



What is a festival?

A festival can be a program of cultural events, celebrations or entertainment conducted by a person, group, organization or association outdoors on private property within the city of Milwaukee. These would also include such things as concerts, fairs, carnivals or a circus. Festivals are limited to 15 consecutive days.

The application process will depend on the location of the festival and the current use of the property and the number of days the festival will last.

Festivals that last no more than 3 consecutive days, occur once per calendar year and are subordinate or incidental to the primary use of the property or buildings are exempt from the permit requirements. Many church festivals fall under this category. Permits are not required.

If you are proposing a festival on a vacant lot or one that will last 4 or more days, then you will be required to submit a **complete application package**. That involves submitting an application, a site plan, a plan of operation and a certificate of insurance for the event.

If you plan to hold a festival and are not sure if you need to complete the entire application package, please feel free to contact one of the plan examiners at the Development Center. The number to call is 286-8210.

What is NOT a festival?

Establishments having a Class "B" Tavern License and applying for a temporary extension of the Class "B" premise do not require a festival permit.