



# Commercial PACE Financing RPP Plan

## PURPOSE

The purpose of this Residents Preference Program (RPP) Plan is to allow property owners and contractors to better understand the RPP program, what the requirements are, and to begin to plan out what areas of their PACE project will provide the required amount of RPP labor hours. This plan will walk you through the process of how to calculate required RPP hours, help you plan where these hours might come from, and will explain next steps for reporting once your PACE project is underway. The City of Milwaukee's Environmental Collaboration Office (ECO) will review this RPP Plan to determine if due diligence has been paid to planning to meet the RPP requirement and will attach this plan to your PACE project application. For more details about the RPP program, application process, or other program details, please see the [PACE Financing Program Manual](#) or visit [www.smartenergypays.com/businesses](http://www.smartenergypays.com/businesses).

## SUBMIT

Submit your completed RPP Plan in one of the following ways:

- Email to [rkbuss@milwaukee.gov](mailto:rkbuss@milwaukee.gov)
- Fax to (414) 286-5475
- Mail a hard copy to  
Commercial PACE Program  
Attn: Rose Buss  
200 E Wells St, Room 603  
Milwaukee, WI 53202

ECO will review your RPP Plan within 5 business days of receipt. Confirmation of your RPP Plan submission will be its inclusion in the project status update that is communicated on a weekly basis.

## QUESTIONS?

For questions about the RPP requirement, PACE program, or your current project status, please contact Rose Buss at (414) 286-3351 or [rkbuss@milwaukee.gov](mailto:rkbuss@milwaukee.gov).

## SECTION 1: RPP PROGRAM BACKGROUND



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## SECTION 2: PROJECT INFORMATION

Job Site Address (site of improvements) \_\_\_\_\_

City Milwaukee State WI Zip \_\_\_\_\_

Taxkey Number (can be found at <http://assessments.milwaukee.gov>) \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_  
(person to whom all communication will be directed)

Email \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

## SECTION 3: CALCULATE REQUIRED RPP HOURS

This section will calculate the estimated number of RPP hours that will be required for this project based on the estimated worker hours for the PACE-funded improvements from your Project Application.

If a contractor you wish to use on your project is not on the Participating Contractor list, the program will provide you with instructions on how to get them approved.

Any Participating Contractor that provides primary energy efficiency services must be a Focus on Energy Trade Ally. Contractors that provide support services (such as electricians) do not need to be Trade Allies. Information on how contractors can become a Focus on Energy Trade Ally can be found at <https://focusonenergy.com/trade-allies>

Please fill in the information for each of the improvements that will be funded by PACE below.

### PACE-FUNDED IMPROVEMENTS

Improvement #1 \_\_\_\_\_

Project Cost \$ \_\_\_\_\_ Contractor \_\_\_\_\_

Is this Contractor a Participating Contractor?  Yes  No

Is this Contractor a Focus on Energy Trade Ally?  Yes  No

Estimated Total Worker Hours \_\_\_\_\_  
(this improvement only)

Improvement #2 \_\_\_\_\_

Project Cost \$ \_\_\_\_\_ Contractor \_\_\_\_\_

Is this Contractor a Participating Contractor?  Yes  No

Is this Contractor a Focus on Energy Trade Ally?  Yes  No

Estimated Total Worker Hours \_\_\_\_\_  
(this improvement only)



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Revised 6/6/2016

Improvement #3 \_\_\_\_\_

Project Cost \$ \_\_\_\_\_ Contractor \_\_\_\_\_

Is this Contractor a Participating Contractor?  Yes  No

Is this Contractor a Focus on Energy Trade Ally?  Yes  No

Estimated Total Worker Hours \_\_\_\_\_  
(this improvement only)

Improvement #4 \_\_\_\_\_

Project Cost \$ \_\_\_\_\_ Contractor \_\_\_\_\_

Is this Contractor a Participating Contractor?  Yes  No

Is this Contractor a Focus on Energy Trade Ally?  Yes  No

Estimated Total Worker Hours \_\_\_\_\_  
(this improvement only)

<b>Total Estimated Worker Hours</b>	
<b>RPP %</b>	
<b>Estimated RPP Hours Required</b>	

## SECTION 4: RPP PLAN

The two tables in this section will help you plan how you will reach the number of required RPP hours. While it is preferred that RPP hours are fulfilled through the PACE-funded improvements, RPP hours may be fulfilled across the entire project.

In **Table 1** below, the improvements and contractors for the PACE-funded improvements automatically match what was entered in Section 3. Please fill in the number of RPP hours expected from each of these improvements.

**Table 1. PACE-Funded Estimated RPP Hours**

Improvement	Contractor	RPP Hours



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In **Table 2** below, please fill in the improvements, contractors, and the number of RPP hours expected from each of the non-PACE-funded improvements that you expect to use to fulfill the RPP hour requirement.

**Table 2. Non-PACE-Funded Estimated RPP Hours**

Improvement	Contractor	RPP Hours

<b>Estimated RPP Hours Required</b>	
<b>Estimated RPP Hours</b>	
<b>Estimated RPP %</b>	

## SECTION 5: RPP REPORTING