

PART-TIME MUNICIPAL COURT COMMISSIONER OPENINGS

The Milwaukee Municipal Court is soliciting letters of application with resumes from qualified attorneys interested in appointment as part-time municipal court commissioner. This is an exempt position in the City of Milwaukee.

Who may apply. The following are qualifications required of candidates:

1. License to practice law in Wisconsin,
2. At least three years of law practice immediately prior to appointment, and
3. Residency in the City of Milwaukee at the time of appointment.

Applications will be accepted until February 15, 2012. However, applications will be reviewed as received and interviews of qualified candidates may commence immediately. Up to two part-time court commissioners may be appointed. Appointment may start as early as April 1, 2012. Schedules of individual commissioners may vary in accordance with their availability and the court's needs for full staffing and smooth operation of the Municipal Intake Courtroom at the Milwaukee County Criminal Justice Facility.

The part-time position has an annual term of office from May 1, 2012 to April 30, 2013. (Appointment prior to May 1 would be for the purpose of orientation and training.) Subsequent reappointment depends on the renewal of City funding and on the performance of the commissioner. The appointment will be made by Presiding Judge Derek Mosley. Each commissioner will be supervised by the judge whose cases the commissioner is hearing. *Please note the commissioner is prohibited from engaging in legal practice before the Milwaukee Municipal Court during the period of service as municipal court commissioner. Also note that commissioners are required to file a City of Milwaukee Statement of Economic Interests annually.*

The commissioners will conduct pre-trial hearings, as well as hear pre-judgment and post-judgment cases against municipal ordinance violators who are in custody at the jail. These hearings will be conducted at the Municipal Intake Courtroom in the Criminal Justice Facility (CJF). The sessions will be scheduled, Monday through Friday. Depending upon scheduling and case volume, commissioners are currently assigned 250-350 hours annually.

The hourly rate for municipal court commissioners is \$46.95 per hour.

Please fax or email your letter of application with your resume to Kristine M. Hinrichs, Chief Court Administrator at 286-0749/khinri@milwaukee.gov, or mail/send to: Kristine M. Hinrichs, Chief Court Administrator Milwaukee Municipal Court, 951 N. James Lovell St., Milwaukee, WI 53233. Applications by email preferred. Indicate in your letter the days and hours you are available to work as commissioner.

For additional information, please call Kristine Hinrichs, Chief Court Administrator, at 286-3836 or Judge Derek Mosley.