

3. Application for a license may be made from January 1 to April 1 without paying a late filing fee. Any license applied for after April 1 shall cost an additional \$12 for an unspayed or unneutered cat or dog, and \$6 for a spayed or neutered cat or dog, unless the applicant has proof that the animal has been acquired or that it

has just reached the age of 5 months within the last 30 days prior to application or that the applicant has established city residency within the last 30 days prior to the application. The late filing fee of \$12 for a unspayed or unneutered cat or dog, and \$6 for a spayed or neutered cat or dog shall be waived for the period beginning on August 1, 2014 and ending on August 31, 2014.

4. The fee for an unspayed or unneutered dog or cat which has not reached the age of 5 months prior to July 1 shall be \$12.

5. The fee for a spayed or neutered dog or cat which has not reached the age of 5 months prior to July 1 shall be \$6.

6. The fee for a replacement animal license shall be \$2.  
(See s. 78-17.)

7. The fee for keeping bees shall be \$80 annually.  
(See s. 78-6.)

8. A fee of \$35 shall be charged at the time of application for anyone intending to keep chickens in the city.  
(See s. 78-6.5.)

**60-9. Asbestos Project Permit. The fee for each asbestos project shall be as follows:**

1. Review and inspection of permit application: \$100.

2. Fees for a permit shall be computed as follows:

a. For a period not exceeding 3 days of asbestos project work: \$295.

b. For a period of 4 to 10 days of asbestos project work: \$490.

c. For a period exceeding 10 days of asbestos project work: \$675 or 1.25% of the total cost of the asbestos abatement project, whichever is greater. (See s. 66-12.)

**60-16. Closing Out Sale License.**

1. FEE. The fee for each license shall be the total of 2 charges:

a. The base charge shall be computed in accordance with the following schedule:

a-1. For a period not exceeding 15 days: \$52.

a-2. For a period not exceeding 30 days: \$99.

a-3. For a period not exceeding 60 days: \$151.

b. An additional charge shall be paid based upon the value of the inventory, computed at the rate of \$2 per \$1,000 of the cost price shown in the inventory filed in accordance with s. 88-1-3.

2. TAX DEPOSIT. An applicant shall pay a deposit in an amount that is sufficient to pay all personal property taxes that will be levied or assessed during the sale. Such deposit shall be used to pay personal property taxes.

3. EXTENSION OF TIME.  
A supplemental fee is required in addition to the regular license fee if an extension of time is granted pursuant to s. 88-1-4. The supplemental fee shall be \$47 per day.  
(See s. 88-1.)

**60-17. Dry Cleaning Establishment Permit (Coin-operated).**

1. Each dry cleaning establishment (coin-operated) permit shall be issued for a one-year period beginning on February 1 and ending on January 31.

2. The fee for each permit shall be \$220.

3. Each permit shall be renewed annually upon the payment of the required fee before February 1 of the following year. There shall be an additional fee for the filing of a late renewal application in the amount of \$100.  
(See s. 76-20.)

**60-19. Dumping Permits.**

1. a. The fee for each dump site permit under s. 80-45 shall be \$145.

b. Each permit shall run for a period of one year from the date of issuance and shall be subject to renewal.

2. The fee for dumping soil by the water department at the sanitation division's dump sites shall be \$10 per cubic yard.

3. a. The fee for a private operator to dump snow at any of the city's snow dump sites shall be \$145.

b. Each permit issued under par. a. shall run for a period of one year from the date of issuance.  
(See s. 80-45.)

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### 60-43. Grooming Establishment, Animals.

1. Each animal grooming establishment permit shall be issued for the calendar year.

2. The fee for each permit shall be \$100.

3. There shall be an additional fee for the filing of a late renewal application on or after January 1 of the following year in the amount of \$60.

(See s. 78-11.)

**60-45. Health Certificate to Travel.** The fee for the issuance of any health certificate to travel shall be \$1.

(See s. 59-17.)

### 60-47. Horse Stable Permit.

1. Each horse stable permit shall be issued for the calendar year ending December 31.

2. The fee for each permit shall be \$70.

3. There shall be an additional fee for the filing of a late renewal application on or after January 1 of the following year in the amount of \$30.

(See s. 78-7.)

**60-49. Inoculation Fee.** The fee for the provision for an inoculation for overseas travel shall be \$41.

### 60-51. Kennel Permit.

1. Each kennel permit shall be issued for the calendar year.

2. The fee for each license shall be \$100.

3. There shall be an additional fee for the filing of a late renewal application on or after January 1 of the following year in the amount of \$30.

(See s. 78-7.)

### 60-52. Laboratory Services.

1. A fee shall be charged for laboratory services provided by the health department, with the exception of those tests listed in sub. 2, based on the most current charges specified by the state laboratory of hygiene. Lead screening and testing fees shall be based on the most current Title 19 Medicaid reimbursement rates

as set by the state of Wisconsin for health maintenance organizations. New tests added in the future shall be regulated by the guidelines for laboratory fees in the state laboratory of hygiene reference manual or by rates set by the state for Title 19 Medicaid reimbursement of health maintenance organizations.

2. There shall be no fee charged for the following tests and any other test determined by the commissioner of health as appropriate based on public health needs or considerations:

a. Specimens for pertussis.

b. Reference cultures.

3. The following tests shall be charged a handling fee determined by the health department:

a. Specimens for legionella.

b. Specimens for mycobacteria.

**60-54. Lead Reduction Permit.** The fee for each lead reduction permit shall be \$57 per dwelling, dwelling unit, supplemental location or premises.

(See s. 66-22.)

### 60-57. Masonry Building Cleaning, Sandblasting Permit.

1. The fee for each permit for each calendar day or partial calendar day for masonry building cleaning shall be \$78.

2. No fee shall be charged for a permit issued for purposes of removing graffiti.

(See s. 80-29.)

### 60-66. Noise Variance Permit.

1. The fee for application for a noise variance permit shall be \$55.

2. An application for a noise variance shall be filed between 7 to 14 days prior to the first day of the requested variance. An application filed less than 7 days prior to the first day of the requested variance shall be subject to a late application fee provided under sub 3.

3. There shall be an additional fee of \$50 for filing a late application.

(See s. 80-66.)

### 60-67. Pesticide Applicator Certificate, Commercial.

1. Each commercial pest control operator's certificate shall be issued for a one-year period, commencing on February 1 and expiring on the following January 31.

2. The fee for each certificate shall be \$90.

3. There shall be an additional fee for the filing of a late renewal application on or after February 1 of the following year in the amount of \$50.  
(See s. 77-5.)

**60-69. Pet Shop License.**

1. Each pet shop license shall be issued for the calendar year.

2. The fee for each license shall be \$100.

3. There shall be an additional late fee for the filing of a late renewal application on or after January 1 of the following year in the amount of \$60.  
(See s. 78-9.)

**60-70. Inspection Fees for Health Code and Weights and Measures.**

**1. HEALTH CODE INSPECTION FEES.**

a. Annual Routine Inspection.

a-1. The routine inspection fee for a mobile restaurant or temporary event licensed by the Wisconsin department of agriculture, trade and consumer protection shall be \$50.

a-2. The fee for the first inspection in which one or more of the criteria specified in s. 60-1-5 are met shall be \$125.

a-3. The fee shall increase by \$125 for each successive inspection in which one or more of the criteria specified in s. 60-1-5 are met.

a-4. The maximum inspection fee for a single inspection, excluding penalties for late payment, shall be \$500.

b. Additional Routine Inspection. When an additional routine inspection is requested by an establishment or required by the department due to repeated failure to correct a violation, the fee for performing the additional routine inspection shall be \$250.

c. Reinspection.

c-1. The fee for the first reinspection in which one or more of the criteria specified in s. 60-5-1 are met shall be \$125.

c-2. The fee shall increase by \$125 for each successive inspection in which one or more of the criteria specified in s. 60-1-5 are met.

c-3. The maximum reinspection fee for a single inspection, excluding penalties for late payment, shall be \$500.

c-4. This paragraph does not apply to a retail food establishment that is a micro market.

d. Compliant Investigation.

d-1. The fee for the first investigation in which one or more of the criteria specified in s. 60-1-5 are met shall be \$125.

d-2. The fee shall increase by \$125 for each successive inspection in which one or more of the criteria specified in s. 60-1-5 are met.

d-3. The maximum inspection fee for a single inspection, excluding penalties for late payment, shall be \$500.

e. Reinstatement Inspection. The fee for a reinstatement inspection required to remove an order to suspend all or part of a food operation due to an imminent health hazard shall be \$125.

**2. WEIGHTS AND MEASURES INSPECTION FEES.**

a. Reinspection. The fee for a reinspection when an operator fails to bring all devices into compliance shall be \$125. The fee shall increase by \$125 for each successive reinspection in which the operator fails to bring all devices into compliance.

b. Price Verification Reinspection. The reinspection fee for the first failed repeat price verification audit shall be \$250. The fee shall increase by \$125 for each successive price verification audit in which the operator fails to obtain a passing score.

c. Vehicle Tank Meters. The fee for inspection of a vehicle tank meter, as defined in s. 98.224(1), Wis. Stats., shall be \$125.  
(See ch. 68 and 82)

**60-83. Swimming and Other Water Use Facilities: Plan Examinations, Inspections and Preinspections.**

1. The fee for each plan examination and preinspection for swimming and other water use facilities shall be:

a. Private temporary facility plan examination: \$50.

b. Nonmobile temporary facility plan examination made prior to construction: \$50.

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c. Private nonmobile facility plan examination paid after construction has begun: \$100.

d. Complete facility review and preinspections of a public pool, excluding wading pools: \$600.

e. Partial facility review and preinspections of a public pool, excluding wading pools: \$600.

g. Partial review of a public wading pool: \$75.

h. Public facility review or preinspection paid after construction has begun: 2 times the fee amounts in pars. d to g.

i. Virginia Graemy Baker (VGB) act modification inspection: \$150.

j. Slide functional requirement inspection: \$540.

k. Slide structural requirement inspection, greater than 6 feet: \$600.

L. Public swimming pool and water attraction reinspection: \$300.

**2.** There shall be an additional fee for the filing of a late application in the amount of \$50.

**3.** Fees listed in this section shall not be refundable.

(See s. 75-20.1.)

**60-87. Vital Records.** Fees charged for the search, filing and issuing of certified copies of births and deaths and for making authorized corrections, alterations or additions to those records shall be those prescribed in s. 69.22, Wis. Stats.

**For legislative history of chapter 60, contact the Municipal Research Library.**

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