2014 Continuum of Care
Intent to Apply/Policy for Funding Consideration for RENEWALS

To better determine the capacity of the Milwaukee City and County Continuum of Care (CoC) and accommodate those agencies that intend to apply for **renewal** funding through the 2014 HUD CoC process, please complete the following information and return to Jennifer Frey, 200 E. Wells Street City Hall, Rm. 606. Milwaukee, WI 53202. This form must be postmarked by **Monday, September 29th, 2014**. You may also print, sign and scan this form and submit by email to jefrey@milwaukee.gov or fax to 414-286-5003 by end of business day. This form should be completed for any CoC Program renewal that will expire within in calendar year 2015.

If you have questions, please contact Jennifer Frey at jefrey@milwaukee.gov or 414-286-5705.

- **Agencies with more than one CoC project must submit a separate form for EACH project.**
- **If your agency does not intend to renew, you must submit this form as a notification to the CoC.**

Name of Agency:

Name of Project:

INTEND TO APPLY: ☐ **DO NOT INTEND TO APPLY** ☐

Please list most recent Grant Number:

Please list the start and end dates of the HUD Operating Year:

Please indicate the type of project: (Check only one)

☐ Permanent Housing – Indicate whether PSH or RRH
- ☐ Permanent Supportive Housing
- ☐ Rapid Re-Housing

☐ Transitional Housing

☐ Supportive Services Only

☐ Safe Haven

Reduced Renewal Projected Budget: Renewal grants have the option to request a reduced amount of CoC funds and allow the surrendered funds to be put into a pool to be made available for reallocation at the CoC level to new Permanent Housing or Rapid Re-Housing projects in Milwaukee. The most common reason for reduction is if the program routinely has excess funds that get recaptured by HUD. If your agency chooses to reduce your funding request, a letter from your agency stating the reduced request amount will also need to accompany the Intent to Apply form.

Do you wish to leave your renewal program funding request at the current amount?
☐ Yes ☐ No (if No, please complete the chart below)

REDUCED RENEWAL Projected Budget (***only*** for budget reductions)

Acquisition, new construction or rehab (if applicable)	Leasing	Rental Assistance	Services	Operations	HMIS	Administration (limited to 7% total of all other categories)	TOTAL budget request amount
$	**$**	**$**	**$**	**$**	**$**	**$**	**$**

Policy for Funding Consideration
To be eligible for funding consideration, Project Sponsors must meet the following criteria:

<u>All Project Sponsors</u>

- Must meet all HUD eligibility criteria.
- Must meet all pre-application deadlines as set by the Continuum.
- Must have met all program requirements for most recent program year to be eligible for application.
- Must be a 501(c) 3, 501 (c) 4, PHA, or local government.
- Must possess legal authority to apply for and receive funds and carry out activities authorized by the CoC Program.
- Must provide the supplementary match funds required by HUD.
- Must participate fully in the Milwaukee CoC process to coordinate and integrate with other mainstream programs for which homeless populations may be eligible.
- Must assume ultimate responsibility for preparing an accurate and complete application for submission to HUD that meets all federal rules and regulations.
- Must be in compliance with all local, state, and federal civil rights laws and Executive Orders as well as all standards outlined in the U.S. Department of Housing and Urban Development CoC NOFA.
- All project sponsors must meet any HUD certification requirements as outlined in the 2014 CoC NOFA.
- **Must submit a copy of the agency's most recent audit or IRS form 990.**
- Renewal Project Sponsors must be entering data into the HMIS system, with the exception of Domestic Violence programs that are exempted by the Violence Against Women Act. Compliance with HMIS regulations will be reported by the HMIS administrator for scoring.

Signature: _____ Date: _____

Contact Person: _____ E-Mail Address: _____

Phone Number: _____