

BY-LAWS OF THE
CITY OF MILWAUKEE BICYCLE AND PEDESTRIAN TASK FORCE

Whereas, this committee, having been officially established in May 1993 by the Mayor and Common Council of the City of Milwaukee, and having been officially designated as the City of Milwaukee Bicycle and Pedestrian Task Force, is desirous of operating in an organized manner; now, therefore, be it

Resolved, that the following By-Laws be adopted and by the passage of this resolution by majority vote are declared to constitute the official By-Laws of the City of Milwaukee Bicycle and Pedestrian Task Force.

Article I. Purpose

The Task Force is charged with recommending to policy makers ways to make Milwaukee a more bicycle and pedestrian-friendly community. This is accomplished by serving as the formal means through which active citizen participation is provided to advise policy makers on such issues as:

1. The development of an integrated bicycle route system for commuter and recreational use.
2. Connections with existing and proposed off-road bicycle and pedestrian trails.
3. Provisions for bicycle amenities such as bike lanes and bike racks in the public rights of way.
4. Promoting pedestrian and bicyclist rights.
5. Provisions for pedestrian facilities such as sidewalks, crosswalks, traffic signals, benches, and other sidewalk amenities.
6. Other bicycle or pedestrian issues that the Task Force deems appropriate.

This is to be accomplished by the Task Force in cooperation with appropriate municipal, county and state agencies and planning organizations.

The functions of the Task Force will include the use of the skills, knowledge and experience of its members and the organizations and groups they represent to assist and advise the local government with respect to the purposes of this Task Force.

Article II. Membership

The membership of this Task Force shall be in accord with Resolution File Number 930071 and Resolution File Number 010472 and shall consist of eleven members appointed by the Mayor of the City of Milwaukee and confirmed by the Common Council for three-year terms. One member shall be a safety professional involved with City concerns, such as a member of the Police Department, Fire Department, Health Department or Safety Commission, one shall represent the Department of Public Works, and one shall represent the Department of City Development.

Article III. Voting

Each member of the Task Force shall be entitled to one vote on all matters brought to a vote during a regular or called meeting in which said member is present, providing a quorum is present at the time as specified in Article IV.

Article IV. Quorum

A majority of the membership of the Task Force officially holding appointments from the appointing authority shall constitute a quorum, and a quorum shall be necessary for the transaction of any official business by the Task Force.

Article V. Election of Officers

- Section 1. The officers of the Task Force shall be a Chair and Vice-Chair, and shall be selected in accordance with Section 2 of this Article.
- Section 2. Officers shall be nominated from the floor and elected at the Annual Meeting, pursuant to Article IV, and as specified in Article VIII.
- Section 3. All elected officers shall serve for a term of one year or until their successors have been elected. Officers are eligible to succeed themselves.

Article VI. Duties of Officers

Section 1. The Chair shall preside at all meetings of the Task Force and is eligible to vote on all matters coming before the Task Force. The Chair shall appoint all subcommittees. Meetings can be scheduled by the Chair or by the agreement of three members of the Task Force with proper and due notice pursuant to Article VII to the other members of the Task Force.

The Chair shall have the responsibility for the meeting agendas and for conducting all meetings as provided by these by-laws.

Section 2. The Vice-Chair shall perform all duties and assume all the responsibilities of the Chair in his or her absence.

Section 3. City of Milwaukee staff shall keep accurate records on all proceedings of the Task Force and shall be responsible for issuing all necessary meeting notices, copies of agendas, and special informational materials.

Article VII. Meeting Dates

The Bicycle and Pedestrian Task Force shall by motion establish a regular meeting schedule. Sufficient notice as agreed upon by the members shall be given of all meetings. Agenda, minutes and special informational materials shall accompany meeting notices.

Article VIII. Annual Meeting

An annual meeting of the Task Force shall be held at the last regularly scheduled meeting in each calendar year. During this annual meeting the following activities shall take place:

- A. A summation of progress made and activities accomplished as required by Chapter 320-1 of the City of Milwaukee Ordinances.
- B. Goals formulated for the coming year.
- C. Officers for the coming year shall be elected.

Article IX. Amendments to By-Laws

Section 1. The By-Laws of the Task Force, as officially adopted, shall be amended only in accordance with the following procedure:

- A. All members holding official appointments to the Task Force shall be furnished a copy of the proposed changes and/or amendments to the By-Laws at least thirty (30) days prior to any official vote on said proposed changes and/or amendments.
- B. Any changes and/or amendments to the By-Laws of the Task Force shall be read at the meeting prior to presenting the change to the Task Force for a vote, said meeting to be a regular meeting held in accordance with the provisions of the By-Laws presently in effect.
- C. A simple majority of the total membership of the Task Force shall be deemed sufficient to adopt any changes and/or amendments to the By-Laws, providing that other provisions of this Article have been complied with.

The By-Laws, as set forth herein, are hereby adopted by the City of Milwaukee Bicycle and Pedestrian Task Force to be the official By-Laws of the City of Milwaukee Bicycle and Pedestrian Task Force pursuant to a unanimous vote of the members present.

Done this _____ (month & date), _____ (year).

By: _____
Chair

Member

Member