



Department of Neighborhood Services

Erica Lewandowski
Commissioner

Thomas Mishefske
Operations Director

Michael Mazmanian
Operations Director

PLEASE MAIL THE PERFORMANCE BOND AND CERTIFICATE OF INSURANCE FORMS TO:

CITY OF MILWAUKEE - DNS
PLUMBING INSP-10TH FLOOR
841 N BROADWAY
MILWAUKEE WI 53202

Please Note:

1. The master plumber must sign the performance bond (enclosed)
2. The Power of Attorney **must** be attached to the Performance Bond
3. Master Plumber must **either** submit:
 - a. **Plumber's Certificate of Insurance** (enclosed) OR
 - b. **ACORD Certificate of Insurance** (The City of Milwaukee shall be added as an additional insured under the policy. The City, as an additional insured, shall be provided with at least 10 days written notice of cancellation for any reason, including non-payment of premium, to the City of Milwaukee Plumbing Inspection at its office, 841 N Broadway. This should be accomplished through the addition of an endorsement to the policy providing Earlier Notice of Cancellation) **AND Plumber's Indemnification Statement** (enclosed)
4. A registration fee payable to the City of Milwaukee in the amount of **\$60.96** must accompany the documents
5. Please include the master plumber credential number and expiration date
6. Please include a telephone number where the master plumber may be reached
7. **Performance Bond and Power of Attorney must be Notarized**

Any documents which are submitted without proper signatures, dates and/or other requested information will be reached for completion.



November 1, 2019

To All Contractors:

Registration Fee for Master Plumber:	\$60.96 Including Fees
Minimum Fee for a Permit:	\$75.00/\$15.00 per Fixture plus fees
Inspection of Sewer and Water:	\$75.00/100 ft./\$100.00/100 ft. Outside City plus fees
Inspection of Building Drain:	\$75.00/100 ft. plus fees
Inspection of Private Water of Sewer:	\$75.00/100 ft. plus fees
Inspection of Private Well:	\$75.00 plus fees
Abandonment of Sewer and Water Laterals:	\$30.00/lateral, \$75.00 min. plus fees
Abandonment of Septic/Well:	\$45.00/lateral, \$85.00 min. Outside City
Single Fixture, Residential:	\$60.00 plus fees
5 yr. Well operation/Renewal:	\$75.00 plus fees \$122.84

The new **minimum fee for a plumbing permit is \$75.00**. A processing fee of **\$6.00** will be added to each permit, an assessor's fee of **28%** and an IT fee of **1.6%**. **Air admittance valves will be charged as a fixture.**

Plumbing and sprinkler applications are processed by the Development Center. If you have questions relating to the processing, please contact Edwin Schacherer (414-286 8316) or Jeff Zagar (414-286-8542) Supervisor.

Telephone Number: The telephone number for the Plumbing/Sprinkler/Cross Connection Section is **(414-286-3361)**. Please call the Inspector directly when requesting an inspection. **Remember to have the permit number and the address when requesting an inspection. Plumbing inspection requests left on voice mail will not be accepted. No inspection without a permit number.**

Plumbing Permit Application: All plumbing permits should be taken out on-line. **They should be filled out completely with the name of Master Plumber and fees paid.** Do not request an inspection on the permit, please contact the Inspector.

Refund of Permits: Contractors requesting a refund for an unused permit shall be charged the minimum fee of \$75.00 plus fees. There are no credits.

Re-inspection Fees: A re-inspection fee of \$75.00 will be charged if a contractor is calling for an inspection before the job is completed or the rejection notice has not been corrected.

Quadruple Fees: Contractors starting a job without obtaining a permit, will be issued a quadruple fee permit, a Municipal citation and a stop work order. **Note: Plan examination shall be completed and approved before a permit is issued. Approved plans shall be on site before any inspection is made.**

Plumbing Inspections: Contractors calling before **8:45 am**, will, if possible, receive the inspection the same morning. An afternoon inspection has to be called in before **12:30 pm**. **No specific time will be given by the office staff.** Contractors shall call the inspector directly if possible to set up appointments. Upon completion, contractors shall call for final inspection, failure to do so may result in a charge of \$250.00 plus fees.

Sprinkler Inspections: Sprinkler Contractors should call an inspector 24 hrs. in advance for an inspection. Upon completion, contractors shall call for final inspection, failure to do so may result in a charge of \$250.00 plus fees.

Backflow Inspection Reports: It is mandatory that all backflow inspection reports (SBD-9927-r1209) to the office of the Plumbing/Sprinkler Section. Fax number (414) - 286-3939.

Stop List: A contractor will be put on the stop list (no permits to violators) if the rejected work is not correct within the specified time set by the Inspector, or if additional fees are not paid. This means all Masters for a specific contractor. Sec. 200-33-42.5.

Plumbing Registration: The fee for registration of a master plumber pursuant to s.225-2 shall be paid at the time the applicant files the required performance and indemnity bonds. For copies of the insurance and bond forms, please call (414) -286-3365 and they will be emailed to you. These forms are the only ones that will be accepted.

The Certificate of Insurance and Master Plumber's Performance Bond must be submitted together. Any incomplete or inaccurately completed forms will be returned to the master plumber. The master plumber will not be able to pull permits until their file is complete.

E- Permits: On-line plumbing permits are available to contractors at www.milwaukee.gov/lms.

Hal Jenkins
Plumbing/Sprinkler Supervisor



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CITY OF MILWAUKEE
DEPARTMENT OF NEIGHBORHOOD SERVICES
PLUMBING INSPECTION OFFICE

2020 Plumber's Indemnification Statement

(Required with ACORD Certificate of Insurance)

The applicant hereby agrees to indemnify and save harmless the City of Milwaukee, its officers, and agents against any and all injuries or property damage resulting or arising from any negligence on the part of the applicant, its agents, employees, and subcontractors.

Signed: _____
(Plumber's Signature)

Date: _____

