

**CITY OF MILWAUKEE
MINUTES OF THE DEFERRED COMPENSATION BOARD
SPECIAL MEETING OF WEDNESDAY, OCTOBER 1, 2014
9:30 A.M. - ROOM 405, CITY HALL**

MEMBERS/DESIGNEES PRESENT:

Mr. Jerry Allen, Vice Chairman
Ms. Margaret Daun, Assistant City Attorney – arrived at 9:37 a.m.
Mr. James Klajbor, Deputy City Treasurer
Mr. Mark Buetow, Plan Member
Ms. Beth Conradson Cleary, Plan Member
Ms. Renee Joos, Fiscal & Risk Manager
Mr. Nicholas Kovac, Alderman – arrived at 9:38 a.m.
Mr. W. Martin Morics, Plan Member, Board Chair
Mr. Steven L. Mahan, Community Development Grants Administration
Mr. Joe Davis, Sr., Alderman

EXCUSED/ABSENT:

Mr. Mark Nicolini, Budget Director - excused

OTHERS PRESENT:

Ms. Elaine Bieszk, Program Assistant II
Mr. Witold Dziadowicz, Executive Director
Ms. Ellen Tangen, Assistant City Attorney
Mr. Levi Lathen, Nationwide Retirement Solutions
Mr. Michael Studebaker, Nationwide Retirement Solutions
Mr. Ben Taylor, Callan Associates Inc.
Mr. Michael Joecken, Callan Associates Inc.
Mr. Jeffrey Miller, MATC-Kenosha student

A quorum being present, Mr. Morics, Chairman of the Deferred Compensation Board, called the meeting to order at 9:33 a.m.

1. Northern Trust Conversion

Callan's memorandum had been distributed to the Board. Discussion ensued. All parties are in agreement that the implementation for the conversion to Northern Trust will be January 2, 2015.

Memorandum received and placed on file. Hearing no objections so ordered.

2. Schedule for Plan Recordkeeping RFP

Callan's recommendation is to pursue within the next year or several quarters initiating a recordkeeping RFP. Mr. Taylor stated there would be an overview of the Plan and there would be a scope of services that would be approved by the Board or a Board delegated entity that would include effectively what the Board wants in terms of the scope of services. The first step for Callan would be to begin to develop what it is you would describe your Plan to be and what range of services they would make available to the Plan before any RFP would be issued. Discussion ensued.

There are two specific work product pieces that Callan will bring to the Board 1) a specific optimal timeline that is essentially backed out if you know when contract expirations are or if the Board has a preference as to when these changes should be in place and 2) a triage, a literal check list is critical these are Tier 1 decisions that must be made as quickly as possible, these are more detail level and that might assist the Board in what may be appropriate for some level of delegation.

Callan will have something to present for the November Board meeting.

3. Transition Date for Investment Portfolios

Discussion held in Item 2.

4. Referral to the EFC for City Attorney's Opinion, regarding Advisory Accounts with Charles Schwab

Discussion ensued.

Motion was made to authorize the Executive Finance Committee (EFC) for conference with the Executive Director, on behalf of the Board, the development of a request to the City Attorney's office for opinion regarding the legality and the mechanics and the fiduciary and litigation risk exposure related to a Registered Investment Act advisory services both within the Schwab window as proposed specifically here and/or more broadly. Hearing no objections the matter is before the EFC.

Meeting adjourned at 10:15 a.m.