



## **DEPARTMENT OF EMERGENCY COMMUNICATIONS PUBLIC RECORDS NOTICE**

### **DESCRIPTION OF ORGANIZATION**

Under Chapter 390 of the Milwaukee Code of Ordinances, the Milwaukee Department of Emergency Communications is responsible for the timely processing of 911 emergency and non-emergency/administrative calls for both the Milwaukee Fire and Police Departments along with the allocation and dispatch of Fire and Police resources based on standard operating procedures set forth by the same departments.

The Department of Emergency Communications maintains its office on the third floor of the Milwaukee Police Department, District 3/Data Communication Center at 2333 N 49<sup>th</sup> St. The Department of Emergency Communication is a secure facility that is not open to the general public.

### **DATES AND PLACES AT WHICH PUBLIC RECORDS MAY BE OBTAINED**

The public may obtain copies of the Department of Emergency Communications' public records by making an oral request during regular office hours, between 8:00 a.m. and 4:00 p.m., Monday through Friday, holidays excluded, by calling 414-286-5380, or making a written request via mail or email to Director Anthony Bueno, Department of Emergency Communications, 2333 N 49<sup>th</sup> St., Third Floor, Milwaukee, Wisconsin 53210 or [DECOpenRecords@milwaukee.gov](mailto:DECOpenRecords@milwaukee.gov). Alternatively, requests can be made in person at the Milwaukee Police Department Open Records Section, located at 2333 N 49<sup>th</sup> St., Second Floor, Milwaukee, Wisconsin 53210, who have agreed to accept requests for the Department of Emergency Communications.

The Department of Emergency Communications charges \$.15 per page for each copy made. There will be an additional fee for location costs if the costs are \$50.00 or more. Additional charges may be added as required to cover the costs of complying with the request. Requests which exceed a total cost of \$5.00 may require prepayment. All requests will be processed as soon as practicable and without delay.

If the Director of Emergency Communications is not present, information and access to records may be obtained from Deputy Director Annemarie Domurat or Emergency Communications Manager Matthew Malcom, who are authorized to act as legal custodians in the Director's absence.

August 2025

